



SAROJINI NAIDU VANITA MAHA VIDYALAYA

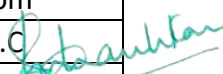
COLLEGE FOR WOMEN, AFFILIATED TO OSMANIA UNIVERSITY

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NAAC Accredited 3rd Cycle

LIST OF PLACEMENTS FOR THE A.Y 2019-20

S. No	Year	Name of the student placed	Program graduated from
1	2019-20	Uma Maheshwari	B.SC
2	2019-20	Manasa	B.SC
3	2019-20	Loka	B.SC
4	2019-20	Videm	B.SC
5	2019-20	Uppuleti	B.SC
6	2019-20	Pavani	B.SC
7	2019-20	Avula	B.SC
8	2019-20	Vanamala	B.SC
9	2019-20	B.Ankitha	B.Com
10	2019-20	Buyyankar Harika	B.Com
11	2019-20	Dandu Sai Prasanna	B.Com
12	2019-20	Gorreal Nagamalliswari	B.Com
13	2019-20	Jakkula Subhashini	B.Com
14	2019-20	K.Umarani	B.Com
15	2019-20	Kadiyala Shirisha	B.Com
16	2019-20	M Prathyusha	B.Com
17	2019-20	Malla Sowmya	B.Com
18	2019-20	Malloju Tejaswini	B.Com
19	2019-20	Mannem Madhuri	B.Com
20	2019-20	Pinnuri Vijayakrishna	B.Com
21	2019-20	Shanam Uma Maheshwari	B.Com
22	2019-20	Singooru Sravani	B.Com
23	2019-20	Videm Uma	B.Com
24	2019-20	Sai Prasanna Dandu	B.Sc
25	2019-20	Chintakuntla Lakshmi,	B.SC
26	2019-20	R.Pooja	B.Com
27	2019-20	A.Pooja	B.Com
28	2019-20	S.Himashree	B.Com
29	2019-20	M.Sharon	B.SC
30	2019-20	Shivani Ramawat	B.Com
31	2019-20	G.Mounika	B.Com
32	2019-20	D.Rithika	B.Com
33	2019-20	Supriya	B.Com
34	2019-20	S.Pavani	B.Z.C
35	2019-20	P.Keerthi	B.Com


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36	2019-20	P.Deepika	B.Com
37	2019-20	Bhavana Kulkarni	B.Com
38	2019-20	S.Bhavani	B.Com
39	2019-20	G.Sravanthi	B.Com
40	2019-20	Christiana Lyka	B.Com
41	2019-20	Anjum Begum	B.Com
42	2019-20	U.Radhika	B.Com
43	2019-20	P.Krishna Veni	B.Com
44	2019-20	K.Sirisha	B.Com
45	2019-20	K.Nikhitha	B.SC
46	2019-20	U.Sushmitha	B.SC
47	2019-20	Spoorthi	B.SC
48	2019-20	B.Swetha	B.SC
49	2019-20	M.Haripriya	B.SC
50	2019-20	J.Sowjanya	B.SC
51	2019-20	K.Keerthana	B.SC
52	2019-20	K.Pranathi	B.SC
53	2019-20	Rithika	B.Com
54	2019-20	Jhansi	B.Com
55	2019-20	Pravallika	B.Com
56	2019-20	Shruthi	B.Com
57	2019-20	Shruthi Sharma	B.Com
58	2019-20	Nikhitha	BA
59	2019-20	Haripriya Miriyanam	B.Com
60	2019-20	Ramya Dosili	B.Com
61	2019-20	Sravanthi Galigari	B.Com
62	2019-20	BAndari Shruthi	B.Com
63	2019-20	Deveshree Vyas	B.Com
64	2019-20	Sameena Fatima,	B.Com
65	2019-20	Ramgondola Uma Maheshwari	B.Com
66	2019-20	Peddishetty Raghavi	B.Com
67	2019-20	Nemirisandhya Sandhya	B.Sc
68	2019-20	Nandini Dandutikar	B.Sc
69	2019-20	Mula Jhansi Rani	B.Sc
70	2019-20	Macha Deepika,	B.Sc
71	2019-20	Gajarla Shruthi	B.Sc
72	2019-20	Deshpande Madhuri	B.Sc
73	2019-20	Bijja Esther Rani	B.Sc
74	2019-20	Jangam Namratha	B.Sc
75	2019-20	Pasunuru Nikhila Tapaswini,	BA


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76	2019-20	Khushboo Goutam	BA
77	2019-20	Arada Ramadevi	BA
78	2019-20	Kongari Bhavana	BA
79	2019-20	Ponnala Harini	BA
80	2019-20	Pallapu Shirisha,	BA
81	2019-20	Ponna Krishnaveni	BA
82	2019-20	Jonnaladgadda Sharada	BA
83	2019-20	Chintakayulu Bhargavi	BA
84	2019-20	Harshitha Thangallapally.	B.SC
85	2019-20	K.Gopika Prasanna	B.SC
86	2019-20	Haripriya	B.SC
87	2019-20	Kavya	B.SC
88	2019-20	Akhila	B.SC
89	2019-20	Dumpala Himabindu	B.SC
90	2019-20	B.Akhila	B.SC
91	2019-20	Goundla Sowjanya	B.SC
92	2019-20	Srinija Maringanti	B.SC
93	2019-20	BArad Sneha	B.SC
94	2019-20	Kalluri Naga Samhitha	B.Com
95	2019-20	Tejaswini Sheri Munnur	B.SC
96	2019-20	Vanapalli Navya Lakshmi Sameera	B.SC
97	2019-20	Karishma Thakur	B.Com
98	2019-20	Sumalika	B.Com
99	2019-20	G. Madhu Shree	B.Com
100	2019-20	V. Beena Sahithya	B.Com
101	2019-20	S. Shivani	B.Com
102	2019-20	Swetha Rathod	B.Com
103	2019-20	Radhika Sikhwal	B.Com
104	2019-20	B. Soundarya	B.Com
105	2019-20	Dendi Karuna Sri Reddy	B.Com
106	2019-20	Neelima	B.Com
107	2019-20	P Shilpa	B.Com
108	2019-20	M. Soundarya	B.Com
109	2019-20	A. Swetha	B.Com
110	2019-20	G. Pallavi	B.Com
111	2019-20	B. Nikhitha	B.Com
112	2019-20	S. Ramya Teja	B.Com
113	2019-20	P. Naga Divya	B.Com
114	2019-20	T. Rupa	B.Com
115	2019-20	Shalini Koyalkar	MBA


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116	2019-20	Avvuru Swetha	B.Com
117	2019-20	Ambica	B.Com
118	2019-20	Syeda Masooma	B.Com
119	2019-20	Samreen Fatima	B.Com
120	2019-20	Patlolla Ashwini	BSC
121	2019-20	Biknoor Vineetha	BSC
122	2019-20	Bhavani Silamkoti	BSC
123	2019-20	Mangilipalli Pravalika	BSC
124	2019-20	Ibtisam Fatima	MBA
125	2019-20	Neeradi Swarna Latha	MSC
126	2019-20	Kalluri Phani Sri Divya	MSC
127	2019-20	Chandapatla Sai Sharanya	MSC
128	2019-20	Rawat Manisha	MSC
129	2019-20	Kalamanda Swapna	MSC
130	2019-20	Saniya Samera	MSC
131	2019-20	Boya Poojitha	MSC
132	2019-20	G Deepika	MSC
133	2019-20	G Ravali	MSC
134	2019-20	M Tabitha	MSC
135	2019-20	M Bhavana	MSC
136	2019-20	Kendre Ashwini	MSC
137	2019-20	Maddi Deepika	MSC
138	2019-20	Manchikanti Soujanya	MSC
139	2019-20	Paras Jabeen	MSC
140	2019-20	Zainab Begum	MSC
141	2019-20	Rishma Gaumer	MSC
142	2019-20	Asma Ul Husna	MSC
143	2019-20	Syeda Ruma Noufi	MSC
144	2019-20	Dhanthanapelli Sindhuja	MSC
145	2019-20	Gurrapu Vinaya	MSC
146	2019-20	BAlija Sneha	MSC
147	2019-20	Gangotri Tarakeshwari	MSC
148	2019-20	Merugu Tejaswi	MSC
149	2019-20	Alle Reena Manvitha	MSC
150	2019-20	Husna RaooF	MSC
151	2019-20	Mekala Amulya	MSC
152	2019-20	Mandela Sahithi Sudha	MSC
153	2019-20	Safa Shakeel	MSC
154	2019-20	Tahera Tarannum	MSC
155	2019-20	R Pranaya Reddy	MSC
156	2019-20	Thota Anusha	MSC


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157	2019-20	Harijana Haritha	MSC
158	2019-20	Md Sumaiya	MSC
159	2019-20	Asraa Masood	MSC
160	2019-20	Md Juveria Mahveeen	MSC
161	2019-20	Pilli Uma	MSC
162	2019-20	Tanveer Fatima	MSC
163	2019-20	Adebuchi Sowmya	MSC
164	2019-20	Kalli Bhagya Laxmi	MSC
165	2019-20	Munnangi Shruthi Reddy	MSC
166	2019-20	SaBA Sultana	MSC
167	2019-20	Singanaboina Maneesha	MSC
168	2019-20	Kanala Sai Dharani	MSC
169	2019-20	Nenavath Tejaswini	MSC
170	2019-20	Pillariseti Yesasvi Sai	MSC
171	2019-20	N S Preethi	MSC
172	2019-20	A Srinithya	MSC
173	2019-20	Mariam Saleha	MSC
174	2019-20	Yenugu Gayatri Reddy	MSC
175	2019-20	M Sai Kiranmai	MSC
176	2019-20	Ruqsar Parveen	MSC
177	2019-20	Saniya Tahmeen	MSC
178	2019-20	Shaik Simreen	MSC
179	2019-20	Hajera Khannam	MSC
180	2019-20	Shafiya Sultana	MSC
181	2019-20	G Keerthi	MSC
182	2019-20	N Pragathy	MSC
183	2019-20	Saniya Nasreen	MSC
184	2019-20	A Soumya	MSC
185	2019-20	Zehra Ali	MSC
186	2019-20	Amatul Azeem Qansa	MSC
187	2019-20	Khan Saleha Md Ayyub	MSC
188	2019-20	T Soundarya	MSC
189	2019-20	T Chandana	MSC
190	2019-20	M Harika	MSC
191	2019-20	Raikode Priyanka	MSC
192	2019-20	D Roja	MSC
193	2019-20	Gudise Krupa	MSC
194	2019-20	M Sri Chandana	MSC
195	2019-20	G Sindhuja	MSC
196	2019-20	Najam Begum	MSC
197	2019-20	Kalyani Varsha	MSC


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198	2019-20	Farheena Khan	MSC
199	2019-20	K Rishika	MSC
200	2019-20	Chinchalam Mounika	MSC
201	2019-20	Lingala Maitreyee	MSC
202	2019-20	B Tejashwini	MSC
203	2019-20	Vesapogu Vani	MSC
204	2019-20	Tasleem Fatima	MSC
205	2019-20	E Sravani	MSC
206	2019-20	M.Soujanya	M.SC
207	2019-20	Kasula Pravalika	BSC
208	2019-20	Sadi. Sai Prasanna	BSC
209	2019-20	Summaya Khadeer	BA
210	2019-20	Syeda Rumana Fatima	BA
211	2019-20	ASMA BEGUM	BA
212	2019-20	BHOOKYA ROOPANJALI	BA
213	2019-20	BIRADAR ROHINI	BA
214	2019-20	GANOJI THULASI	BA
215	2019-20	GARIMA JAIN DUGAR	BA
216	2019-20	GAYATRI PANDIT	BA
217	2019-20	GUNGURTHI BHOOMIKA	BA
218	2019-20	HUSNA RUKSAR	BA
219	2019-20	KOKA DEEPIKA	BA
220	2019-20	KUNMALLA PRANITHA	BA
221	2019-20	MARAM CHARITHA	BA
222	2019-20	MUDDAPURAM AKHILA	BA
223	2019-20	PENDYALA GEETHA	BA
224	2019-20	PRAJAPATI ANJALI	BA
225	2019-20	SYEDA RUMANA FATIMA	BA
226	2019-20	SYEDA SARA UNNISA	BA
227	2019-20	VALLOJI DHANALAXMI	BA
228	2019-20	SWETHA J	BA
229	2019-20	AVULA KAVERI	BA
230	2019-20	BATHINI AKANKSHA	BA
231	2019-20	BODA SWATHI	BA
232	2019-20	PANIKARA SWATHI YADAV	BA
233	2019-20	SAIQA TASNEEM	BA
234	2019-20	UMMEHANI	BA
235	2019-20	VAISHNAVI YADAV	BA
236	2019-20	BALAGONI ANJANI GOUD	BA
237	2019-20	BUGA VAISHNAVI	BA
238	2019-20	DEVIKA DILEEP	BA


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239	2019-20	E MEGHANA	BA
240	2019-20	E MRUDULA	BA
241	2019-20	Janwad Anjali	BA
242	2019-20	MAMTA YADAV	BA
243	2019-20	MANISHA YADAV	BA
244	2019-20	NAHDIYAH ZAINAB	BA
245	2019-20	PATAILVAISHNAVI	BA
246	2019-20	RUKSANA BEGUM	BA
247	2019-20	SUMMAYA KHADEER	BA
248	2019-20	ADETLA LAVANYA	B.SC
249	2019-20	AMEENA THAHURA	B.SC
250	2019-20	AMTUL MUBEEN	B.SC
251	2019-20	ANJUM FIRDOUSE	B.SC
252	2019-20	BACHU VANESSA JOSIE	B.SC
253	2019-20	BANDRU NEERAJA	B.SC
254	2019-20	BHOOMANDLA SOUMYA	B.SC
255	2019-20	BHUVAKAR TEJASWINI	B.SC
256	2019-20	BIRADAR AMBIKA	B.SC
257	2019-20	BIRRU SARITHA	B.SC
258	2019-20	B MANASA	B.SC
259	2019-20	BRAHMANA SHARANYA JOSHI	B.SC
260	2019-20	B SHRAVANI	B.SC
261	2019-20	B S VAISHNAVI	B.SC
262	2019-20	CHALLURI PRIYADHARSHINI	B.SC
263	2019-20	CHOWTI PARIMALA	B.SC
264	2019-20	C POOJITHA	B.SC
265	2019-20	DALIPARTHI MEGHANA	B.SC
266	2019-20	DEVASOTHU SWATHI	B.SC
267	2019-20	DHARANI YESUDASARI	B.SC
268	2019-20	DOLA SRI LAKSHME NIHAREKA	B.SC
269	2019-20	DOMA SOWMYA	B.SC
270	2019-20	DONTHAGONI DIVYA	B.SC
271	2019-20	DURGAM SAI PRATIBHA	B.SC
272	2019-20	ENDRAKANTI HARIKA	B.SC
273	2019-20	ERAGONI SHIVANI	B.SC
274	2019-20	G ANURADHA	B.SC
275	2019-20	GANTA CHANDRALEKHA	B.SC
276	2019-20	GHUGLOTH SEENA	B.SC
277	2019-20	GINNUKALA SAHITYA RATNA	B.SC
278	2019-20	GUDURI KRUPAVATHI	B.SC
279	2019-20	GUNDE MANASA	B.SC


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280	2019-20	HAYA AFREEN	B.SC
281	2019-20	JADHAV KALYANI	B.SC
282	2019-20	JATAVATH NAGAMANI	B.SC
283	2019-20	KAMMAMPATI VINUSHA	B.SC
284	2019-20	KAMMARI MANASA	B.SC
285	2019-20	KAMMARI RUCHITHA	B.SC
286	2019-20	KARNAKOTA MADHURI	B.SC
287	2019-20	KARUKURI SREEJA SADHAN	B.SC
288	2019-20	KASHIFA NAZNEEN	B.SC
289	2019-20	K BHAVANI	B.SC
290	2019-20	KETHAVATH VENNELA RATHOD	B.SC
291	2019-20	KORRAVATH NIKHITHA	B.SC
292	2019-20	KOTA BHAVANA	B.SC
293	2019-20	K RAMANI	B.SC
294	2019-20	KUMMARI GAYATHRI	B.SC
295	2019-20	KUMMARI SOUMYA	B.SC
296	2019-20	M SNEHALATHA	B.SC
297	2019-20	MADARI THARANI	B.SC
298	2019-20	MADDELABANDA MAHALAXMI	B.SC
299	2019-20	MAHAMMAD SANA SALEHA	B.SC
300	2019-20	MASANPALLY PRAVALIKA	B.SC
301	2019-20	MATAM SAMATHA	B.SC
302	2019-20	MATHARI LATHA PRIYA	B.SC
303	2019-20	N MALLESHWARI REDDY	B.SC
304	2019-20	NALLATEEGALA SANJANA	B.SC
305	2019-20	NASREEN BEGUM	B.SC
306	2019-20	NENAVATH MANJULA	B.SC
307	2019-20	NIMBUGONDA NAVANEETHA	B.SC
308	2019-20	NOORA FATIMA	B.SC
309	2019-20	PANDUGA MADHAVI	B.SC
310	2019-20	PEDDAMBATI TEJASREE	B.SC
311	2019-20	C.SANJANA	M.A.
312	2019-20	TASLEEM FATIMA	M.A.
313	2019-20	SARAANAM	M.A.
314	2019-20	P.SUCHARITHA	M.A.
315	2019-20	B.GEETHA	M.A.
316	2019-20	BUSHRA FATIMA	M.A.
317	2019-20	SWETHA SHEKHAWAT	M.A.
318	2019-20	B.TEJASHWINI	M.A.
319	2019-20	SILVIA SEBASTIAN ADAPPOOR	M.A.
320	2019-20	K.PRIYANKA	M.A.


