

## **DEPARTMENT OF PUBLIC ADMINISTRATION**

**VISION -** To create expertise, impartiality and political neutrality in administration

**MISSION -** To develop effective and compassionate leaders to manage public and private organisations

## **IMPORTANCE OF PUBLIC ADMINISTRATION DEPARTMENT**

**“If our civilization breakdowns, it will be mainly because of a breakdown of administration.” – W. B. DONHAM**

Public administration is as old as our ancient civilization. The history of ancient Indian governmental system begins from the vedic times. From the oldest available document the Rig Veda, when the emperors ruled their respective kingdoms through the “Divine Right” doctrine till the present day socialist, democratic, welfare state, Public Administration remains the flywheel of governmental activity. Kautilya’s “Arthashastra”, Aristotle’s “Politics” and Machiavelli’s “The Prince” are an extensive treatise on administration.<sup>3</sup>

In a long history of development of Indian administration, numerous administrative organizations rose and fell. From the earliest times our monarchical system used Public Administration in executing governmental functions. It can be asserted that the present administration is a developed form of the old administrative system. In other words, modern public administration is based on the foundation of the traditional public administration

### **The study of Public Administration has multidimensional benefits to the students in the following ways:**

helps the students to learn the basic concept and theories of Public Administration  
promotes an awareness about the importance of administrative activities in the life of the people  
creates an understanding of government functioning and its relationship with the society it governs.  
provides knowledge of public organizations and the context in which and the methods by which they operate.  
educates people for intelligent citizenship and creates interest in them to take part public affairs and prepares students for public employment and makes them aware of the opportunities and challenges of the public service.

## **BRIEF HISTORY OF THE DEPARTMENT**

S.N. Vanita Maha Vidyalaya formerly styled as United Women's Cultural Academy (U. W. C. A) College for Women was started as a private tutorial institution in 1957. In June 1962 affiliation was granted by the Osmania University for P.U.C section. In 1964 B.A section was granted affiliation by Osmania University. To begin with, the college started two groups in B.A i.e., Economics, Political Science and Public Administration (EPP) and History, Sociology and Public Administration (HSP) with an initial intake of 6 students in each group. Mrs. Vijaya Wagrahy was the first member of the Department of Public Administration. Dr. (Mrs.) Vanaja Reddy was appointed as the second faculty member in 1971-72. The strength of Vanita has increased manifold by 1973 and a third section was established exclusively to cater to the requirements of the Telugu medium students, both in EPP and HSP groups. Mrs Lakshmi was appointed as the third member of the department. In view of the growing importance of the subject of Public Administration, the subject was offered in the new group i.e., Economics, Public Administration and Office Management (EOP) during 1991-92. Presently, the combination has been discontinued since it is not offered at P.G level.

## **HIGHLIGHTS**

The Department of Public Administration has played active role in achieving academic excellence. Under the guidance of Dr. Vanaja Reddy it also extended its services for the establishment of M.B.A department in the college in 1995. Dr. K. Vanaja Reddy (Ex-Head, Dept. of Public Administration) with her pioneering efforts was actively involved in getting approval from AICTE and affiliation from Osmania University for the MBA course. She coordinated with AICTE and O.U authorities. She was in constant touch with the Board of Technical Education, JNTU and other State Government bodies to get information required for the inception and continuation of the course.

## **FACULTY OF PUBLIC ADMINISTRATION**

Presently, Dr. G.Sunita is the Head of the Department, in Public Administration who has joined service in the year 2001.

Dr. T. Padma, Reader in Public Administration has upgraded her educational qualification by acquiring Post Graduate Diploma in Personnel Management and Industrial Relations (PGDPM & IR) in the year 2004, from Symbiosis Institute of Management, Pune. During her 29 years of service she has been actively involved not only in academic activities but,

also in extra – curricular activities. She counsels the students on various academic and extra-curricular activities. She has been a NSS Programme Officer (1958 – 88), Staff Representative, Inc-charge of Placements, Student Advisor, Member of Library Committee and Member of UGC Remedial Classes Committee. Retire on Superannuation July, 2015.

Dr. G. Sunita Public Administration Department handle all the four papers for B.A 3-year degree course in Public Administration. Since 2016-2017 CBSC is introduced.

### **DEPARTMENTAL ACADEMIC FACULTY**

BA Final year students were taken on an educational trip to SardarVallabhai Patel National Police Academy, Hyderabad on 19<sup>th</sup> Jan'2015. The students has an interaction with police officials and IPS probationers. The interactive sessions and the rich experiences of the officials and probationers created awareness about All India Services Competitive examinations and the practical difficulties encountered by them in their respective areas of functioning. The students also had a practical exposure to the various training programmes imparted to the IPS probationers.