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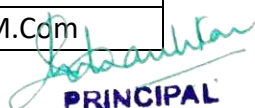
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321	2019-20	P.VIDYA	M.A.
322	2019-20	R.BHARGAVI	M.A.
323	2019-20	S.ANUSHA	M.A.
324	2019-20	E.SRAVANI	M.A.
325	2019-20	G.NIHARIKA	M.A.
326	2019-20	SHABANA BEGUM	M.A.
327	2019-20	Maariya Ahmed Shah	M.A.
328	2019-20	Sarla Meghana	M.A.
329	2019-20	G.Ashwini Meghna	M.A.
330	2019-20	K.Neha	M.A.
331	2019-20	Aishwarya	M.A.
332	2019-20	Fazilath Fatima Sarah	M.A.
333	2019-20	AMATUL AZEEM QANSA	M.Com
334	2019-20	MIRYALA SRI CHANDANA	M.Com
335	2019-20	KHAN SALEHA MD AYYUB	M.Com
336	2019-20	K SONI SINGH	M.Com
337	2019-20	SHAIK SIMREEN	M.Com
338	2019-20	THORUPUNURI SOUNDARYA	M.Com
339	2019-20	SANA	M.Com
340	2019-20	KANDULA SAI JYOTHI	M.Com
341	2019-20	GOWRA VARAPU SINDUJA	M.Com
342	2019-20	FOUZIA FIRDOUS	M.Com
343	2019-20	BANDI NIKHITHA	M.Com
344	2019-20	ZEHRA FATIMA	M.Com
345	2019-20	SHAFIYA SULTANA	M.Com
346	2019-20	RAIKODE PRIYANKA	M.Com
347	2019-20	SANIYA TAHMEEN	M.Com
348	2019-20	RUQSAR PARVEEN	M.Com
349	2019-20	ABRABOINA SOUMYA	M.Com
350	2019-20	NAGAPURI PRAGATHY	M.Com
351	2019-20	GOUNDLA KEERTHI	M.Com
352	2019-20	MANUKA JYOTHIRMAYEE GOUD	M.Com
353	2019-20	SANIYA NASREEN	M.Com
354	2019-20	KALYANI VARSHA	M.Com
355	2019-20	DORNALA NAGESHWARI	M.Com
356	2019-20	TAALMADGI MOUNIKA	M.Com
357	2019-20	PAYAM SUSHMA	M.Com
358	2019-20	SONNAYILA NIHARIKA	M.Com
359	2019-20	NAJAM BEGUM	M.Com
360	2019-20	MAMATHA	M.Com


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361	2019-20	DHATRIKA ROJA	M.Com
362	2019-20	ALLE REENA MANVITHA	M.SC
363	2019-20	POTHURAJU USHARANI	M.SC
364	2019-20	JUVERIYA NAZNEEN	M.SC
365	2019-20	BADAVATH BINDHUSHA	M.SC
366	2019-20	P.PRAVALIKA	M.SC
367	2019-20	K.BHAGYALAXMI	M.SC
368	2019-20	M.SRUTHI	M.SC
369	2019-20	SAFA SHAKEEL	M.SC
370	2019-20	G.TARAKESHWARI	M.SC
371	2019-20	M.KEERTHI GOUD	M.SC
372	2019-20	P.UMA	M.SC
373	2019-20	M.SAHITHI SUDHA	M.SC
374	2019-20	T.ANUSHA	M.SC
375	2019-20	E.RUGVEDA TEJA SREE	M.SC
376	2019-20	M.KOVELA	M.SC
377	2019-20	A.SOWMYA	M.SC
378	2019-20	TANVEER FATIMA	M.SC
379	2019-20	P.MOUNIKA	M.SC
380	2019-20	KATTA SOWMYA	M.SC
381	2019-20	M.ALEKHYA	M.SC
382	2019-20	G.KIRANMAI	M.SC


PRINCIPAL
Sarojini Naidu Vanita Maha Vidyalaya
Exhibition Grounds, Hyderabad-500 001



September 12, 2021

Dear **Maringanti Srinija**,

Welcome to Wipro!

We hope you are safe amidst the prevailing COVID-19 pandemic in the country. We are glad to have you on-board and join our Wipro Family. You will soon be connecting with your managers and working on your respective projects to build a bolder tomorrow.

We are aware that some of you are yet to complete your final semester examinations and thus as a welcome gesture, we have introduced 2 weeks of paid exam leave for all whose examinations will get scheduled in due course of time. The employee must inform their manager and Campus Team and will be required to submit the exam admit card which should include the start and end date of the exam.

Please Note:

- The additional 2 weeks paid leaves are only applicable for those who have not completed their final semester exam
- It is mandatory to submit the required documents

We wish you the very best for your final exams in advance!

Yours sincerely,
For **Wipro Limited**,

A handwritten signature in black ink, which appears to read "Aparna Shailen". The signature is written in a cursive style and is positioned above a horizontal line.

Aparna Shailen
General Manager - Human Resources

Registered Office:

Wipro Limited T : +91 (80) 2844 0011
Doddakannelli F : +91 (80) 2844 0054
Sarjapur Road E : info@wipro.com
Bengaluru 560 035 W : wipro.com
India C : L32102KA1945PLC020800



21713325



Offer: BUSINESS PROCESS SERVICES
Ref: TCSL/DT20217550978/Hyderabad/BPS/BTN
Date: 29/01/2021

Ms. Swetha Avvaru
H.No: 36-A131, Road No.6
Papireddy Nagar
Jagathgiri Gutta
Hyderabad-500037
Telangana
Tel# 91-8121653637

Dear Ms. Swetha Avvaru,

Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **13,000/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.



OTHER BENEFITS

1. Health Insurance Scheme

TCSL brings the benefit of health insurance cover to you and your dependents under the company's Health Insurance Scheme (HIS). You are automatically covered under a default HIS Plan.

You have the flexibility to choose a plan which is higher than the existing default plan, by paying the applicable additional premium plus Service Tax, in which case the below benefits can be availed:

a) Domiciliary Cover: This is a provision to cover the cost incurred towards any domiciliary treatment up to a specified limit for each insured person per annum.

b) Base Cover: This is a provision to cover the cost incurred on hospitalization treatments up to a specified limit for each insured person per annum.

c) Floater Cover: This benefit covers the hospitalization expenses incurred over and above the basic hospitalization cover limit. This is a family floater cover for you and your enrolled dependents.

The total premium is split between Base Cover and Floater Cover Premium as per the plan applicable.

i. Base Cover Premium: Towards Domiciliary and Base cover for self, spouse and up to three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

ii. Floater Cover Premium: Towards Floater cover is to be borne by you.

*Note: The above Health Insurance Scheme is subject to revision. The policy changes if any, in future, will prevail. For further details, please refer to the policy document

2. Professional Memberships:

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.

3. Social Security - Employees' State Insurance:

The company will contribute 4.75% of your stipend or such amount as determined by law towards ESI contribution till you remain covered under Employee's State Insurance Act, 1948.

4. Compensation Benefits under ESI Act / Employees' Compensation Act:

Till you are covered under Employees State Insurance Act (ESI Act), you are entitled to claim the benefits in the event of accidental injury resulting into death or disablement arising out of and in the course of Traineeship, from Employees' State Insurance Corporation.

When you will be out of the purview of ESI Act, you will be eligible for compensation benefit in the event of death / disablement arising out of and in the course of Traineeship as per the Employee Compensation Act (Amendment Act of 2017) or the benefits under the Company's Group Term Life Insurance scheme / Personal accident insurance scheme as the case may be, whichever is more beneficial. For more details on this, refer TCS India policy - Group Life Insurance and TCS India policy - Health Insurance.

5. Night Shift Stipend:

Trainees assigned to night shifts for training would be eligible for a Night Shift Stipend of Rs. **200/-** per shift as per the company policy.



6. Process Specific Stipend:

Based on your allocation, to a process and on account of the process complexity involved, you may be eligible for additional process specific stipend, as defined by the Company.

TERMS OF TRAINEESHIP

1. Traineeship Pre-requisites

Your appointment as a Trainee / Apprentice under the model / certified Standing Order will be subject to successful completion of your graduation examination without any pending arrears / back logs during the entire course duration.

It is clearly understood, agreed and made abundantly clear that in case you do not successfully clear your graduation your traineeship with TCSL will be discontinued without any notice or notice pay

It is mandatory to declare the gaps / arrears / back log, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer of traineeship at any time at its sole discretion in case of any discrepancy or false information is found in the details submitted by you.

2. Traineeship Period:

During the period of your training of 12 months, you may be required to undergo classroom and on the job training. During this period, you may be appraised to evaluate your performance and if your performance is found to be satisfactory, you may be absorbed / appointed in the regular employment of the Company at its sole discretion.

It is hereby specifically clarified that the Company is under no obligation whatsoever to absorb / appoint you on regular basis upon successful completion of your training period of 12 months. You shall not be deemed to have been absorbed / appointed in the regular employment of the company, unless & until you receive a written communication in this regard from the Company.

If your performance is found unsatisfactory, TCSL may terminate your traineeship forthwith by giving you 30 calendar days' notice in writing or payment of stipend for 30 calendar days in lieu thereof.

If you remain on unauthorized absence for a consecutive period of 3 days during the training programme without authorisation or intimation, a presumption shall arise that you have abandoned your traineeship and the company shall be entitled to disqualify and disentitle you forthwith for any further training and your name is liable to be automatically stand discontinued from the list of ILP trainees without any further intimation / separate communication to you.

3. Hours of Training:

You may be required to undergo training in shifts and / or in extended training hours as permitted by law.

4. Leave:

You will be entitled for leaves as per the company's policy.

5. Transport:

TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. TCS employees living beyond these boundaries would be required to make their own arrangements and the routes are predetermined and not permitted to be varied under any circumstances. The company will make appropriate provisions for those working in night shift as permitted by law/ policy.

6. Alternative Occupation / Traineeship:

During the period of your traineeship at TCSL, you are not permitted to undertake any other traineeship, employment, business, assume any public or private office, honorary or remunerative, without the prior written



permission of the company.

7. Confidentiality, Data and Intellectual Property Protection:

As part of the joining formalities, you are required to sign a Confidentiality, Data and IP Protection Terms, which aims to protect the intellectual property rights and business information of TCSL and its clients. The detailed Confidentiality, Data and IP Protection related terms and conditions are set out in Annexure 2

8. TATA Code of Conduct:

You are required to sign the TATA Code of Conduct and follow the same in your day to day conduct as a trainee of TCSL.

9. Notice Period:

You will have to give at least 30 calendar days' prior notice in writing before discontinuing your traineeship with the Company. The Company may discontinue your traineeship by giving you 30 calendar days' notice in writing or payment of stipend for 30 days in lieu thereof.

10. Medical Test:

You are required to undergo a pre-Traineeship medical check-up and obtain a fitness certificate from the registered medical practitioner/Doctor. This is a pre-condition for Traineeship. Please collect the medical check-up authorization letter from the company HR executive, at the time of submitting your written acceptance of this offer. To verify your identification, we request you to carry a photograph and a photo identification document issued by government like passport, PAN card, Election Card, Driving License etc. If you are a campus recruit, you may produce your current educational institute's photo identification card in the absence of government photo identification document.

Retention of reasonable medical fitness is also a condition of Traineeship. The company also reserves the right to get yourself examined by a doctor at any time during your Traineeship and further employment(if absorbed in Regular Employment) to ascertain your medical fitness. The opinion of the doctor appointed by the company shall be final and binding on both parties. Your failure, refusal or inability to appear for such medical examination will result in the determination of your Traineeship or Employment as the case may be without any notice or notice pay in lieu of notice.

Your Traineeship or further Employment (if absorbed in Regular Employment) is liable to be discontinued / terminated on account of your continued ill health or if you are found to be medically unfit for the job as may be certified by the company's doctor.

11. Background Check:

Your traineeship will be subject to a background check in line with the Company's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background checks are unfavorable or at a variance with your own declarations, your traineeship will be discontinued without any notice.

12. Submission of Documents:

At the time of your joining traineeship, photocopy of the following documents should be submitted. Please carry the original copies for verification.

- Standard X and XII Mark sheets equivalent
 - Degree certificate and mark sheets for all semesters
 - Postgraduate degree certificate and mark sheets for all semesters (if you are a Post-graduate)
 - Birth Certificate / Proof of Age
 - Passport
 - 6 photographs - passport size
 - An affidavit / notarised undertaking that there is no criminal offence registered/pending against you.
- Your original documents will be returned to you after verification.



13. Initial Learning Programme (ILP)

On joining TCSL as Trainee, you will be given the benefit of formal & on the job training ("Initial Learning Programme") at the location, as identified, for such a period as TCSL may decide. The said training programme forms a critical part of your traineeship and is an ongoing process. TCSL continues to make investment on training and development of its trainees. This will be of immense value to you and a large part of ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

14. Letter of Appointment

You will be issued a letter of appointment on your joining and after completing joining formalities as per TCSL policy

15. Personal Data Processing:

Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.

It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.

After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.

For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.

As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.

In case of overseas deputation, available privacy rights would be governed as per regulatory provisions and / or TCS policies/notice provided applicable at your overseas location.

16. Terms and conditions:

The above terms and conditions of traineeship are specific to your traineeship period in India.

17. Rules and Regulations of the Company:

Your traineeship will be governed by the policies, rules, regulations, practices, processes and procedures of the Company as applicable to you and the changes therein from time to time.

18. Compliance to all clauses:

You will be required to fulfill all the terms and conditions mentioned in this letter of offer of traineeship. Any failure to fulfill any term and /or condition and/or failure to clear any test successfully would entitle TCSL in withdrawing this letter of traineeship at its sole discretion.



Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in the Traineeship and this offer will be automatically withdrawn. Post acceptance of TCSL offer letter if you fail to join on the date provided in the TCSL joining letter, the offer will stand automatically terminated at the sole discretion of TCSL .

We look forward to having you in our global team.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Acceptance
Annexure 2: Confidentiality, Data and Intellectual Property Protection Terms



ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received the letter of offer and Terms of Traineeship ref No **TCSL/DT20217550978/Hyderabad/BPS/BTN** on _____ (MMM/DD/YYYY).
I hereby accept this Offer and intend to join traineeship on:

Signature:

Name:



Annexure 2

Confidentiality, Data and Intellectual Property Protection Terms

1. Confidential Information

"Confidential Information" shall mean all Inventions and Know-how, information and material of TCS and its subsidiaries as applicable (Collectively termed as TCS) (including for avoidance of doubt any Confidential Information of its Clients) that comes into the possession or know of the Associate and shall include the following:

(a) Any and all information processing programs, software, properties, items, information, data, material or any nature whatsoever or any parts thereof, additions thereto and materials related thereto, produced or created at any time by TCS or the Associate in the course of or in connection with or arising out of the Associate's association with TCS. Program/Software shall mean source code and/or machine instructions wherever resident and on whatever media and all related documentation and software,

(b) All other information and material of TCS relating to design, method of construction, manufacture, operation, specifications, use and services of the TCS equipment and components, including, but not limited to, engineering and laboratory notebooks, reports, process data, test data, performance data, inventions, trade secrets, systems, software, object codes, source codes, copyrighted matters, methods, drawings, computations, calculations, computer programs, narrations, flow charts and all documentation therefore and all copies thereof (including for avoidance of doubt any such material belonging to the Clients of TCS)

(c) Corporate strategies and other confidential and proprietary material and information, which could cause competitive harm to TCS if disclosed,

(d) Customer and prospective customer lists, and

(e) All other information and material, which may be created, developed, conceived, gathered or collected or obtained by the Associate in the course of or arising out of the association with TCS or while in or in connection with or for the purposes of his/her association with TCS or any of the operations and entrusted by TCS to the Associate.

2. Associate's Obligations

Associate agrees to treat the Confidential Information as strictly confidential and a trade secret of TCS. Associate agrees not to use, or cause to be used, or disclose or divulge or part with either directly or indirectly any Confidential Information for the benefit of or to any third parties except for or on behalf of or as directed or authorized by TCS or to a person having a valid contract with TCS. Upon termination of employment, the Associate agrees to surrender to TCS all Confidential Information that he or she may then possess or have under his or her control.

3. Intellectual Property Rights

Associate agrees and confirms that all intellectual property rights in the Confidential Information shall at all times vest in and remain with or belong to TCS and Associate shall have no right title or claim of any nature whatsoever in the Confidential Information. Associate shall promptly disclose to an authorized officer of TCS all inventions, ideas, innovations, discoveries, improvements, suggestions, or reports and enhancements made, created, developed, conceived or devised by him or her arising out of his or her engagement with TCS, including in the course of provision of services to the Clients of TCS and Associate hereby agrees and confirms that all such intellectual property rights shall at all times vest in and remain vested in TCS and agrees to transfer and assign to TCS any interests Associate may have in such intellectual property rights including any interest in and to any domestic or foreign patent rights, trademarks, trade names copyrights and trade secret rights therein and any renewals thereof. On request of TCS, Associate shall execute from time to time, during or after the termination of his or her employment, such further instruments, including without limitations, applications for letters of patent, trademarks, trade names and copyrights or assignments thereof, as may be deemed necessary or desirable by



TCS to perfect the title of TCS in the intellectual property rights and to effectuate the provisions hereof. All expenses of filing or prosecuting any application for patents, trademarks, trade names, or copyrights shall be borne solely by TCS, but Associate shall co-ordinate in filing and / or prosecuting any such applications. Associate hereby expressly waives any "artist's rights" or "moral rights", which Associate might otherwise have in such intellectual property rights.

4. Prior knowledge

Associate acknowledges that prior to his or her appointment by TCS, he or she had no knowledge of the Confidential Information of TCS and that such Confidential Information is of a confidential and secret character and is vital to the continued success of TCS's business. Associate further acknowledges that he or she is associated with TCS in a capacity in which he or she will become acquainted with all or part of such Confidential Information. In order to safeguard the legitimate interests of TCS in such Confidential Information, it is necessary for TCS to protect such Confidential Information by holding it secret and confidential.

5. Use of third party material

Associate expressly agrees that Associate shall not in the course of his or her association with TCS and while working on the premises or facilities of TCS or its Clients or in connection with the development of any intellectual property rights or work for or on behalf of TCS;

a) use any third party material or intellectual property rights except those intellectual property rights provided by TCS or expressly authorised by TCS or without having proper authorisation or license or approval of the respective owner of such intellectual property rights.

b) Participate in any activity for creation (including conception, design, development, testing, implementation, support or marketing) of any Intellectual Property for or on behalf of TCS or its affiliates if Associate has been exposed, directly or indirectly, to any Third Party IP which is in the same subject area (such as research area, technology or application area) as, or which is same or similar to, the Intellectual Property or any portion thereof, to be so created, unless;

i) Associate has expressly declared to TCS in a prescribed form whether such exposure was owing to publically available information or under and subject to any agreement; AND

ii) TCS has expressly confirmed to the Associate that TCS has proper authorization or license or approval of the respective owner of such Third Party IP to use the same in Intellectual Property or portion thereof to be created and authorized in writing Associate's participation in such activity.

c) knowingly access, make reference to or use any Third Party IP (except as permitted under Section 5(a), directly or indirectly, during the period of association with the creation (conception, design, development, testing, implementation, support or marketing) of TCS Intellectual Property or portion thereof, which is in the same subject area of TCS Intellectual Property or which is same or similar to such TCS Intellectual Property or portion thereof being created. In case, Associate access or is exposed to any such Third Party IP during such association, Associate shall promptly bring it to the notice of TCS IP asset owner or TCS project manager in writing and immediately cease to participate in any such activity

6. Security policies and Guidelines.

6.1 Associate agrees to abide by and be bound by any and all policies, documents, guidelines and processes including IP, Information Security and Confidentiality of TCS in force from time to time whether expressly endorsed or not.

6.2 Associate acknowledge and agree that in the course of, and as a result of his/her engagement with TCS, Associate will have access to, obtain or come across personal data or information of other TCS Associates or Clients, including without limitation, sensitive personal data or information (collectively "Personal Data and Information") within the meaning of the applicable Indian Law and Rules or any other applicable Law, directive or regulation anywhere in the world. In respect of any such Personal Data and Information accessed, obtained,



acquired or processed by Associate for and on behalf of TCS, its affiliates or Clients, Associate undertake that he/she will:

- (a) process the Personal Data and Information only on behalf of TCS, its Affiliates or Clients, as the case may be, and only on and in accordance with instructions received from the data controller from time to time;
- (b) abide by such technical and organizational measures necessary to prevent the accidental or unlawful destruction or accidental loss, alteration, un-authorized disclosure or access to the Personal Data and Information;
- (c) promptly (and in any event within 24 hours of awareness) bring to notice of TCS or its Affiliates, as the case may be, of any actual or suspected incident of unauthorized or accidental disclosure of, or access to, the Personal Data and Information or other breach of this section (a "Security Breach");
- (d) promptly provide TCS with all information in Associate's notice, possession or control concerning any Security Breach and not make any public announcement regarding a Security Breach without TCS's prior written consent;
- (e) not do, or omit to do, anything, which would cause TCS or any of its employees, officers or agents to be in breach of its obligations under any privacy or data protection policy, regulation or legislation;
- (f) upon expiry or termination of Associate's engagement with TCS, return all copies of the Personal Data and Information to TCS in Associate's possession or control; and
- (g) promptly bring to TCS notice of any request received from a data subject to have access to his/her Personal Data and Information or of any other communication relating to the access, use or processing of any Personal Data and Information (including any notice from the regulatory body) and fully co-operate and assist TCS in relation to any such request or communication.

6.3 Associate expressly consent that TCS and/or its affiliates may collect, use, transfer, retain or otherwise process Associate's Personal Data and Information in connection with his/her engagement with TCS, in accordance with the then / current TCS policies and procedures and applicable privacy and data protection legislation. TCS may use third party services or sub-contractors to collect or otherwise process Associate's Personal Data and Information for which TCS shall remain responsible for such third party services provider or sub-contractor's compliance with TCS's obligations hereunder.

7. Restriction on Associate's Rights

Associate agrees that he or she shall not make, have made, replicate, reproduce, use, sell, incorporate or otherwise exploit, for his or her own use or for any other purpose, any of the Confidential Information including intellectual properties of TCS that is or may be revealed to him or her by TCS or which may in the course of his or her employment with TCS come into his or her possession or knowledge unless specifically authorized to do so in writing by TCS.

8. No License

TCS and Associate agree that no license under any patent or copyright now existing or hereafter obtained by TCS is granted, agreed to be granted, or implied by the terms of this Agreement, or by the disclosure to Associate of the Confidential Information.

9. Equitable Rights

Associate acknowledges that any Confidential Information that comes into the possession and / or knowledge of Associate is of a unique, highly confidential and proprietary nature. It is further acknowledged by Associate that the disclosure, distribution, dissemination and / or release by Associate of the Confidential Information without the prior written consent of TCS or any breach of the Confidentiality, Data and IP Protection Terms by Associate will cause TCS to suffer severe, immediate and irreparable damage and that upon any such breach or any threat



thereof, TCS shall without prejudice to any other remedies available to it, be entitled to appropriate equitable relief including the relief of specific performance and injunctive relief, in addition to whatever remedies it might have at law.

10. General

- (a) The provisions hereof shall be interpreted, determined and enforced in accordance with the laws of India.
- (b) In the event of any dispute or disagreement over the interpretation of any of the terms herein contained or any claim or liability of any party, the same shall be referred to a person to be nominated by TCS, whose decision shall be final and binding upon the parties hereto. Subject to the above, the arbitration shall be governed by the Arbitration and Conciliation Act, 1996 or any modifications or re-enactment thereof. Associate confirms that the fact that the arbitrator shall be a nominee of TCS shall not be a ground for objecting to such arbitration or challenging the decision of the arbitrator. The venue of arbitration shall be Mumbai. Subject to the above arbitration clause, the Parties agreed to the binding jurisdiction of the Courts at Mumbai under the laws of India.
- (c) If any provision hereof shall be found by a judicial tribunal to be contrary to governing law, it shall be deemed null and void without annulling or rendering invalid the remainder of the Agreement and if the invalid portion is such that the remainder cannot be sustained without it, the Parties herein shall find a suitable replacement to the invalid portion that shall be legally valid.
- (d) This Confidentiality, Data and IP Protection Terms along with other documents executed by Associate or referenced in any such documents constitutes the entire understanding between the parties and supersedes all prior agreements and understandings pertaining to the subject matter thereof. No delay of omission of either Party in exercising or enforcing any of their rights or remedies hereunder shall constitute a waiver thereof.
- (e) This Confidentiality, Data and IP Protection Terms may not be amended except in writing signed by authorized representatives of both parties.
- (f) The obligations of Associate in terms of this Confidentiality, Data and IP Protection Terms shall continue during the term of or in the course of the employment of the Associate with TCS and shall continue thereafter in perpetuity.

Please complete and return these documents to the TCSL HR executive, within 7 days of receiving this offer.

This is to confirm that I have received the Letter of Offer on _____ .

I hereby accept this Offer and intend to join service on _____ .

Name:

Address:

Signature:

Date:



Offer: BUSINESS PROCESS SERVICES
Ref: TCSL/DT20217550978/Hyderabad/BPS/BTN
Date: 29/01/2021

Ms. Swetha Avvaru
H.No: 36-A131, Road No.6
Papireddy Nagar
Jagathgiri Gutta
Hyderabad-500037
Telangana
Tel# 91-8121653637

Dear Ms. Swetha Avvaru,

Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **13,000/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.



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a) Domiciliary Cover: This is a provision to cover the cost incurred towards any domiciliary treatment up to a specified limit for each insured person per annum.

b) Base Cover: This is a provision to cover the cost incurred on hospitalization treatments up to a specified limit for each insured person per annum.

c) Floater Cover: This benefit covers the hospitalization expenses incurred over and above the basic hospitalization cover limit. This is a family floater cover for you and your enrolled dependents.

The total premium is split between Base Cover and Floater Cover Premium as per the plan applicable.

i. Base Cover Premium: Towards Domiciliary and Base cover for self, spouse and up to three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

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*Note: The above Health Insurance Scheme is subject to revision. The policy changes if any, in future, will prevail. For further details, please refer to the policy document

2. Professional Memberships:

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.

3. Social Security - Employees' State Insurance:

The company will contribute 4.75% of your stipend or such amount as determined by law towards ESI contribution till you remain covered under Employee's State Insurance Act, 1948.

4. Compensation Benefits under ESI Act / Employees' Compensation Act:

Till you are covered under Employees State Insurance Act (ESI Act), you are entitled to claim the benefits in the event of accidental injury resulting into death or disablement arising out of and in the course of Traineeship, from Employees' State Insurance Corporation.

When you will be out of the purview of ESI Act, you will be eligible for compensation benefit in the event of death / disablement arising out of and in the course of Traineeship as per the Employee Compensation Act (Amendment Act of 2017) or the benefits under the Company's Group Term Life Insurance scheme / Personal accident insurance scheme as the case may be, whichever is more beneficial. For more details on this, refer TCS India policy - Group Life Insurance and TCS India policy - Health Insurance.

5. Night Shift Stipend:

Trainees assigned to night shifts for training would be eligible for a Night Shift Stipend of Rs. **200/-** per shift as per the company policy.



6. Process Specific Stipend:

Based on your allocation, to a process and on account of the process complexity involved, you may be eligible for additional process specific stipend, as defined by the Company.

TERMS OF TRAINEESHIP

1. Traineeship Pre-requisites

Your appointment as a Trainee / Apprentice under the model / certified Standing Order will be subject to successful completion of your graduation examination without any pending arrears / back logs during the entire course duration.

It is clearly understood, agreed and made abundantly clear that in case you do not successfully clear your graduation your traineeship with TCSL will be discontinued without any notice or notice pay

It is mandatory to declare the gaps / arrears / back log, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer of traineeship at any time at its sole discretion in case of any discrepancy or false information is found in the details submitted by you.

2. Traineeship Period:

During the period of your training of 12 months, you may be required to undergo classroom and on the job training. During this period, you may be appraised to evaluate your performance and if your performance is found to be satisfactory, you may be absorbed / appointed in the regular employment of the Company at its sole discretion.

It is hereby specifically clarified that the Company is under no obligation whatsoever to absorb / appoint you on regular basis upon successful completion of your training period of 12 months. You shall not be deemed to have been absorbed / appointed in the regular employment of the company, unless & until you receive a written communication in this regard from the Company.

If your performance is found unsatisfactory, TCSL may terminate your traineeship forthwith by giving you 30 calendar days' notice in writing or payment of stipend for 30 calendar days in lieu thereof.

If you remain on unauthorized absence for a consecutive period of 3 days during the training programme without authorisation or intimation, a presumption shall arise that you have abandoned your traineeship and the company shall be entitled to disqualify and disentitle you forthwith for any further training and your name is liable to be automatically stand discontinued from the list of ILP trainees without any further intimation / separate communication to you.

3. Hours of Training:

You may be required to undergo training in shifts and / or in extended training hours as permitted by law.

4. Leave:

You will be entitled for leaves as per the company's policy.