Name : Dr. K. THIRUPATHI

Designation : Head of the Department, Public Administration SNVMV

Qualification : M.A Public administration, Osmania University  
PhD. Public administration, Osmania University  
PDF Post Doctoral Fellow (I) UGC Osmania University  
ICSSR PdfPost Doctoral Fellow (II)

Length of Service : 10 Years Research and 1 Year 6 months Teaching

Date of appointment : 07, September'2022 VanithaMahavidyalaya Degree College  
Nampally, Hyderabad

- Working as Degree College Lecturer in Public Administration, Vanitha

Mahavidyalay, Nampally, Hyderabad from September' 2022 to till today.

Research Experience

- Worked as Project Associate in UGC-DRS-(SAPIII) - Major Research Project

“Decentralized Governance and Digital Governance” from 29<sup>th</sup> July 2009 to 30<sup>th</sup> March 2014, Department of Public Administration, Osmania University, Hyderabad, 2009-14, (5 years) – Research Experience.

2

- UGC - PDF, New Delhi 2014 to 2019 (in institutional study) 5 years research experience
- ICSSR - PDF, New Delhi November 2019 to March 2021 Research on
- Administrative Study comparative states. (2 years experience)

## Books Publications

1. Book Published on “National Commission for Scheduled Castes Organization and Functions”, Dr. K Thirupathi, Aryan Publication New Delhi, First Published in 2018, ISBN 978-93-86695-09-3, E-mail: aryanpublication12@gmail.com .

2. Book Published on “Development of SCs & STs in Globalised World, Legal Issues and Livelihood Challenges”, Author of one Chapter: Historical Context of Schedule Castes in India, N.B. Publications, and printed at Trident Enterprises, Noida.(U.P.), First Published 2019, ISBN: 978-81-938362-2-4. E-mail: nbpublications26@gmail.com .

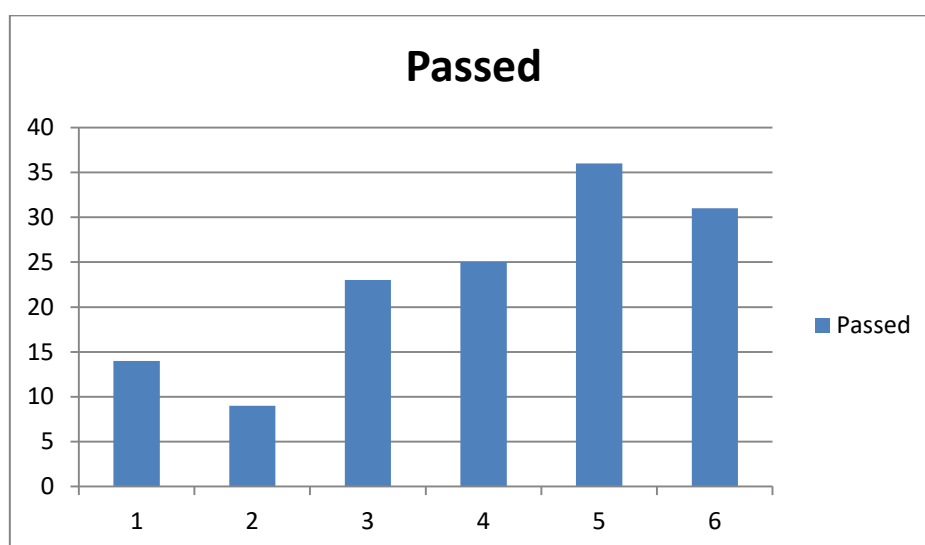
### Department of Public Administration Time Table B.A. I//II/III Year Courses

	<b>I</b> <b>(10-11 am)</b>	<b>II</b> <b>(11-12 pm)</b>	<b>III</b> <b>(12-01 pm)</b>	<b>IV</b> <b>(01:30-02:30 pm)</b>	<b>V</b> <b>02:30-03:30 pm)</b>	<b>VI</b> <b>(03:30-04:30 pm)</b>
Monday	BA III	BA II			BA I	