5. Transport:

TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. TCS employees living beyond these boundaries would be required to make their own arrangements and the routes are predetermined and not permitted to be varied under any circumstances. The company will make appropriate provisions for those working in night shift as permitted by law/ policy.

6. Alternative Occupation / Traineeship:

During the period of your traineeship at TCSL, you are not permitted to undertake any other traineeship, employment, business, assume any public or private office, honorary or remunerative, without the prior written



permission of the company.

7. Confidentiality, Data and Intellectual Property Protection:

As part of the joining formalities, you are required to sign a Confidentiality, Data and IP Protection Terms, which aims to protect the intellectual property rights and business information of TCSL and its clients. The detailed Confidentiality, Data and IP Protection related terms and conditions are set out in Annexure 2

8. TATA Code of Conduct:

You are required to sign the TATA Code of Conduct and follow the same in your day to day conduct as a trainee of TCSL.

9. Notice Period:

You will have to give at least 30 calendar days' prior notice in writing before discontinuing your traineeship with the Company. The Company may discontinue your traineeship by giving you 30 calendar days' notice in writing or payment of stipend for 30 days in lieu thereof.

10. Medical Test:

You are required to undergo a pre-Traineeship medical check-up and obtain a fitness certificate from the registered medical practitioner/Doctor. This is a pre-condition for Traineeship. Please collect the medical check-up authorization letter from the company HR executive, at the time of submitting your written acceptance of this offer. To verify your identification, we request you to carry a photograph and a photo identification document issued by government like passport, PAN card, Election Card, Driving License etc. If you are a campus recruit, you may produce your current educational institute's photo identification card in the absence of government photo identification document.

Retention of reasonable medical fitness is also a condition of Traineeship. The company also reserves the right to get yourself examined by a doctor at any time during your Traineeship and further employment(if absorbed in Regular Employment) to ascertain your medical fitness. The opinion of the doctor appointed by the company shall be final and binding on both parties. Your failure, refusal or inability to appear for such medical examination will result in the determination of your Traineeship or Employment as the case may be without any notice or notice pay in lieu of notice.

Your Traineeship or further Employment (if absorbed in Regular Employment) is liable to be discontinued / terminated on account of your continued ill health or if you are found to be medically unfit for the job as may be certified by the company's doctor.

11. Background Check:

Your traineeship will be subject to a background check in line with the Company's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background checks are unfavorable or at a variance with your own declarations, your traineeship will be discontinued without any notice.

12. Submission of Documents:

At the time of your joining traineeship, photocopy of the following documents should be submitted. Please carry the original copies for verification.

- Standard X and XII Mark sheets equivalent
 - Degree certificate and mark sheets for all semesters
 - Postgraduate degree certificate and mark sheets for all semesters (if you are a Post-graduate)
 - Birth Certificate / Proof of Age
 - Passport
 - 6 photographs - passport size
 - An affidavit / notarised undertaking that there is no criminal offence registered/pending against you.
- Your original documents will be returned to you after verification.



13. Initial Learning Programme (ILP)

On joining TCSL as Trainee, you will be given the benefit of formal & on the job training ("Initial Learning Programme") at the location, as identified, for such a period as TCSL may decide. The said training programme forms a critical part of your traineeship and is an ongoing process. TCSL continues to make investment on training and development of its trainees. This will be of immense value to you and a large part of ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

14. Letter of Appointment

You will be issued a letter of appointment on your joining and after completing joining formalities as per TCSL policy

15. Personal Data Processing:

Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.

It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.

After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.

For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.

As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.

In case of overseas deputation, available privacy rights would be governed as per regulatory provisions and / or TCS policies/notice provided applicable at your overseas location.

16. Terms and conditions:

The above terms and conditions of traineeship are specific to your traineeship period in India.

17. Rules and Regulations of the Company:

Your traineeship will be governed by the policies, rules, regulations, practices, processes and procedures of the Company as applicable to you and the changes therein from time to time.

18. Compliance to all clauses:

You will be required to fulfill all the terms and conditions mentioned in this letter of offer of traineeship. Any failure to fulfill any term and /or condition and/or failure to clear any test successfully would entitle TCSL in withdrawing this letter of traineeship at its sole discretion.



Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in the Traineeship and this offer will be automatically withdrawn. Post acceptance of TCSL offer letter if you fail to join on the date provided in the TCSL joining letter, the offer will stand automatically terminated at the sole discretion of TCSL .

We look forward to having you in our global team.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Acceptance
Annexure 2: Confidentiality, Data and Intellectual Property Protection Terms



ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received the letter of offer and Terms of Traineeship ref No **TCSL/DT20217550978/Hyderabad/BPS/BTN** on _____ (MMM/DD/YYYY).
I hereby accept this Offer and intend to join traineeship on:

Signature:

Name:



Annexure 2

Confidentiality, Data and Intellectual Property Protection Terms

1. Confidential Information

"Confidential Information" shall mean all Inventions and Know-how, information and material of TCS and its subsidiaries as applicable (Collectively termed as TCS) (including for avoidance of doubt any Confidential Information of its Clients) that comes into the possession or know of the Associate and shall include the following:

(a) Any and all information processing programs, software, properties, items, information, data, material or any nature whatsoever or any parts thereof, additions thereto and materials related thereto, produced or created at any time by TCS or the Associate in the course of or in connection with or arising out of the Associate's association with TCS. Program/Software shall mean source code and/or machine instructions wherever resident and on whatever media and all related documentation and software,

(b) All other information and material of TCS relating to design, method of construction, manufacture, operation, specifications, use and services of the TCS equipment and components, including, but not limited to, engineering and laboratory notebooks, reports, process data, test data, performance data, inventions, trade secrets, systems, software, object codes, source codes, copyrighted matters, methods, drawings, computations, calculations, computer programs, narrations, flow charts and all documentation therefore and all copies thereof (including for avoidance of doubt any such material belonging to the Clients of TCS)

(c) Corporate strategies and other confidential and proprietary material and information, which could cause competitive harm to TCS if disclosed,

(d) Customer and prospective customer lists, and

(e) All other information and material, which may be created, developed, conceived, gathered or collected or obtained by the Associate in the course of or arising out of the association with TCS or while in or in connection with or for the purposes of his/her association with TCS or any of the operations and entrusted by TCS to the Associate.

2. Associate's Obligations

Associate agrees to treat the Confidential Information as strictly confidential and a trade secret of TCS. Associate agrees not to use, or cause to be used, or disclose or divulge or part with either directly or indirectly any Confidential Information for the benefit of or to any third parties except for or on behalf of or as directed or authorized by TCS or to a person having a valid contract with TCS. Upon termination of employment, the Associate agrees to surrender to TCS all Confidential Information that he or she may then possess or have under his or her control.

3. Intellectual Property Rights

Associate agrees and confirms that all intellectual property rights in the Confidential Information shall at all times vest in and remain with or belong to TCS and Associate shall have no right title or claim of any nature whatsoever in the Confidential Information. Associate shall promptly disclose to an authorized officer of TCS all inventions, ideas, innovations, discoveries, improvements, suggestions, or reports and enhancements made, created, developed, conceived or devised by him or her arising out of his or her engagement with TCS, including in the course of provision of services to the Clients of TCS and Associate hereby agrees and confirms that all such intellectual property rights shall at all times vest in and remain vested in TCS and agrees to transfer and assign to TCS any interests Associate may have in such intellectual property rights including any interest in and to any domestic or foreign patent rights, trademarks, trade names copyrights and trade secret rights therein and any renewals thereof. On request of TCS, Associate shall execute from time to time, during or after the termination of his or her employment, such further instruments, including without limitations, applications for letters of patent, trademarks, trade names and copyrights or assignments thereof, as may be deemed necessary or desirable by



TCS to perfect the title of TCS in the intellectual property rights and to effectuate the provisions hereof. All expenses of filing or prosecuting any application for patents, trademarks, trade names, or copyrights shall be borne solely by TCS, but Associate shall co-ordinate in filing and / or prosecuting any such applications. Associate hereby expressly waives any "artist's rights" or "moral rights", which Associate might otherwise have in such intellectual property rights.

4. Prior knowledge

Associate acknowledges that prior to his or her appointment by TCS, he or she had no knowledge of the Confidential Information of TCS and that such Confidential Information is of a confidential and secret character and is vital to the continued success of TCS's business. Associate further acknowledges that he or she is associated with TCS in a capacity in which he or she will become acquainted with all or part of such Confidential Information. In order to safeguard the legitimate interests of TCS in such Confidential Information, it is necessary for TCS to protect such Confidential Information by holding it secret and confidential.

5. Use of third party material

Associate expressly agrees that Associate shall not in the course of his or her association with TCS and while working on the premises or facilities of TCS or its Clients or in connection with the development of any intellectual property rights or work for or on behalf of TCS;

a) use any third party material or intellectual property rights except those intellectual property rights provided by TCS or expressly authorised by TCS or without having proper authorisation or license or approval of the respective owner of such intellectual property rights.

b) Participate in any activity for creation (including conception, design, development, testing, implementation, support or marketing) of any Intellectual Property for or on behalf of TCS or its affiliates if Associate has been exposed, directly or indirectly, to any Third Party IP which is in the same subject area (such as research area, technology or application area) as, or which is same or similar to, the Intellectual Property or any portion thereof, to be so created, unless;

i) Associate has expressly declared to TCS in a prescribed form whether such exposure was owing to publically available information or under and subject to any agreement; AND

ii) TCS has expressly confirmed to the Associate that TCS has proper authorization or license or approval of the respective owner of such Third Party IP to use the same in Intellectual Property or portion thereof to be created and authorized in writing Associate's participation in such activity.

c) knowingly access, make reference to or use any Third Party IP (except as permitted under Section 5(a), directly or indirectly, during the period of association with the creation (conception, design, development, testing, implementation, support or marketing) of TCS Intellectual Property or portion thereof, which is in the same subject area of TCS Intellectual Property or which is same or similar to such TCS Intellectual Property or portion thereof being created. In case, Associate access or is exposed to any such Third Party IP during such association, Associate shall promptly bring it to the notice of TCS IP asset owner or TCS project manager in writing and immediately cease to participate in any such activity

6. Security policies and Guidelines.

6.1 Associate agrees to abide by and be bound by any and all policies, documents, guidelines and processes including IP, Information Security and Confidentiality of TCS in force from time to time whether expressly endorsed or not.

6.2 Associate acknowledge and agree that in the course of, and as a result of his/her engagement with TCS, Associate will have access to, obtain or come across personal data or information of other TCS Associates or Clients, including without limitation, sensitive personal data or information (collectively "Personal Data and Information") within the meaning of the applicable Indian Law and Rules or any other applicable Law, directive or regulation anywhere in the world. In respect of any such Personal Data and Information accessed, obtained,



acquired or processed by Associate for and on behalf of TCS, its affiliates or Clients, Associate undertake that he/she will:

- (a) process the Personal Data and Information only on behalf of TCS, its Affiliates or Clients, as the case may be, and only on and in accordance with instructions received from the data controller from time to time;
- (b) abide by such technical and organizational measures necessary to prevent the accidental or unlawful destruction or accidental loss, alteration, un-authorized disclosure or access to the Personal Data and Information;
- (c) promptly (and in any event within 24 hours of awareness) bring to notice of TCS or its Affiliates, as the case may be, of any actual or suspected incident of unauthorized or accidental disclosure of, or access to, the Personal Data and Information or other breach of this section (a "Security Breach");
- (d) promptly provide TCS with all information in Associate's notice, possession or control concerning any Security Breach and not make any public announcement regarding a Security Breach without TCS's prior written consent;
- (e) not do, or omit to do, anything, which would cause TCS or any of its employees, officers or agents to be in breach of its obligations under any privacy or data protection policy, regulation or legislation;
- (f) upon expiry or termination of Associate's engagement with TCS, return all copies of the Personal Data and Information to TCS in Associate's possession or control; and
- (g) promptly bring to TCS notice of any request received from a data subject to have access to his/her Personal Data and Information or of any other communication relating to the access, use or processing of any Personal Data and Information (including any notice from the regulatory body) and fully co-operate and assist TCS in relation to any such request or communication.

6.3 Associate expressly consent that TCS and/or its affiliates may collect, use, transfer, retain or otherwise process Associate's Personal Data and Information in connection with his/her engagement with TCS, in accordance with the then / current TCS policies and procedures and applicable privacy and data protection legislation. TCS may use third party services or sub-contractors to collect or otherwise process Associate's Personal Data and Information for which TCS shall remain responsible for such third party services provider or sub-contractor's compliance with TCS's obligations hereunder.

7. Restriction on Associate's Rights

Associate agrees that he or she shall not make, have made, replicate, reproduce, use, sell, incorporate or otherwise exploit, for his or her own use or for any other purpose, any of the Confidential Information including intellectual properties of TCS that is or may be revealed to him or her by TCS or which may in the course of his or her employment with TCS come into his or her possession or knowledge unless specifically authorized to do so in writing by TCS.

8. No License

TCS and Associate agree that no license under any patent or copyright now existing or hereafter obtained by TCS is granted, agreed to be granted, or implied by the terms of this Agreement, or by the disclosure to Associate of the Confidential Information.

9. Equitable Rights

Associate acknowledges that any Confidential Information that comes into the possession and / or knowledge of Associate is of a unique, highly confidential and proprietary nature. It is further acknowledged by Associate that the disclosure, distribution, dissemination and / or release by Associate of the Confidential Information without the prior written consent of TCS or any breach of the Confidentiality, Data and IP Protection Terms by Associate will cause TCS to suffer severe, immediate and irreparable damage and that upon any such breach or any threat



thereof, TCS shall without prejudice to any other remedies available to it, be entitled to appropriate equitable relief including the relief of specific performance and injunctive relief, in addition to whatever remedies it might have at law.

10. General

(a) The provisions hereof shall be interpreted, determined and enforced in accordance with the laws of India.

(b) In the event of any dispute or disagreement over the interpretation of any of the terms herein contained or any claim or liability of any party, the same shall be referred to a person to be nominated by TCS, whose decision shall be final and binding upon the parties hereto. Subject to the above, the arbitration shall be governed by the Arbitration and Conciliation Act, 1996 or any modifications or re-enactment thereof. Associate confirms that the fact that the arbitrator shall be a nominee of TCS shall not be a ground for objecting to such arbitration or challenging the decision of the arbitrator. The venue of arbitration shall be Mumbai. Subject to the above arbitration clause, the Parties agreed to the binding jurisdiction of the Courts at Mumbai under the laws of India.

(c) If any provision hereof shall be found by a judicial tribunal to be contrary to governing law, it shall be deemed null and void without annulling or rendering invalid the remainder of the Agreement and if the invalid portion is such that the remainder cannot be sustained without it, the Parties herein shall find a suitable replacement to the invalid portion that shall be legally valid.

(d) This Confidentiality, Data and IP Protection Terms along with other documents executed by Associate or referenced in any such documents constitutes the entire understanding between the parties and supersedes all prior agreements and understandings pertaining to the subject matter thereof. No delay of omission of either Party in exercising or enforcing any of their rights or remedies hereunder shall constitute a waiver thereof.

(e) This Confidentiality, Data and IP Protection Terms may not be amended except in writing signed by authorized representatives of both parties.

(f) The obligations of Associate in terms of this Confidentiality, Data and IP Protection Terms shall continue during the term of or in the course of the employment of the Associate with TCS and shall continue thereafter in perpetuity.

Please complete and return these documents to the TCS HR executive, within 7 days of receiving this offer.

This is to confirm that I have received the Letter of Offer on _____ .

I hereby accept this Offer and intend to join service on _____ .

Name:

Address:

Signature:

Date:

November 21, 2020

Dear Aavula Sriya Shahini,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited

Campus - Letter Of Intent

December 02, 2020

Dear Akhila,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

712

15,712/-
(*)

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)
First Year	15000		
Second Year		17000	810
Third Year		19000	910
Fourth Year		23000	0

17,810/-
(*)
19,910/-
(*)
23,000/-
(*)

Kindly note this letter of intent, if accepted, shall be followed by a letter of appointment from us. Please confirm your interest to receive the offer of appointment by accepting the contents of this communication within 15 calendar days.

Your communication of interest is a precondition to the issuance of the offer of appointment.

Please login to your [Candidate Desktop](#) to Accept or Decline the offer.

Yours sincerely,

For **Wipro Limited**



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Arada Ramadevi .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. B. Swetha,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

October 22, 2021

Dear B. Akhila,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Bandari Shruthi .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

October 22, 2021

Dear Barad Sneha,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Bijja Esther Rani,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

**BE YOURSELF,
MAKE A DIFFERENCE.**



21-Jan-2021

C4596093

Sai Prasanna Dandu

8-3-234/547,sri Nagar colony, krishna nagar,yousufguda, Hyderabad, Telangana,500045 500045

Management Level - 13

Sublevel - 3

Job Profile - Digital Content Management New Associate

Job Family Group - Business Process Delivery

Business Deal - Digital Operations

Dear **Sai Prasanna**,

Based on our recent discussions with you, we are pleased to extend you an offer to join Accenture Solutions Private Ltd (hereinafter referred to as 'the Company') in **Hyderabad**, India as per the below terms and conditions:

Your employment with Accenture will be governed by the clauses mentioned in the attached 'Terms of Employment' (Annexure 2) effective from your date of joining. You are required to carefully read and understand these Terms of Employment before responding to this offer.

This offer is contingent upon successful completion of your current degree, awarded in the current academic year. You are required to produce the original pass certificate / mark sheet, to Accenture upon joining Accenture but no later than within 6 months of the result being declared by your institute. Failing which, Accenture may, in its sole discretion, elect to terminate or suspend your employment immediately.

On joining you may undergo a training program to acquire the knowledge to enable you to successfully perform to the expectations of the position for which you are being considered for employment. This offer and your employment with the Company are contingent upon you successfully completing the training program as per the satisfaction of the Company. Failing which, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

After acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug/alcohol/substance test based on the project you are deployed. This offer and your employment with the Company are contingent upon you completing particular tests as per the requirements of the Company and in the instance of failing these tests namely the drug/alcohol/substance test, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

In the event a government body/authority exercising its jurisdiction and statutory power/authority seeks information pertaining to any aspect of your employment, the Company shall provide such information to the government body/authority without any notification to you. The foregoing shall be applicable to information pertaining to your employment being shared in pursuance of statutory requirements/compliance. You may belong to this category and your details will be disclosed to these authorities.

To indicate your acceptance of this offer and employment with Accenture, please submit a copy of this letter and all relevant Annexures with your signature on each page. In addition, please provide all the documentation identified in Annexure 4 'Documentation'.

You are required to provide copies of all mandatory documents required by the Company before joining and during the course of your employment, as per the timelines specified/communicated by the Company from time to time or any alterations/amendments as per the discretion of the Company. These documents include, but are not limited to, your education and past employment/s. The offer of employment and your employment with the Company is dependent on timely submission of such required documents. Non furnishing of mandatory document/s as per the manner and within the specified time shall result in termination of employment.

This offer is contingent on us working together to determine an appropriate start date for your employment. The terms of this letter and this offer are valid for seven (7) days from the date of this letter. If we do not receive the above requested documents from you before the expiration of this period or after receiving your acceptance of this offer if you do not join the Company on a mutually agreed date of joining, or if, we are unable to set an alternative date, the terms of this letter and this offer will be deemed to have been rejected by you, unless otherwise communicated to you by the company in writing. The Company at its sole discretion (including but not limited to unforeseen circumstances like a pandemic or natural calamities) may extend or defer the start date of your joining, for which deferment you will be duly informed. Your joining date and employment with the Company will then start from such deferred/extended date.

Your annual total cash compensation will be **INR 185600** and will be structured as per the attached Annexure 1 'Compensation Details'. This will continue to be applicable until further communication on the same. All payments to you will be subject to deduction of tax at source as per the prevailing laws and necessary deduction of statutory amounts payable in your case. The terms of employment, accompanying annexures, schedules to this letter, together constitutes the terms of offer being made to you.

Sai Prasanna, we look forward to hearing from you regarding your decision to join our team. In the meantime, please do not hesitate to call **monica.rana** at **9133572794** should you have anything you would like to discuss further.

We believe you have a successful career ahead of you and look forward to your joining us.
Yours sincerely,



Ramesh K
Managing Director - Accenture Operations in India & Sri Lanka

ACKNOWLEDGED AND AGREED:

[Insert full legal name]
Date:

Candidate's signature_____

ANNEXURE 1

Your compensation is as mentioned below:

Total Cash Compensation		
	Annual(INR)	
(A) Annual Fixed Compensation*	INR 160000	
(B) Variable Bonus earning potential	Min.	Max.
	0%	16%
Annual Total earning potential (A+B)	Min.	Max.
	INR 160000	INR 185600

* Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable.

-Annual fixed compensation of **INR 160000/-**; this includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. The said amount includes employer's contribution to Provident Fund, as applicable.

-Variable Bonus: You will be eligible to participate in the FY21 Individual Performance Bonus (IPB) Programme. Your indicative pay-out can range from **0%** to **16%** of the prorated fixed pay in the Fiscal Year, subject to the overall terms and conditions of the IPB, including but not limited to your individual performance achievements and the Company's performance. The Company may, at any time and in its sole and absolute discretion, amend, suspend, withdraw vary and/or modify any of the terms and conditions of the IPB programme guidelines. The IPB will be paid out subject to you being on the rolls of the Company on the date of disbursement of these payouts and will be prorated based on your tenure in Accenture India and considering the period of leave without pay during the said fiscal year.

Note: For International Worker Only*

As per Indian Provident Fund (PF) regulations, membership to the Provident Fund is mandatory for all International Workers. Exemptions if any, shall be as per the existing law. Please note that since your cost to the Company (CTC) includes employee's as well as employer's contribution to Provident Fund, appropriate adjustment in your monthly salary will be made for Provident Fund contributions as per applicable laws/regulation in existence (or amendments from time to time). Withdrawal (if any) from Provident Fund is regulated by the government of India and is subject to government approvals and prevailing laws (amended from time to time). Any person desirous of such withdrawal need to comply with applicable law and procedures laid down by the authorities.

*As defined by applicable law from time to time.

If you are currently eligible to receive Statutory Bonus, such amounts will be calculated on an annual figure and paid (as per prevailing law) to you on a monthly basis every year. Please note that your variable pay/variable bonus is inclusive of the Stat Bonus amounts if payable to you. Such stat bonus will be accordingly adjusted against variable pay. Excess variable pay, if any, post adjustment of Stat Bonus will be paid as per Company evaluation process applicable to your management level as per company payroll cycle.

All compensation will be paid to you after deduction of tax at source, in accordance with applicable law. You will be solely liable for your personal tax liabilities, as per applicable law, both in India and abroad.

In addition to your total cash compensation, you will be eligible for following benefits, which will be governed by Company guidelines:

1. Effective your date of transfer Medical Insurance for self, spouse and 2 dependent children up to **INR 300,000 per annum**. Premium for this will be paid by the company.
You have the option of availing Accenture negotiated rates to cover your parents, parents in-law and any additional child under a separate Insurance plan up to **INR 500,000 per annum**. The entire premium for this will have to be borne by you. This plan allows for

coverage of pre-existing ailments.

For Permissible claims under the Medical Insurance plans detailed above, you will be required to contribute a defined co pay, as under:

- 10% of such claims for self, spouse and 2 dependent children
 - 20% of such claims for parents, parents in-law and additional children under the separate Insurance plan
2. Personal Accident coverage up to three times your annual fixed compensation
 3. Life Insurance coverage equivalent to one time of annual fixed compensation with a minimum cover of **INR 5,00,000**
 4. Gratuity as per The Payment of Gratuity Act, 1972

The Company may, at any time and in its sole and absolute discretion, amend, suspend, vary and modify any of the terms and conditions of the above mentioned benefits.

Following the implementation to the GST regulations with effect from July 1st 2017, please note the treatment to any continuing obligations that you have, pursuant to any signing/joining/relocation/retention bonus as per the terms of your employment, will be as under:

Any signing, joining, relocation or retention bonus received by you will be paid along with salary of the relevant or succeeding pay month. This amount is recoverable as per your employment terms, if your service commitment with Accenture change. Any such recovery or adjustment shall be made from your salary pertaining to the service month before your last working day in the Company. Any shortfalls will be adjusted against any further amounts due and payable to you.

ANNEXURE 3

DECLARATION

I hereby represent and warrant that as of my effective start date of employment with Accenture Solutions Private Ltd (hereinafter referred to as 'the Company'), I will have: (a) terminated my employment with any current/previous employer and any other employment or contractor relationships; and (b) satisfactorily performed and completed all my obligations which apply/applied to me vis-à-vis any current/previous employer and any other employment or contractor relationships.

I hereby represent and warrant that I have not, during the course of any current/previous employer and any other employment or contractor relationships, entered into or agreed to any arrangement which may restrict, prohibit or debar or conflict, or be inconsistent with my acceptance of the offer made by the Company or employment with the Company, including, but not limited to, any time-bound non-compete agreement, restrictive employment agreement or other restrictive terms.

I hereby represent and warrant that I shall not bring into the Company premises (or use in any manner) any third party documents (regardless of media) or materials (including but not limited to trade secrets) with myself to the Company, including any such documents or materials from my previous employer. To the extent I feel that my employment at the Company would require me to bring any third party documents or materials to the Company, I shall not bring any such documents or materials unless I have taken all permissions/approvals from the third parties before accepting the offer from the Company. I further represent and warrant that I have not and will not inappropriately disclose or misuse any confidential information obtained from and/or in connection with any current/previous employer and any other employment or contractor relationships. I agree and acknowledge that a breach of this provision shall entitle the Company to terminate my services with immediate effect.

ACKNOWLEDGED AND AGREED:

[Insert full legal name]

Date:

ANNEXURE 4

REQUIRED DOCUMENTATION

1. Two passport size copies of your recent photograph
2. Copy of highest education certificates
3. Copy of any mark sheets (Last semester mandatory)
4. Relieving Letters from previous employer
5. Documents in support of your age (10th/12th Marksheet/ Passport Copy etc)
6. If you are ESIC Eligible as per your Compensation Plan (copy of ESIC card or Form 1 Declaration).
7. Copy of Aadhaar Card or copy of receipt of Aadhaar enrolment number which we request you to voluntarily provide for meeting the UAN generation requirement and any other compliance required by governing regulating authorities like EPFO, ESIC and others. Please note that by so sharing your Aadhaar details, you are also authorizing us to share it with third parties under contract with the company and bound by confidentiality provisions to meet any regulatory requirements and internal procedures of the company including but not limited to making verifications.



Date:- 03-Apr-20

Subject: Expression of Interest - Campus

Dear Chintakayulu Bhargavi,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

27-Aug-2021



Dear **B.Ankitha**,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:

27-Aug-2021



Dear Buyyankar Harika,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

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- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Dandu Sai Prasanna,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

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- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Gorreal Nagamalliswari,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Jakkula Subhashini,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear K.Umarani,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Kadiyala Shirisha,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Mahajan Prathyusha,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
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- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Malla Sowmya,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

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- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Malloju Tejaswini,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Mannem Madhuri,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

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- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,



Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Pinnuri VijayaKrishna,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

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- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Shanam Uma Maheshwari,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Singooru Sravani,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited ("Cognizant")**,

Suresh Bethavandu
Global Head-Talent Acquisition

27-Aug-2021



Dear Videm Uma,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Process Executive - Voice** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 220,001**. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered **0 months** of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **28-Aug-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),



Suresh Bethavandu
Global Head-Talent Acquisition



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Deshpande Madhuri,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer : BUSINESS PROCESS SERVICES

Ref: TCSL/DT20206319653/Hyderabad/BPS/BTN

Date:16/02/2021

Dear Ms. Sushmitha Uppuleti,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

Private and Confidential

TCSL/DT20206319653

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

1 Software Units Layout Madhapur, Hyderabad - 500 081, Telangana India

Tel +91 040 6667 2000 Fax +91 040 6667 2222 E-mail: corporate.office@tcs.com, Website: <http://www.tcs.com>

Registered Office: 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Corporate Identification No. (CIN): L22210MH1995PLC084781



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20206319653/Hyderabad/BPS/BTN** on _____(DD/MMM/YYYY).

Signature:

Name:

Date:



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Gajarla Shruthi,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

Fwd: Letter of Intent - Chintakuntla Lakshmi - Ref. No.: 9688905

Bhargavi Reddy <bhargavireddy2211@gmail.com>
To: vanita.placements@gmail.com

Thu, Jan 30, 2020 at 1:43 PM

----- Forwarded message -----

From: **Bhargavi Reddy** <bhargavireddy2211@gmail.com>
Date: Thu, 30 Jan 2020, 1:37 pm
Subject: Fwd: Letter of Intent - Chintakuntla Lakshmi - Ref. No.: 9688905
To: <vanita.placements@gmail.com>

----- Forwarded message -----

From: <careers@wipro.com>
Date: Tue, 28 Jan 2020, 8:10 pm
Subject: Letter of Intent - Chintakuntla Lakshmi - Ref. No.: 9688905
To: <bhargavireddy2211@gmail.com>
Cc: <manager.campus@wipro.com>

Campus - Letter Of Intent

January 28, 2020

Dear Chintakuntla Lakshmi,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

712 15,712/-
(*)

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)
First Year	15000		

Second Year	17000	810	17,810/- (*)
Third Year	19000	910	19,910/- (*)
Fourth Year	23000	0	23,000/- (*)

Kindly note this letter of intent, if accepted, shall be followed by a letter of appointment from us. Please confirm your interest to receive the offer of appointment by accepting the contents of this communication within 15 calendar days.

Your communication of interest is a precondition to the issuance of the offer of appointment.

Please login to your [Candidate Desktop](#) to Accept or Decline the offer.

Yours sincerely,

For **Wipro Limited**
Sunil Kalachar
General Manager - Talent Acquisition

The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain proprietary, confidential or privileged information. If you are not the intended recipient, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately and destroy all copies of this message and any attachments. WARNING: Computer viruses can be transmitted via email. The recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email. www.wipro.com

October 22, 2021

Dear Goundla Sowjanya,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Haripriya Miriyanam,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

Campus - Letter Of Intent

December 02, 2020

Dear Haripriya,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

712

15,712/-
(*)

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)
First Year	15000		
Second Year		17000	810
Third Year		19000	910
Fourth Year		23000	0

17,810/-
(*)
19,910/-
(*)
23,000/-
(*)

Kindly note this letter of intent, if accepted, shall be followed by a letter of appointment from us. Please confirm your interest to receive the offer of appointment by accepting the contents of this communication within 15 calendar days.

Your communication of interest is a precondition to the issuance of the offer of appointment.

Please login to your [Candidate Desktop](#) to Accept or Decline the offer.

Yours sincerely,

For **Wipro Limited**



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. J. Sowjanya,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Jhansi,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter



Date:- 24-Feb-20

Subject: Expression of Interest - Campus

Dear Jonnaladgadda Sharada .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. K. Nikhitha,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

HRD/3T/1001602291/21-22

February 7, 2022

Ms. Komaragiri Gopika Prasanna
No. 01,
1st Cross,
Bangalore-560001
India

Ph: +91-9573844680

Dear Komaragiri,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2022.02.07 15:57:03 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

HRD/1001602291/21-22

February 7, 2022

Ms. Komaragiri Gopika Prasanna
No. 01,
1st Cross,
Bangalore-560001
India

Ph: +91-9573844680

Dear Komaragiri,

Congratulations! We are delighted to make you an offer as **Systems Engineer Trainee** and your role is **Systems Engineer** .