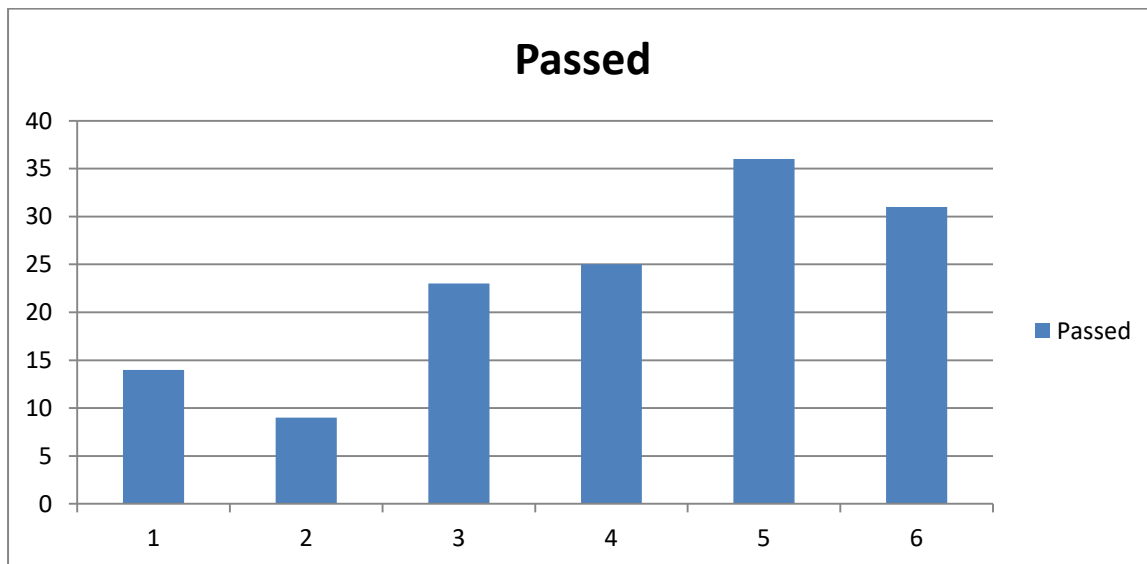
Tuesday	BA III		BA II			
Wednesday	BA II		BA III	BA I	GE	
Thursday	BA III	BA I			GE	
Friday	BAIII	BA I	GE	BA II		
Saturday	GE	BA I			BAII	

**RESULT ANALYSIS OF 2018-2023:**

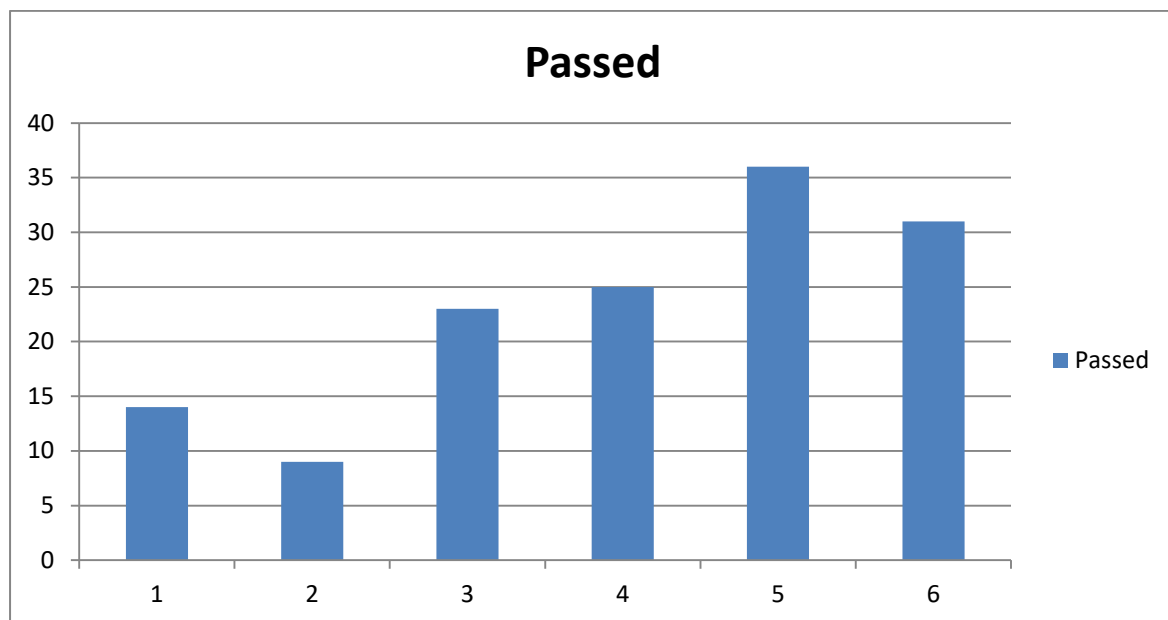
2018-19	YEAR/SEM	Appeared	Passed	Percentage
B.A.	SEM I	48	36	75%
	SEM II	12	11	92%
B.A	SEM III	45	39	87%
	SEM IV	42	36	86%
B.A.	SEM V	42	41	98%
	SEM VI	37	35	95%



2019-20	YEAR/SEM	Appeared	Passed	Percentage
B.A.	SEM I	29	26	90%
	SEM II	27	20	74%
B.A.	SEM III	24	24	100%
	SEM IV	24	14	58%
B.A.	SEM V	22	22	100%
	SEM VI	22	22	100%