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **10-Feb-2022**.

Location

Your location of training is **MYSORE, India** . The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.

Probation and Confirmation

You will be on probation for a period of 12 months from the date of completion of the training and your allocation to Unit. On successful completion of your probation, you will be confirmed as a permanent employee. Your confirmation is also subject to your submitting the documents required by the Company, details of which are enclosed in the Information Sheet in Annexure - IV.

Leave

You are entitled to Earned Leave, right from your date of joining. You will be eligible for 15 working days of earned leave annually, during probation. On confirmation as a permanent employee you will be eligible for 20 working days of leave annually.

Leave is credited on a quarterly basis. The leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. Leave year is the calendar year and not the fiscal year.

An illustration with other relevant information have been given in the Information Sheet. The Company's Policies also provide for Maternity, Paternity and Bereavement Leave. Further details will be provided to you at the time of joining.

Agreement

Our offer to you as **Systems Engineer** is subject to the execution of the Service Agreement. The Service Agreement details the scope, terms and conditions of your employment, the necessary training and the contractual obligations towards Infosys from the date of your joining and up to a period of 12 months from the date of allocation to a Practice Unit. The date of allocation to a Practice Unit is generally the first day of the subsequent month post completion of training. You will be required to complete the formalities on the Service Agreement at the time of joining. Please note, non-execution of the notarized Service Agreement will result in denial of employment with the Company.

Compensation and Benefits

Salary

Your Total Gross Salary during training will be **INR 25,000 per month** and Total Gross Salary post allocation will be **INR 30,000 per month** . The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I and Annexure - II.

Training Performance - linked Incentive

You will be eligible for a Training Performance-linked Incentive (TPI) upon allocation to a Practice Unit, to a maximum of 20% of your Fixed Gross Salary, based on your performance in the training. The details of this scheme will be communicated on your joining. Please refer to the Compensation Details sheet for more details.

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Basket of Allowances (BOA)

The Basket of Allowances will be paid to you as part of your salary every month.

You will have the flexibility of choosing the components and amounts under such components as per the options provided to you on the Company Intranet, based on your preferences and income tax plans

National Pension Scheme

We offer all our India based employees the option to contribute towards the National Pension Scheme. This is an optional retirement benefit introduced by the Government of India for all its citizens. It enables accumulation of retirement corpus during active employment with add-on tax breaks. Please refer to the Information Sheet at Annexure - IV for more details.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of **INR 500,000** per annum.

You will be covered under the Group Life Insurance Scheme, managed by Infosys Welfare Trust which provides you with a total Life Insurance cover of **INR 62,00,000** of which **INR 32,00,000** is covered towards natural death, and **INR 30,00,000** towards an accidental death. All employees become members of Infosys Welfare Trust, by one-time payment of **INR 250** and fixed monthly contribution of **INR 250** .

The details of the Scheme would be available to you when you join the Company.

Notice Period

During the probation period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training/employment can be terminated by the Company with one-month notice or salary thereof. On confirmation, you will be required to give three month's notice or salary thereof in case you decide to leave our services, subject to the Company's discretion. Where circumstances make it necessary, the Company will have the discretion to relieve you only at the end of the three months' notice period. Similarly, the Company can terminate your services by giving three months notice or salary thereof.

In the event you do not successfully complete your training, or you are involved in an act that constitutes misconduct, your training/employment can be terminated by the Company with immediate effect without notice.

Background Checks

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure for India.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

When a background check raises any concerns regarding any of the details furnished by you and the Company feels the need to further validate such facts, the Company may at its sole discretion, ask you for further information, to substantiate the details that you have earlier provided to the Company, before initiating appropriate action.

Please note that Infosys requires you to furnish a copy of your passport at the time of joining. If you are unable to do so, the Company will initiate a criminal background check.

Other Terms and Conditions

You agree not to undertake employment, whether full-time or part-time, as the Director / Partner / Member / Employee of any other organization / entity engaged in any form of business activity without the consent of Infosys. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the discretion of the Company.

Our offer to you as a **Systems Engineer** is conditional upon your having fully completed your graduation/post-graduation, without any active backlog papers and with a pass percentage not lesser than as specified during the selection process. You should also have completed all studies, course requirements and examinations required for the award of the educational qualification recorded by you in your application for employment with Infosys. You will be required to produce all marks sheets and other relevant documents at the time of joining.

You will produce all marks sheets and other relevant documents. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condonation of delay in submission of the same will be at the Company's discretion.

You hereby acknowledge and agree to abide by all internal Policies of the Company, which you will be able to access, upon joining, on the Intranet 'Sparsh'. These Policies cover various human resources and administrative topics and procedures. The Company reserves the right to change these Policies at any time in its absolute discretion.

Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts require you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Business Conduct and Ethics and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company as applicable to your employment with us. This offer is also conditional upon your acceptance and execution of the Non-Compete Agreement (Annexure-III).

This offer of employment constitutes the entire agreement between you and the Company regarding the terms of your employment and it is the complete, final, and exclusive embodiment of your agreement with regard to this subject matter and supersedes any other promises, warranties, representations or agreements, whether written or oral. It is entered into without reliance on any promise or representation other than those expressly contained herein, and it cannot be modified or amended except in writing signed by an authorized officer of the Company.

If any of the terms or conditions of this offer are found to be illegal or unenforceable, such terms shall be treated as severable from the rest of the terms and conditions of this offer and the remaining terms and conditions shall continue in force.

This agreement shall be governed by the laws of India and you hereby agree to the exclusive jurisdiction of the courts in Bangalore, India.

As a token of your acceptance of this offer, please bring a duly signed duplicate copies of the letter and all the accompanying annexures, on the date of joining.

We welcome you to the Infosys family and wish you a rewarding career over the years to come.

Yours sincerely,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20____

Sign your name

Print your full Name Location

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2022.02.07 15:57:03 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

ANNEXURE - I
(Compensation during the Training)

COMPENSATION DETAILS (All figures in INR per month)				
NAME	Ms. Komaragiri Gopika Prasanna			
ROLE	Systems Engineer			
ROLE DESIGNATION	Systems Engineer Trainee			
1. MONTHLY COMPONENTS				
BASIC SALARY				15,000
BASKET OF ALLOWANCES				4,478
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)				2,850
MONTHLY GROSS SALARY				22,328
2. ANNUAL COMPONENT				
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)				150
3. RETIRAL BENEFITS				
PROVIDENT FUND - 12% of Basic Salary				1,800
GRATUITY - 4.81% of Basic Salary*				722
FIXED GROSS SALARY (1+2+3)				25,000
TOTAL GROSS SALARY				25,000
OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000 (without security)	Nil	12	Nil
All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time				
*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act				

ANNEXURE - II
(Compensation post Unit allocation)

COMPENSATION DETAILS (All figures in INR per month)	
NAME	Ms. Komaragiri Gopika Prasanna
ROLE	Systems Engineer
ROLE DESIGNATION	Systems Engineer Trainee
1. MONTHLY COMPONENTS	
BASIC SALARY	15,000
BASKET OF ALLOWANCES	4,478
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)	2,850
MONTHLY GROSS SALARY	22,328

2. ANNUAL COMPONENT	
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)	150

3. RETIRAL BENEFITS	
PROVIDENT FUND - 12% of Basic Salary	1,800
GRATUITY - 4.81% of Basic Salary*	722
FIXED GROSS SALARY (1+2+3)	25,000

4. INCENTIVE COMPONENTS	At an indicative Payout of 5%	At indicative Payout of 10%	At indicative Payout of 20%
TRAINING PERFORMANCE LINKED INCENTIVE (TPI)	1,250	2,500	5,000
TOTAL GROSS SALARY (Inclusive of the incentive Component at indicative payout 5% of FGS)	26,250		
TOTAL GROSS SALARY (Inclusive of the incentive Component at indicative payout 10% of FGS)	27,500		
TOTAL GROSS SALARY (Inclusive of the incentive Component at indicative payout 20% of FGS)	30,000		

OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000 (without security)	Nil	12	Nil

All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time

*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. K. Pranathi,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

Campus - Letter Of Intent

December 02, 2020

Dear Kavya,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

712

15,712/-
(*)

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)	
First Year	15000			
Second Year		17000	810	17,810/- (*)
Third Year		19000	910	19,910/- (*)
Fourth Year		23000	0	23,000/- (*)

Kindly note this letter of intent, if accepted, shall be followed by a letter of appointment from us. Please confirm your interest to receive the offer of appointment by accepting the contents of this communication within 15 calendar days.

Your communication of interest is a precondition to the issuance of the offer of appointment.

Please login to your [Candidate Desktop](#) to Accept or Decline the offer.

Yours sincerely,

For **Wipro Limited**



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Khushboo Goutam,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Kongari Bhavana .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

November 21, 2020

Dear Loka Harika,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. M. Haripriya,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Macha Deepika,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Dear Training & Placement Officer,
Sarojini Naidu Vanita Maha Vidyalaya, Nampally

PLACEMENT DRIVE HELD ON 14th DECEMBER 2021

Dear Training & Placement Officer,

It is heartening to intimate that Placement Drive conducted on 14-December-2021 duly supported by your esteemed College at Sarojini Naidu Vanita Maha Vidyalaya, Nampally Conducted by Magic Bus India Foundation.

The event was a big success as out of 180 candidates participated in the drive almost 98 candidates were selected/shortlisted in various Companies. Details are given below: -

S.NO	Company Name	Shortlisted/Selected
a.	Kotak Mahindra Bank	41
b.	Toppr Technologies	57

3. Details of shortlisted/selected candidates is given as per Appx attached.

4. Above mentioned candidates successfully placed as mentioned above list of the companies

With warm regards, Looking for greater collaboration in future.

Training & Placement Officer,
Sarojini Naidu Vanita Maha Vidyalaya, Nampally





SELECTION LIST

Sno	Full Name	Mobile number	Education Qualification	Company Name	Salary	HR Remarks
1	D. Bindhu madhuri	6304345128	Degree Completed	Kotak Mahindra Bank	16000	Selected
2	Pulipati Mounika	9381822034	Degree completed	Topper Technologies	15000	Selected
3	Pusa Ramya	9346831926	B.Com(Com)	Topper Technologies	15000	Selected
4	SamayamHarshिता	9182166536	B.Com	Topper Technologies	15000	Selected
5	SANA FATIMA	9676815271	Bsc With Maths And Computer Science	Topper Technologies	15000	Selected
6	Sania Fatima	7997294258	B.Com (Computers)	Topper Technologies	15000	Selected
7	Pusa Ravalee	9515624037	Ba Epp	Topper Technologies	15000	Selected
8	Dasu Vandana	9640001519	B.Sc(Mecs)	Kotak Mahindra Bank	16000	Selected
9	Debbadilavanya	6302853046	Degree	Kotak Mahindra Bank	16000	Selected
10	Dhonthula Mamatha	9652007501	B.Com Computers	Kotak Mahindra Bank	16000	Selected
11	Dondappa Vaishnavi	9492494373	Degree BscMecs	Kotak Mahindra Bank	16000	Selected
12	D Niharika	9492560522	Bsc(Mecs)	Kotak Mahindra Bank	16000	Selected
13	Rajitha Golla	9700077692	MBA Finance	Topper Technologies	15000	Selected
14	Ramadevi penki	9390888509	Bsc Degree	Topper Technologies	15000	Selected
15	Rampellynikitha	6305580639	Degree	Topper Technologies	15000	Selected
16	RAMYA VARMA BANTUPALLI	9030136098	B.A	Topper Technologies	15000	Selected
17	Duvasa Srilatha	8106540912	M.Sc	Kotak Mahindra Bank	16000	Selected
18	Pagdoji Chaitanya	7893391541	MBA	Topper Technologies	15000	Selected
19	Raogaari Deepika	8688181076	BscBzc Graduate	Topper Technologies	15000	Selected
20	Edigi Jyothi	9392285114	Degree	Kotak Mahindra Bank	16000	Selected
21	Paka Manisha	7997012466	MBA (Finance)	Topper Technologies	15000	Selected
22	Rapolu Shailaja	9542614007	Degree	Topper Technologies	15000	Selected





23	EDIGI SWETHA	8790995894	Msc	Kotak Mahindra Bank	16000	Selected
24	ROHINI MUCHINTALA	7075335010	MBA (Finance)	Topper Technologies	15000	Selected
25	Fimeena	9010813737	Degree Completed	Kotak Mahindra Bank	16000	Selected
26	BalduriAnuvarma	7997657219	Degree Completed	Kotak Mahindra Bank	16000	Selected
27	Pooja Kaushaki	7330884311	Degree Completed	Topper Technologies	15000	Selected
28	POONAM AGALDUTI	8639151924	MBA	Topper Technologies	15000	Selected
29	Racharla Gouthami	7386885439	Bcom	Topper Technologies	15000	Selected
30	pranavidanthojue	8801483786	Msc Organic Chemistry	Topper Technologies	15000	Selected
31	Podichety Shruthi	9390028431	BscMpcs	Topper Technologies	15000	Selected
32	PREETHI CHITTIGORI	8790583984	M.Com(Accounting)	Topper Technologies	15000	Selected
33	Pogaku Deepika	7330763200	Degree	Topper Technologies	15000	Selected
34	Preethi Munde	6303018267	Degree completed	Topper Technologies	15000	Selected
35	Poludasarishravani	7337593849	Degree Completed	Topper Technologies	15000	Selected
36	Priyanka Bangoor	9121890720	M.Com (Post Graduation)	Topper Technologies	15000	Selected
37	Saniya samreen	9676578022	Degree Completed	Topper Technologies	15000	Selected
38	Dokururamya	9347794109	Degree	Kotak Mahindra Bank	16000	Selected
39	Sara Naziya	9963708817	B.Com(Computers)	Topper Technologies	15000	Selected
40	Bindhu Bandaru	7288057844	Degree	Kotak Mahindra Bank	16000	Selected
41	Sati Sowmya	9381318867	Bsc	Topper Technologies	15000	Selected
42	Boga Srija	9912008533	Degree Completed	Kotak Mahindra Bank	16000	Selected
43	Satpatisrinidhi	9381810177	B. Com Computers	Topper Technologies	15000	Selected
44	BOMMANA GAYATRI	7569715272	Degree	Kotak Mahindra Bank	16000	Selected
45	Bukiniyashyashvisagar	8096891189	B.Com	Kotak Mahindra Bank	16000	Selected
46	Sawant mounika	7013621394	Bcom Computers	Topper Technologies	15000	Selected