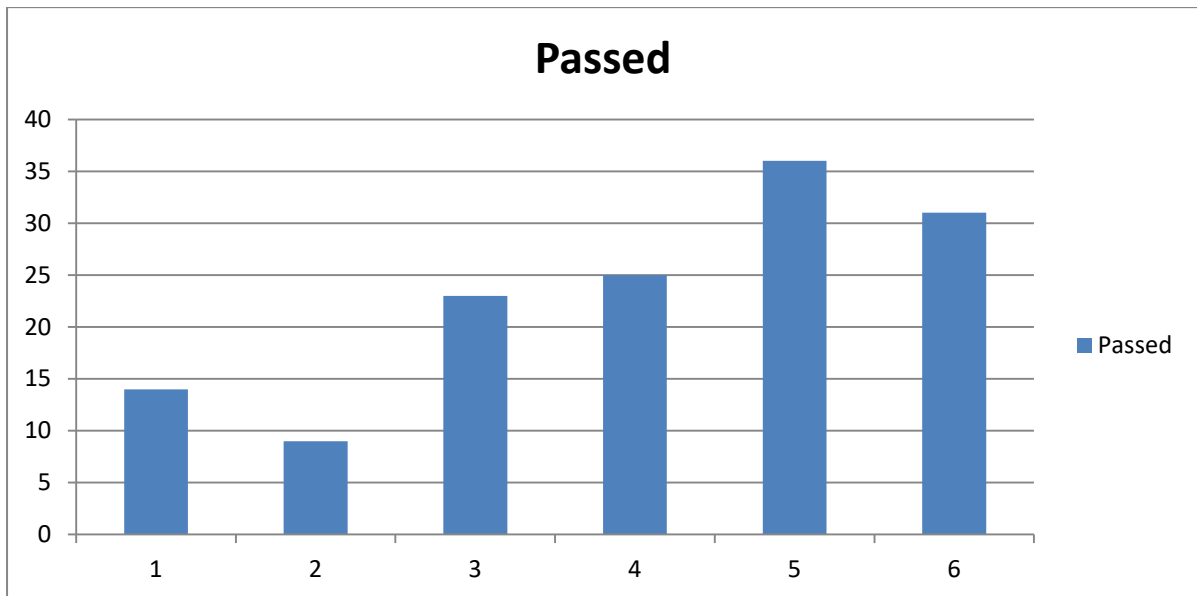
2020-21	YEAR/SEM	Appeared	Passed	Percentage
B.A.	SEM I	37	22	59%
	SEM II	36	26	72%
B.A.	SEM III	40	31	77%
	SEM IV	40	36	90%
B.A.	SEM V	36	33	92%
	SEM VI	37	34	92%



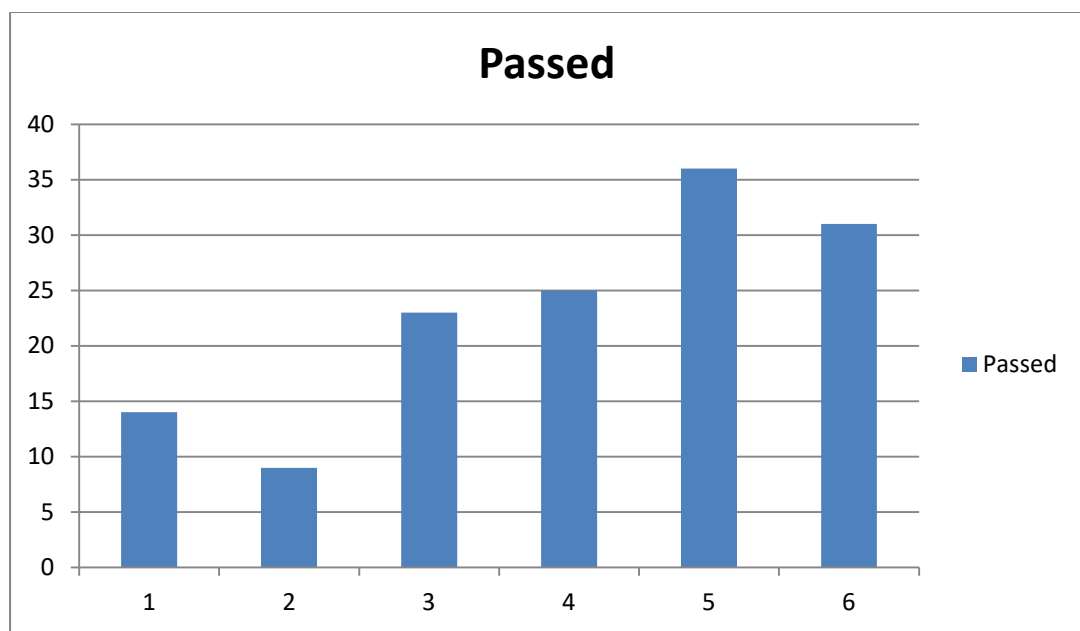




2021-22	YEAR/SEM	Appeared	Passed	Percentage
B.A.	SEM I	34	33	97%
	SEM II	34	33	97%
B.A.	SEM III	32	22	69%
	SEM IV	33	26	79%
B.A.	SEM V	22	22	100%
	SEM VI	33	22	67%



2022-23	YEAR/SEM	Appeared	Passed	Percentage
B.A.	SEM I	14	14	100%
	SEM II	14	9	64%
B.A.	SEM III	32	23	72%
	SEM IV	32	25	78%
B.A.	SEM V	39	36	92%
	SEM VI	34	31	91%



## STUDENTS GOLD MEDALS 2018 – 2023

### List of Students

Sl.No	HALLTICKE T NO	Student Name	Course	2018-19 AWARDS
1	1175-17-111-013	P.GEETHA	BA EPP III & IV SEM	ROHINI MEMORIAL GOLD MEDAL
2	1175-17-111-011	M.CHARITHA	BA IV SEM	GENERAL PROFICIENCY
3	1175-16-111-01	A.DIVYA	BA IV SEM	GENERAL PROFICIENCY
4	1175-16-111-011	NIHARIKA	BA FINAL	GENERAL PROFICIENCY
5	1175-16-155-001	A.SWETHA RANI	BA FINAL	CHANDRASHEKAR REDDY GOLD MEDAL

Sl.No	HALLTICKE T NO	Student Name	Course	2019-20 AWARDS
1	1175-19-156-038	P.PRIYANKA	BA I SEM	GENERAL PROFICIENCY
2	1175-19-129-057	P.KRISHNA SANDEEPA	BA II SEM	GENERAL PROFICIENCY
3	1175-18-156-019	V.SOWMYA	BA III SEM	GENERAL PROFICIENCY
4	1175-19-129-037	P.KRISHNA SANDEEPA	BA III & IV SEM	ROHINI MEMORIAL GOLD MEDAL
5	1175-18-156-019	V.SOWMYA	BA IV SEM	GENERAL PROFICIENCY
6	1175-19-129-001	AARTI ASTHANA	BA IV SEM	GENERAL PROFICIENCY
7	1175-19-111-012	M.AKHILA	BA V SEM	GENERAL PROFICIENCY
8	1175-18-129-009	V.PALGUNI REDDY	BA V SEM	GENERAL PROFICIENCY
9	1175-17-111-013	P.GEETHA	BA FINAL	GENERAL PROFICIENCY
10	1175-18-129-009	V.PALGUNI REDDY	BA FINAL	GENERAL PROFICIENCY
11	1175-18-366-004	D.LAHARI	BA FINAL	GENERAL PROFICIENCY

Sl.No	HALL TICKET NO	Student Name	Course	2021-22 AWARDS
1	1175-21-156-010	M.TEJASWINI	BA I SEM	GENERAL PROFICIENCY
2	1175-21-129-003	CH.NALINI REDDY	BA I SEM	GENERAL PROFICIENCY
3	1175-20-156-016	M.SONAL	BA III SEM	GENERAL PROFICIENCY
4	1175-20-156-018	POOJA	BA IV SEM	GENERAL PROFICIENCY
5	1175-20-156-018	POOJA	BA III & IV SEM	ROHINI MEMORIAL GOLD MEDAL
6	1175-19-129-001	AARTI	BA V SEM	GENERAL PROFICIENCY
7	1175-19-129-037	P.KRISHNA SANDEEPA	BA FINAL	GENERAL PROFICIENCY
8	1175-19-129-037	P.KRISHNA SANDEEPA	BA FINAL	CHANDRASEKHAR REDDY MEMORIAL GOLD MEDAL

### **TEACHING & EVALUATION**

Conventional methods of teaching are followed as the subject demands more of interaction on current & latest developments in the Government functioning. However, wherever required an effort is being made to expose the students to innovative methods.

Student's performance is assessed by their interactive abilities in the classroom. Following are the other methods adopted to evaluate the performance of the students and develop their skills and learning abilities.

Students Seminars : Students are motivated to give seminar / presentation on topics of their choice from the syllabus covered.

Remedial Coaching : Academically weak students are identified on the basis of their performance in the class tests / assignments and quarterly exams. Guidance is given to them whenever required.

### **Unit Tests, Pre-Finals & Assignments**

Class tests are conducted every month or on completion of two/three topics

Quarterly exams are conducted at the end of I term

Pre-finals are conducted at the end of II term

Students are given topic wise assignments

### SOCIAL SCIENCE LABORATORY

A Social Science Lab has been established in 2012. The Lab is used jointly by Humanities & Social Sciences i.e by the Departments of Economics, Political Science, Public Administration, History and Sociology. The Lab is well equipped with a T.V., a computer with internet connectivity, LCD for power point presentation and a number of CD's on various topics that from part of the curriculum.

Extra Curricular Activities : Students are encouraged to take part in Inter Class / Inter College competitions i.e., sports, games, cultural activities and several community serviced programmes.