47	C Divya	7036176134	Bsc (Bmc)	Kotak Mahindra Bank	16000	Selected
48	C.Nikitha	7981058623	Degree Completed	Kotak Mahindra Bank	16000	Selected
49	Chepuri. Sri vardhini	9390306200	B.Com (Comp)	Kotak Mahindra Bank	16000	Selected
50	Chanda kavitha	9398952276	B. Com	Kotak Mahindra Bank	16000	Selected
51	Chennagalla.keerthana	9059006574	Degree Completed	Kotak Mahindra Bank	16000	Selected
52	Dugyala Sushma	9849727222	Degree B.Sc (Mpcs)	Kotak Mahindra Bank	16000	Selected
53	Dugyalasushma	Dugyala Anjaneyulu	Degree B.Sc (Mpcs)	Kotak Mahindra Bank	16000	Selected
54	Raichur Radha	8886731539	MBA (Hr)	Topper Technologies	15000	Selected
55	Pilli maheshwari	6303276084	Degree	Topper Technologies	15000	Selected
56	Sahithi sudha	9100784017	Degree Completed	Topper Technologies	15000	Selected
57	Saka Durgabhavani	9705260710	BscMpcs	Topper Technologies	15000	Selected
58	R PRIYANKA	9121837828	Bsc (Bzc)	Topper Technologies	15000	Selected
59	FIRDOUS FATIMA	8106096125	MBA(Finance)	Kotak Mahindra Bank	16000	Selected
60	Bhupathi Sushma	9505081483	MBA	Kotak Mahindra Bank	16000	Selected
61	G deepika	9502965941	Bcom(Computers)	Kotak Mahindra Bank	16000	Selected
62	G.Ravali	7989549511	Msc	Kotak Mahindra Bank	16000	Selected
63	RACHA SHIVANI	8519977994	B Sc	Topper Technologies	15000	Selected
64	SEEKOLU MOUNIKA	7780757906	B.Sc	Topper Technologies	15000	Selected
65	Salandri Ramya Teja	6300759498	MBA(Finances)	Topper Technologies	15000	Selected
66	Balraj thulasi	7036039826	Degree Completed	Kotak Mahindra Bank	16000	Selected
67	Banapurammanjula	9121686136	MBA	Kotak Mahindra Bank	16000	Selected
68	Bandari Sravanthi	9951379081	B.Com Computers	Kotak Mahindra Bank	16000	Selected
69	PANASA NAVYA	8688654745	Degree	Topper Technologies	15000	Selected
70	Bhavana kampati	9652767814	Bsc Biochemistry Nutrition And	Kotak Mahindra Bank	16000	Selected





			Public Health			
71	Paripalliakhila	7569801736	Degree Completed	Topper Technologies	15000	Selected
72	Bhavani	7093879581	Degree Completed	Kotak Mahindra Bank	16000	Selected
73	Parsha Hemalatha	6302938995	Degree	Topper Technologies	15000	Selected
74	Pathlavathsushmitha	8317675498	Degree	Topper Technologies	15000	Selected
75	Pawar pragna	7989573445	Msc Botany (Post Graduation)	Topper Technologies	15000	Selected
76	Brahmanapalli.srilatha	6304626364	Msc.Botany	Kotak Mahindra Bank	16000	Selected
77	Peerlagudem Harini	9390071450	Degree	Topper Technologies	15000	Selected
78	Brahmanpalli.srilatha	6304626354	Msc.Botany	Kotak Mahindra Bank	16000	Selected
79	Rollu Akhila	7396546067	MBA	Topper Technologies	15000	Selected
80	Rudra Krupa	9059991082	Bsc-Mpc	Topper Technologies	15000	Selected
81	Cheripallyshivani	9010730096	Msc	Kotak Mahindra Bank	16000	Selected
82	Ruha Tazeen	9885165114	B.S.C(Mecs)	Topper Technologies	15000	Selected
83	CHERLAPALLY NIKHITHA	8464921517	Degree (Bsc)	Kotak Mahindra Bank	16000	Selected
84	S SOUMYA	9553686805	Bsc(Bcan)	Topper Technologies	15000	Selected
85	Shaik rozeena	9346249177	Bsc(Bzc) Degree	Topper Technologies	15000	Selected
86	Chilla Radha	9553298377	M Com	Kotak Mahindra Bank	16000	Selected
87	S.Akanshavardini	6302736676	Degree Completed	Topper Technologies	15000	Selected
88	CHIMADENNE RathnaKumari	8309618151	Degree (B. Sc)	Kotak Mahindra Bank	16000	Selected
89	Saahithi Pasula	9493767271	Degree Completed	Topper Technologies	15000	Selected
90	Chinmayi Thatwadi	9505005790	Bsc	Kotak Mahindra Bank	16000	Selected
91	Chinthapatla Keerthi	6305069388	Bsc (Mpcs)	Kotak Mahindra Bank	16000	Selected
92	Shalu sharma	8374073683	Degree Boom Computers	Topper Technologies	15000	Selected
93	Shreya Reddy	6304001069	Degree completed	Topper Technologies	15000	Selected





94	Paka manisha	8106698937	MBA	Topper Technologies	15000	Selected
95	Somaram Preethi	9381616310	Degree Completed	Topper Technologies	15000	Selected
96	PALOJI SUSHMA SRI	8465031936	MBA(Hr)	Topper Technologies	15000	Selected
97	Sonali singh	9676356810	B.Com	Topper Technologies	15000	Selected
98	G.Roshini	9392235985	Degree Completed	Kotak Mahindra Bank	16000	Selected





Dear Training & Placement Officer,
Sarojini Naidu Vanita Maha Vidyalaya, Nampally

PLACEMENT DRIVE HELD ON 14th DECEMBER 2021

Dear Training & Placement Officer,

It is heartening to intimate that Placement Drive conducted on 14-December-2021 duly supported by your esteemed College at Sarojini Naidu Vanita Maha Vidyalaya, Nampally Conducted by Magic Bus India Foundation.

The event was a big success as out of 180 candidates participated in the drive almost 98 candidates were selected/shortlisted in various Companies. Details are given below: -

S.NO	Company Name	Shortlisted/Selected
a.	Kotak Mahindra Bank	41
b.	Toppr Technologies	57

3. Details of shortlisted/selected candidates is given as per Appx attached.

4. Above mentioned candidates successfully placed as mentioned above list of the companies

With warm regards, Looking for greater collaboration in future.

Training & Placement Officer,
Sarojini Naidu Vanita Maha Vidyalaya, Nampally





SELECTION LIST

Sno	Full Name	Mobile number	Education Qualification	Company Name	Salary	HR Remarks
1	D. Bindhu madhuri	6304345128	Degree Completed	Kotak Mahindra Bank	16000	Selected
2	Pulipati Mounika	9381822034	Degree completed	Topper Technologies	15000	Selected
3	Pusa Ramya	9346831926	B.Com(Com)	Topper Technologies	15000	Selected
4	SamayamHarshिता	9182166536	B.Com	Topper Technologies	15000	Selected
5	SANA FATIMA	9676815271	Bsc With Maths And Computer Science	Topper Technologies	15000	Selected
6	Sania Fatima	7997294258	B.Com (Computers)	Topper Technologies	15000	Selected
7	Pusa Ravalee	9515624037	Ba Epp	Topper Technologies	15000	Selected
8	Dasu Vandana	9640001519	B.Sc(Mecs)	Kotak Mahindra Bank	16000	Selected
9	Debbadilavanya	6302853046	Degree	Kotak Mahindra Bank	16000	Selected
10	Dhonthula Mamatha	9652007501	B.Com Computers	Kotak Mahindra Bank	16000	Selected
11	Dondappa Vaishnavi	9492494373	Degree BscMecs	Kotak Mahindra Bank	16000	Selected
12	D Niharika	9492560522	Bsc(Mecs)	Kotak Mahindra Bank	16000	Selected
13	Rajitha Golla	9700077692	MBA Finance	Topper Technologies	15000	Selected
14	Ramadevi penki	9390888509	Bsc Degree	Topper Technologies	15000	Selected
15	Rampellynikitha	6305580639	Degree	Topper Technologies	15000	Selected
16	RAMYA VARMA BANTUPALLI	9030136098	B.A	Topper Technologies	15000	Selected
17	Duvasa Srilatha	8106540912	M.Sc	Kotak Mahindra Bank	16000	Selected
18	Pagdoji Chaitanya	7893391541	MBA	Topper Technologies	15000	Selected
19	Raogaari Deepika	8688181076	BscBzc Graduate	Topper Technologies	15000	Selected
20	Edigi Jyothi	9392285114	Degree	Kotak Mahindra Bank	16000	Selected
21	Paka Manisha	7997012466	MBA (Finance)	Topper Technologies	15000	Selected
22	Rapolu Shailaja	9542614007	Degree	Topper Technologies	15000	Selected





23	EDIGI SWETHA	8790995894	Msc	Kotak Mahindra Bank	16000	Selected
24	ROHINI MUCHINTALA	7075335010	MBA (Finance)	Topper Technologies	15000	Selected
25	Fimeena	9010813737	Degree Completed	Kotak Mahindra Bank	16000	Selected
26	BalduriAnuvarma	7997657219	Degree Completed	Kotak Mahindra Bank	16000	Selected
27	Pooja Kaushaki	7330884311	Degree Completed	Topper Technologies	15000	Selected
28	POONAM AGALDUTI	8639151924	MBA	Topper Technologies	15000	Selected
29	Racharla Gouthami	7386885439	Bcom	Topper Technologies	15000	Selected
30	pranavidanthojue	8801483786	Msc Organic Chemistry	Topper Technologies	15000	Selected
31	Podichety Shruthi	9390028431	BscMpcs	Topper Technologies	15000	Selected
32	PREETHI CHITTIGORI	8790583984	M.Com(Accounting)	Topper Technologies	15000	Selected
33	Pogaku Deepika	7330763200	Degree	Topper Technologies	15000	Selected
34	Preethi Munde	6303018267	Degree completed	Topper Technologies	15000	Selected
35	Poludasarishravani	7337593849	Degree Completed	Topper Technologies	15000	Selected
36	Priyanka Bangoor	9121890720	M.Com (Post Graduation)	Topper Technologies	15000	Selected
37	Saniya samreen	9676578022	Degree Completed	Topper Technologies	15000	Selected
38	Dokururamya	9347794109	Degree	Kotak Mahindra Bank	16000	Selected
39	Sara Naziya	9963708817	B.Com(Computers)	Topper Technologies	15000	Selected
40	Bindhu Bandaru	7288057844	Degree	Kotak Mahindra Bank	16000	Selected
41	Sati Sowmya	9381318867	Bsc	Topper Technologies	15000	Selected
42	Boga Srija	9912008533	Degree Completed	Kotak Mahindra Bank	16000	Selected
43	Satpatisrinidhi	9381810177	B. Com Computers	Topper Technologies	15000	Selected
44	BOMMANA GAYATRI	7569715272	Degree	Kotak Mahindra Bank	16000	Selected
45	Bukiniyashyashvisagar	8096891189	B.Com	Kotak Mahindra Bank	16000	Selected
46	Sawant mounika	7013621394	Bcom Computers	Topper Technologies	15000	Selected





47	C Divya	7036176134	Bsc (Bmc)	Kotak Mahindra Bank	16000	Selected
48	C.Nikitha	7981058623	Degree Completed	Kotak Mahindra Bank	16000	Selected
49	Chepuri. Sri vardhini	9390306200	B.Com (Comp)	Kotak Mahindra Bank	16000	Selected
50	Chanda kavitha	9398952276	B. Com	Kotak Mahindra Bank	16000	Selected
51	Chennagalla.keerthana	9059006574	Degree Completed	Kotak Mahindra Bank	16000	Selected
52	Dugyala Sushma	9849727222	Degree B.Sc (Mpcs)	Kotak Mahindra Bank	16000	Selected
53	Dugyalasushma	Dugyala Anjaneyulu	Degree B.Sc (Mpcs)	Kotak Mahindra Bank	16000	Selected
54	Raichur Radha	8886731539	MBA (Hr)	Topper Technologies	15000	Selected
55	Pilli maheshwari	6303276084	Degree	Topper Technologies	15000	Selected
56	Sahithi sudha	9100784017	Degree Completed	Topper Technologies	15000	Selected
57	Saka Durgabhavani	9705260710	BscMpcs	Topper Technologies	15000	Selected
58	R PRIYANKA	9121837828	Bsc (Bzc)	Topper Technologies	15000	Selected
59	FIRDOUS FATIMA	8106096125	MBA(Finance)	Kotak Mahindra Bank	16000	Selected
60	Bhupathi Sushma	9505081483	MBA	Kotak Mahindra Bank	16000	Selected
61	G deepika	9502965941	Bcom(Computers)	Kotak Mahindra Bank	16000	Selected
62	G.Ravali	7989549511	Msc	Kotak Mahindra Bank	16000	Selected
63	RACHA SHIVANI	8519977994	B Sc	Topper Technologies	15000	Selected
64	SEEKOLU MOUNIKA	7780757906	B.Sc	Topper Technologies	15000	Selected
65	Salandri Ramya Teja	6300759498	MBA(Finances)	Topper Technologies	15000	Selected
66	Balraj thulasi	7036039826	Degree Completed	Kotak Mahindra Bank	16000	Selected
67	Banapurammanjula	9121686136	MBA	Kotak Mahindra Bank	16000	Selected
68	Bandari Sravanthi	9951379081	B.Com Computers	Kotak Mahindra Bank	16000	Selected
69	PANASA NAVYA	8688654745	Degree	Topper Technologies	15000	Selected
70	Bhavana kampati	9652767814	Bsc Biochemistry Nutrition And	Kotak Mahindra Bank	16000	Selected





			Public Health			
71	Paripalliakhila	7569801736	Degree Completed	Topper Technologies	15000	Selected
72	Bhavani	7093879581	Degree Completed	Kotak Mahindra Bank	16000	Selected
73	Parsha Hemalatha	6302938995	Degree	Topper Technologies	15000	Selected
74	Pathlavathsushmitha	8317675498	Degree	Topper Technologies	15000	Selected
75	Pawar pragna	7989573445	Msc Botany (Post Graduation)	Topper Technologies	15000	Selected
76	Brahmanapalli.srilatha	6304626364	Msc.Botany	Kotak Mahindra Bank	16000	Selected
77	Peerlagudem Harini	9390071450	Degree	Topper Technologies	15000	Selected
78	Brahmanpalli.srilatha	6304626354	Msc.Botany	Kotak Mahindra Bank	16000	Selected
79	Rollu Akhila	7396546067	MBA	Topper Technologies	15000	Selected
80	Rudra Krupa	9059991082	Bsc-Mpc	Topper Technologies	15000	Selected
81	Cheripallyshivani	9010730096	Msc	Kotak Mahindra Bank	16000	Selected
82	Ruha Tazeen	9885165114	B.S.C(Mecs)	Topper Technologies	15000	Selected
83	CHERLAPALLY NIKHITHA	8464921517	Degree (Bsc)	Kotak Mahindra Bank	16000	Selected
84	S SOUMYA	9553686805	Bsc(Bcan)	Topper Technologies	15000	Selected
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92	Shalu sharma	8374073683	Degree Boom Computers	Topper Technologies	15000	Selected
93	Shreya Reddy	6304001069	Degree completed	Topper Technologies	15000	Selected





94	Paka manisha	8106698937	MBA	Topper Technologies	15000	Selected
95	Somaram Preethi	9381616310	Degree Completed	Topper Technologies	15000	Selected
96	PALOJI SUSHMA SRI	8465031936	MBA(Hr)	Topper Technologies	15000	Selected
97	Sonali singh	9676356810	B.Com	Topper Technologies	15000	Selected
98	G.Roshini	9392235985	Degree Completed	Kotak Mahindra Bank	16000	Selected



November 21, 2020

Dear Manasa,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
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askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Mula Jhansi rani,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

----- Forwarded message -----

From: <careers@wipro.com>

Date: Sun, Feb 2, 2020, 5:35 PM

Subject: Letter of Intent - Jangam Namratha - Ref. No.: 9646784

To: <www.jangamnamrathaz@gmail.com>

Cc: <manager.campus@wipro.com>

Campus - Letter Of Intent

February 02, 2020

Dear Jangam Namratha,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

712

15,712/-
(*)

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)
First Year	15000		
Second Year	17000	810	17,810/- (*)
Third Year	19000	910	19,910/- (*)
Fourth Year	23000	0	23,000/- (*)

Kindly note this letter of intent, if accepted, shall be followed by a letter of appointment from us. Please confirm your interest to receive the offer of appointment by accepting the contents of this communication within 15 calendar days.