SAROJINI NAIDU VANITA MAHA VIDYALAYA, HYD.									
Department of Public Administration									
Degree Arts Time Table 2023-2024									
		10:00 - 11:00	11:00 - 12:00	12:00 - 01:00	01:00 - 01:30	01:30 - 02:30	02:30 - 03:30	03:30 - 04:30	
		I Period	II Period	III Period	LUNC H	IV Perio d	V Period	VI Period	
Monday	B.A. I Yr							Pub Admn 108	
	B.A. II Yr		Pub Admn 109						
	B.A. III Yr	Pub Admn 111							
Tuesday	B.A. I Yr								
	B.A. II Yr			Pub Admn 109					
	B.A. III Yr	Pub Admn							

		111						
<b>Wednesday</b>	B.A. I Yr							
	B.A. II Yr	Pub Admn 109				Pub Admn 108	GE / OP	
	B.A. III Yr				Pub Admn 111			
<b>Thursday</b>	B.A. I Yr		Pub Admn 108				GE / OP	
	B.A. II Yr							
	B.A. III Yr	Pub Admn 111						
<b>Friday</b>	B.A. I Yr		Pub Admn 108	GE / OP		Pub Admn 111		
	B.A. II Yr	Pub Admn 109						
	B.A. III Yr							
<b>Saturday</b>	B.A. I Yr				Pub Admn 108			
	B.A. II Yr					Pub Admn 109		
	B.A. III Yr	GE / OP						
B.A. E/M (EPP,HPP,HEPA,HEPA Groups) GE(General Elective) Paper, OP Optional Paper ETC.								
B.A. 1st yr (Room No 108), B.A. 2nd yr(Room No 109), B.A. 3rd yr(Room No 111)								

### **Activities of Department of Public Administration**

1. Department of Social Science Conducted a voter enrolment camp for all the students who are yet to get enrolled a duration of one month for 02-12-2022 to 02-01-2023.

2. Department of Social Science in collaboration with the Indian Social Science Congress has organised `One Day Preview Conferences 46<sup>th</sup> ISSA on 09-01-2023 in the college for all the staff and students.
3. Presented a paper at One Day preview conference of 46<sup>th</sup> ISSA on the topic E – Governance in Administrative Services on 09-01-2023.

On the occasion of 77<sup>th</sup> Independence Day, Department of Social Sciences conducted Essay Writing and Elocution Competition on 14<sup>th</sup> August 2023.



1. Participated in Workshop - MS-OFFICE conducted by Department of Computer Science from 3<sup>rd</sup> July 2023 to 10<sup>th</sup> July 2023.
2. Paper submitted TWO DAY National Seminar at Department of Public Administration, Osmania University, Hyderabad Topic ICT Administration in Telangana State – A case study of Ranga Reddy district on 10-11-2023.
3. Renukas Opinion on TRS ruling party conducted in dept of Social Sciences on 22 AUG 2023.



5. Post-Election Survey at Munugode Constituency on 19<sup>th</sup> November, 2022.





## **Post-Election Survey Report of Munugode Constituency**

Department of Political Science has conducted a post-election survey at Munugode Constituency on 19th November, 2022. All the staff members from the Department of Political Science along with 70 students from B.A I,II& III have participated in this survey. We have chosen Choutuppal town for the survey as it is near to Hyderabad.

Students have collected the primary data by visiting each house of the town. Each student interviewed about 4-5 voters based on a thoroughly prepared questionnaire. A total of 400 voters were interviewed. The questionnaire contained several questions which enabled us to understand the voter's political awareness and their general knowledge. The surveyors (students) reported that most of the women, to whom they have contacted, were literate, but with no political knowledge. Some of them even asked the money to answer the questionnaire. All the four hundred samples were later categorized into different groups based on the age, gender and literacy. The data based on the survey stated that 65% voters were youngsters (less than 35 years) and 34% voters were middle aged and elders. According to the collected data 52% were male and 44% were female voters. Out of them 60% were literates.

According to survey result 58% of voted for TRS, 40% voted for BJP and 2% voted others. 66% of voters said that this by-elections is going reflect the mood of the voters for the forthcoming State Elections of Telangana and also the following General Elections.

By observing the views of the voters 80% of the population have said that distribution of the money and liquor by TRS was the main reason behind the victory of TRS, 5% of the population said it is the manifesto of the party which led to the victory and 2% of the population have given the vote to TRS by seeing the candidate.

70% of the voters believed that TRS has taken the support of Communist Party, only because of fear of defeat and 25% have given other reasons behind the support of Communist Party to TRS. Almost, 10 MLAs from TRS party have participated in the campaigning in Munugode Constituency only because of the fear of the defeat in the by-elections. The major reason behind the defeat of BJP in the by-elections was less money distribution among the voters compared to TRS. This has affected the mind-set of the local people. Another important finding in that is most of the voters are happy with the welfare schemes including monthly pensions, Dalit bandu and farmers are impressed by 24 hours free electricity.

Most of the voters have accepted the money because it is important for livelihood and they know that after election, no party or representative will turn back for their town development.

65% of voters have said that Komat Reddy Rajgopal Reddy has chance to win the forthcoming election because of the fame among the youth in the Constituency.

Congress lost its deposit because of lack of campaigning in Munugode Constituency. Also, 50% of voters believed that presence of Congress led to the division of votes and loss of BJP.

After the victory of TRS, voters are expecting much more development in Choutuppal. For example, development of roads, irrigation facilities, construction of more schools and colleges, more employment opportunities should be provided in Choutuppal town.

Final analysis draws us to the conclusion that people at the Choutuppal are influenced by policies of the ruling party. However, distribution of money and liquor played a major role in the electoral behavior.

6. On "Samvidhan Divas" (26<sup>th</sup> November, 2022) students have taken an oath and a debate was conducted on the topic "Constitution Day".



1. Department of Social Sciences conducted 46<sup>th</sup> Indian Social Science Congress. A One- Day Conference on 7<sup>th</sup> January 2023 on the Theme of 46<sup>th</sup> ISSC- “75 Years of Swaraj in India”.



1. On “National Voters’ Day”, on 25<sup>th</sup> January 2024, department of Social Sciences has taken an oath and conducted an Essay Writing Competition on the topic “Importance of Voters in Democracy”.



1. Students of B.A I,II & III year have participated in an awareness program on Voting which was conducted by the Electoral Club on 2<sup>nd</sup> February, 2024.



1. On 24<sup>th</sup> February, 2024, Department of Social Sciences has conducted “Mock Parliament” for the students of B.A I, II & III students.

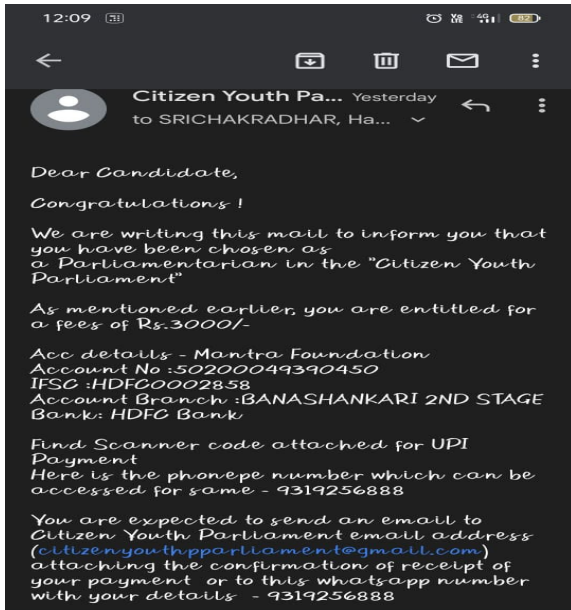


## Student Activities

On 31<sup>st</sup> January 2023, students of B.A II and III year have participated in the Mock Parliament conducted by Indira Priyadarshini Government Degree College.



1. B.A Final Year Students have participated in the “Citizen Youth Parliament” organized by Mantra Foundation in collaboration with Osmania University.



## Excellence in Academics

### Placements and Higher Studies

2019-2022




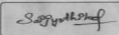
2019:

- Niharika got placement with 3.6 Lakhs/Yr package.
- Niharika got 64<sup>th</sup> rank in OU PhD entrance Exam.



OU Ph.D. - 2022	
DIRECTORATE OF ADMISSIONS : OSMANIA UNIVERSITY, HYDERABAD - 500 007	
RANK CARD	
Hall Ticket No. :	1548826154
Candidate's Name :	NIHARIKA
Father's Name :	SURESH KARAN
Subject :	Political Science
Marks Obtained :	32
Rank :	64
Community :	BC_B
Date of Birth :	19/06/1998
   	

- SaiJyothika is pursuing M.A Public Administration in Nizam College and preparing for Civil Services.

CPGET - 2020		DIRECTORATE OF ADMISSIONS : OSMANIA UNIVERSITY, HYDERABAD	
RANK CARD			
Hall Ticket No.	: 42014450003	Community	<b>BC_B</b>
Candidate's Name	: DARNA SAI JYOTHIKA	Date of Birth	<b>12/08/1999</b>
Father's Name	: DARNA RAMESH		
Test Name	: <b>M.A. Public Administration</b>		
Marks Obtained	: 46		
Rank	: 63		
 		 	
		Convener	

- Rachana is pursuing M.A Journalism and preparing for Civil Services.
- K. Priyanka pursuing M.A Public Administration and going to U.S for higher education.
- Manisha completed B.A and pursuing M.A Sociology.

### 2020:

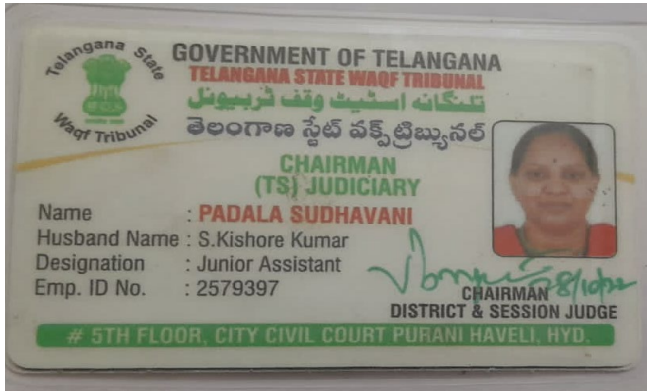
- Vaishnavi is working in Reliance NIPPON Life Insurance Company with the package of 3.2 Lakhs/yr.
- Summaiya is working in Tech Mahindra with the package of 2.16 Lakhs/yr.
- Niharika is working in Tech Mahindra with the package of 3.5 Lakhs/Yr package.

### 2021:

S. Nandhini is working in Global Club Private Limited



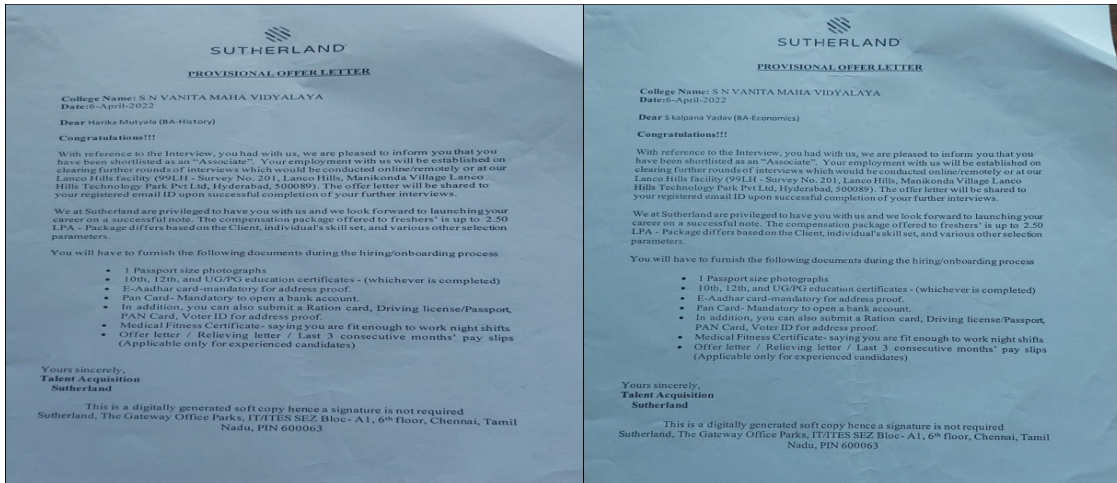
- P. SudhaVani is working as Jr. Assistant at Telangana Staff Waqf Tribunal Hyderabad



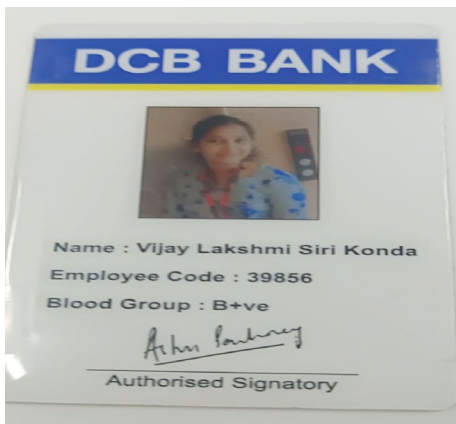
2022:

- AartiAsthana got selected in placements in Sutherland with of 2.5 Lakhs/yr.
- Harika also got selected in placements in Sutherland with of 2.5 Lakhs/yr.
- S. Kalpana was also got selected in placements in Sutherland with of 2.5 Lacs/yr.





- Vijaya Lakshmi is working in DCB Bank with the package of 3.52 Lakhs/yr.



## Excellence in Academics, Sports and NCC 2018 - 2022





Laxmi Birdar  
B.A Iyr. Wrestling



**Ms. Neethu Shree Das**  
B.A Iyr  
National Power Lifter



**Ms. Simran Kalyan**  
B.A Iyr  
National Fencing player



B.Com II Yr. Law  
Ms. A. Kaveri  
B.A II Yr. Volley Ball



Rafiya Khatoon B.A III yr.



**Ms. Niharika**  
B.A. III Year



**Ms. A. Swetha Rani**  
B.A. III Year



**Ms. M. Charitha**  
BA (EPP)



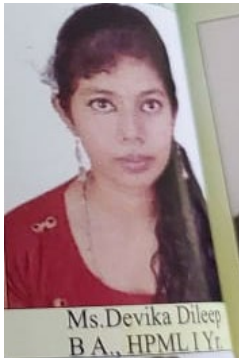
Sagarika B.A II  
Hockey National Player



S. Sarita  
B.A II



Vishalakshi B.A III  
Athletics National Medalist



Ms. Devika Dileep  
B.A., HPML I Yr



Ms. R. Lahari  
BA II Year



Ms. P. Geetha  
BA (EPP)



Ms. V. Palguni Reddy  
BA (HEP)