Your communication of interest is a precondition to the issuance of the offer of appointment.

Please login to your [Candidate Desktop](#) to Accept or Decline the offer.

Yours sincerely,

For **Wipro Limited**
Sunil Kalachar
General Manager - Talent Acquisition



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Nandini Dandutikar,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Nemirisandhya Sandhya,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

Agreement

This agreement (hereinafter “**Agreement**”) is made on this the Sixth December Two Thousand Twenty, (12/6/2020), at Bangalore.

BY AND BETWEEN:

HEALTHIFYME WELLNESS PRIVATE LIMITED, a company duly incorporated under the Companies Act, 2013, bearing corporate identification number U72900KA2015PTC081060 and having its registered office at **No 30, 80 feet road, HAL 3rd Stage, Indiranagar, Bangalore-560075**, India (hereinafter referred to as the “**Company**”, which expression shall, unless repugnant to the context or meaning thereof, mean and include its successors and assigns) of the ONE PART;

AND

Harshitha Thangallapally, aged **22**, residing at **3-2-444, chappal bazar, kacheguda, Hyderabad-500027** (hereinafter referred to as the “**Consultant - Nutritionist**”, which expression shall, unless repugnant to the context or meaning thereof, mean and include his/her heirs, legal representatives, executors and administrators) of the OTHER PART.

(The Company and the Consultant are hereinafter collectively referred to as the “**Parties**” and individually as a “**Party**”)

WHEREAS:

- A. The Company is engaged in the business of operating a technology based software platform providing health and wellness services through interactions with experts including, doctors, nutritionists, yoga instructors and fitness trainers.
- B. The Consultant has represented and warranted that he/she is specialized in **Nutrition**.
- C. Relying on the representations made by the Consultant, the Company has offered to appoint the Consultant to render the Services (*as defined herein*) and the Consultant has accepted the same in accordance with the terms hereof.

NOW THIS AGREEMENT WITNESSETH:

1. DEFINITIONS AND INTERPRETATION

- 1.1 “**Commencement Date**” shall mean **08th December 2020**.
- 1.2 “**Confidential Information**” means all information or data made available to the Consultant (whether furnished orally, in writing, electronically or through any other form or medium and regardless of whether it is specifically marked or identified as “confidential”) or which directly or indirectly comes to the knowledge of the Consultant or any part thereof, concerning or relating to the Company, including, without limitation, know-how, logic, algorithms, flow charts, subroutines, conditions, definitions, formulas, computer programs, processes, ideas, inventions (whether patentable or not), schematics, and other technical, business, financial,

customer, and product development plans, forecasts, strategies, and information, trade secrets, Intellectual Property Rights, know how, whether patentable or not, product literature and other writings, agreements and other documents whether prepared by the Company, its Consultants or a third party.

1.3 “**Intellectual Property Rights**” shall mean all trade secrets of the Company and shall include all intellectual property rights subsisting in the products developed, being developed and/or proposed to be developed by the Company including all patents, patent applications and patent rights, entity models, moral rights, mask works, recipes, trademarks and trademark rights, trade names and trade name rights, service marks and service mark rights, service names and service name rights, brand names, internet domain names and sub-domains, inventions, processes, formulae, copyrights and copyright rights, trade dress, business and product names, logos, slogans, trade secrets, industrial models, processes, designs, methodologies, computer programs (including all source codes) and related documentation, technical information, manufacturing, engineering and technical drawings, know-how and all pending applications for and registrations of patents, entity models, trademarks, service marks, copyrights and internet domain names and sub-domains.

1.4 In this Agreement:

- a) the recitals shall be deemed to constitute an integral operative part of this Agreement as if the same were reproduced herein;
- b) words importing the singular include the plural and vice versa;
- c) reference to days, months and years are to English calendar days, calendar months and calendar years, respectively;
- d) the words “include” and “including” are to be construed without limitation;
- e) reference to statutes shall include any modification, re-enactment or extension thereof for the time being in force; and
- f) Headings and bold typefaces are only for convenience and shall be ignored for the purpose of interpretation of this Agreement.

2. **DUTIES OF THE CONSULTANT**

- 2.1 The Company, by this Agreement, engages the Consultant as an independent consultant to perform the Services as specified in *Annexure A*
- 2.2 The Consultant undertakes to devote such amount of time per week as specified in *Annexure B* attached hereto, solely to perform the Services.
- 2.3 Without in any way limiting or affecting the generality of Clause 2.1, the Consultant in performing the Services shall:-
 - a) perform the Services at all times exercising due care, skill and judgment;

- b) commence the Services on the Commencement Date and continue to provide the Services in accordance with the terms of this Agreement until terminated in accordance with this Agreement;
- c) ensure that all methods and procedures employed in performing the Services are sound and are, where possible, standard methods and procedures currently employed by the relevant industry;
- d) comply with the Company's representative's reasonable requirements conveyed orally or in writing to the Consultant;
- e) observe and comply with the provisions of any statute, regulation or by-law which is required to be observed or performed in the performance of the Services; and
- f) prepare and submit to the Company's representative reports, as may be required by the Company, on a regular basis.

3. **TERM OF AGREEMENT**

- 3.1 This Agreement shall be valid for a period of **3 (Three) Years** from the Commencement Date, unless terminated at any time pursuant to Clause 8 below.
- 3.2 The Parties may, on mutual consensus, extend the duration of this Agreement for a period as may be decided by the Parties. Such extension will be confirmed by the Parties in writing.

4. **PROBATION**

- 4.1 You will be on probation for a period of 3 months from the date of joining and you shall continue to be on probation unless confirmed otherwise in writing by the Company.

5. **CONSIDERATION**

- 5.1 In consideration of the Services rendered by the Consultant during the term, the Company shall pay the Consultant the consideration as set out in *Annexure C* attached hereto ("**Consideration**"). The Consideration shall be payable upon receipt of periodic invoices presented by the Consultant to the Company for the Services actually completed prior to the issue thereof.
- 5.2 The Consideration payable hereunder shall be subject to withholding of applicable taxes, but shall be exclusive of service tax.
- 5.3 It is further agreed that the Consultant shall be not eligible for any other allowances or perquisites other than what is specifically provided herein.
- 5.4 If the Consultant becomes indebted to the Company for any reason, the Company may, if it so elects, set off the whole or part of such outstanding amount from any amount due and payable by it to the Consultant (by way of consideration or otherwise).

6. CONFIDENTIALITY

- 6.1 The Consultant undertakes and agrees, that in consideration of the appointment with the Company and the fees that the Consultant had and shall receive during the appointment, which he/she shall abide with the following:
- a) he/she shall not, either directly or indirectly, both during and after the term of this Agreement for a period of one year, without the Company's prior written permission, disclose, divulge, disseminate, publish, lecture upon, sell or transfer to any Person, or permit any Person to examine or make copies of, any documents, writings, drawings, materials or records that contain or are derived from any Confidential Information, intellectual property or trade secrets of the Company;
 - b) he/she shall comply, and do all things necessary to permit the Company to comply, with all applicable laws and with the provisions of contracts executed by the Company relating to intellectual property or to the safeguarding of information, including the signing of any confidentiality agreements required in connection with the performance of his/her duties and function; and
 - c) Confidential Information shall be solely and absolutely vested in and owned by the Company and the Consultant shall not have or claim any right, title or interest therein.
- 6.2 The Consultant understands and acknowledges that this Agreement is entered into by the Company with the understanding that the Consultant will not bring to the Company any confidential or proprietary information belonging to any of the Consultant's previous employers, that Consultant will refrain from disclosing to the Company, or using while being employed by the Company, any such confidential or proprietary information and that Consultant will comply with the non-disclosure, non-compete, non-solicitation and other provisions of his/her agreements with his/her previous employers. All compensation to be provided to the Consultant is contingent upon his/her due compliance with the foregoing.

7. OWNERSHIP OF WORK PRODUCT

- 7.1 The Consultant agrees that any and all ideas, developments, discoveries, improvements, inventions and works of authorship conceived, written, created or first reduced to practice in the performance of Services under this Agreement, together with all intellectual property rights relating thereto including but not limited to the reports and the materials ("**Work Product**") shall be the sole and exclusive property of the Company. The Consultant hereby assigns to the Company all its right, title and interest in and to any and all such Work Product.
- 7.2 The Consultant further agrees to execute all papers, including without limitation all patent applications, invention assignments and copyright assignments, and otherwise assist the Company as reasonably required to perfect the Company's right, title and interest in the Consultant's Work Product as expressly granted to the Company under this Agreement. Such assistance shall include but not be limited to providing affidavits or testimony in connection with patent interference, validity or

infringement proceedings and participating in other legal proceedings. Reasonable costs related to such assistance, if required, shall be paid by the Company. The Consultant's obligation to assist the Company as described above in this paragraph shall continue beyond the termination of this Agreement. If the Company is unable, after reasonable effort, to secure Consultant's signature on any document as provided in this clause, the Consultant hereby designates and appoints the Company and its duly authorized officers and agents as its agent and attorney in fact to execute, verify and file applications, and to do all other lawfully permitted acts necessary to achieve the intent of this clause with the same legal force and effect as if executed by the Consultant.

- 7.3 In the event the Work Product developed by the Consultant during the course of this Agreement is not assignable to the Company, the Consultant unconditionally and irrevocably grants to the Company and its affiliates, an exclusive, irrevocable, perpetual, worldwide, fully paid and royalty-free license, with rights to sublicense through multiple levels of sublicenses, to reproduce, create derivative works of, distribute, publicly perform and publicly display by all means now known or later developed, such Work Product.

8. TERMINATION

- 8.1 Either Party may terminate this Agreement without cause by giving 30 (thirty) days prior written notice.
- 8.2 The Company may by notice in writing served on the Consultant, terminate this Agreement if the Consultant is in breach of the terms of this Agreement and the breach has not been remedied within 15 (fifteen) days of the service by the Company on the Consultant of a notice requiring the breach to be remedied. In the event of such termination, or termination for any other cause attributable to the acts or omissions of the Consultant, the Company shall be entitled to claim damages suffered due to such termination.
- 8.3 Termination shall be without prejudice to any claim, which either Party may have against the other in respect of any breach of the terms of this Agreement which occurred prior to the date of termination.

9. CONFLICTS

- 9.1 The Consultant represents that his performance of the provisions of this Agreement shall not breach and/or constitute a breach of the Consultant's obligations to any other Person and the Consultant has not and will not at any time hereafter enter into any oral /written agreement in conflict with the provisions of this Agreement.
- 9.2 The Consultant assures and confirms to the Company that he/she has disclosed fully all and any business interests that he/she has to the Company, whether or not they are similar to or in conflict with the business(es) or activities of the Company and all circumstances in respect of which there is, or there might be perceived, a conflict of interest between the Company and the Consultant or any immediate relatives of the Consultant. Further, the Consultant undertakes to disclose fully and immediately to the Company any such interests or circumstances which may arise during his/her association with the Company.

10. JURISDICTION

- 10.1 This Agreement shall be governed by the laws of India and the Courts of Bangalore, India shall have exclusive jurisdiction to try all disputes between the Parties pursuant to this Agreement.

11. GENERAL PROVISIONS

- 11.1 Amendments: Any term of this Agreement may be amended only with the written consent of the Parties.
- 11.2 Notices: Any notice required or permitted by this Agreement shall be in writing and shall be deemed duly served upon receipt, when delivered personally or by a delivery service, or seventy-two hours after being deposited in the mail as certified or registered mail with postage prepaid, if such notice is addressed to the Party to be notified at such Party's address as set forth in this Agreement or as subsequently modified by written notice.
- 11.3 Severability: If one or more provisions of this Agreement are held to be unenforceable under applicable law, the Parties agree to renegotiate such provision in good faith. In the event the Parties cannot reach a mutually agreeable and enforceable replacement for such provision, then (i) such provision shall be excluded from this Agreement, (ii) the balance of the Agreement shall be interpreted as if such provision were so excluded and (iii) the balance of the Agreement shall be enforceable in accordance with its terms.
- 11.4 Counterparts: This Agreement may be executed in duplicate, to be retained by either Party, each of which shall be deemed an original, but both of which together will constitute one and the same instrument.
- 11.5 Waiver: If at any time any Party waives any right accruing to it, due to breach of any of the provisions of this Agreement, such waiver shall not be construed as continuing waiver of other breaches of the same kind or other provisions of this Agreement. None of the terms of this Agreement shall be deemed to have been waived or altered, unless such waiver or alteration is in writing and is signed by both the Parties.
- 11.6 Equitable Remedies: The Parties acknowledge and agree that monetary damages may be an inadequate remedy for breach or threatened breach of the provisions of this Agreement, and each Party agrees that, notwithstanding anything to the contrary herein, in the event of a breach of any provisions of this Agreement, the respective rights and obligations hereunder shall be enforceable by specific performance or injunctive remedy in any court of competent jurisdiction.

11.7 **Entire Agreement:** This Agreement represents the entire agreement between the Parties and cancels and supersedes all prior agreements, arrangements and understandings in respect of appointment of the Consultant with the Company.

11.8 **Relationship between Parties:** Nothing in this Agreement is to be construed to make either Party a partner, an agent or legal representative of the other Party for any purpose and this Agreement does not create any employment relationship between the Company and the Consultant. Neither Party has any right or authority to accept any service of process or to receive any notices on behalf of the other Party or to enter into any commitments, undertakings, or agreements purporting to obligate the other Party in any way, or to amend, modify or vary any existing agreements to which the other Party may be a party.

12. NON-COMPETITION:

- 1 The Consultant covenants and agrees that any Confidential Information coming to the knowledge of the Consultant by virtue of his employment or course of his employment in Company is strictly confidential as hence the Consultant undertakes and agrees that as long as he/ she is a Consultant of the Company and for a period of **Eighteen (18) months** after Disassociation he/ she will not, directly or indirectly:
 - (a) Initiate any new activities that could be in competition to the Company's existing or proposed business activities through any vehicle other than the Company; or
 - (b) directly or indirectly, own, manage, operate, join, have an interest in, control or participate in the ownership, management, operation or control of, or be otherwise connected in any such manner with, any corporation, partnership, proprietorship, trust, estate, association or other business entity which directly engages anywhere in the world in a business that is competing with the business of the Company.

For the purpose of this sub-clause, a competitor means any entity whose business activity competes with the business of the Company including but not limited to the entities listed out in **Annexure D** attached hereto. It is being clarified that the Board of Directors of the Company shall modify **Annexure D** on a half-yearly basis and the provisions of this sub-clause will apply to such modified list from time to time.

The Consultant further acknowledges and agrees that the Compensation paid to him/her during his/ her employment with the Company, is sufficient and proper to bind him/her to the Non-Competition obligations mentioned herein.

IN WITNESS WHEREOF, the Parties have duly executed these presents on the day and year first above written.

For the Company By: HealthifyMe Wellness Private Limited	By the Consultant Harshitha Thangallapally
Name: Nauman Shakib	Name: Harshitha Thangallapally
Signature: 	Signature: 

ANNEXURE A

Below outlined are the key responsibilities for the role of **Consultant - Nutritionist-**

- Evaluating strengths and weaknesses of clients, considering their medical conditions, recording the progression through program stages, and recommending/implementing protocol or program changes as required.
- Managing/Moderating group coaching on chat groups by motivating clients towards fitness.
- Converting free trial clients to premium clients

ANNEXURE B

Work Time

The Consultant shall devote a minimum of 6 (six) work days (each work day constituting a minimum of 8 hours) per week to perform the Services of the Company, to the satisfaction of the Company.

ANNEXURE C

Consideration

The Consultant shall be paid a monthly fee of **INR 22222/-**

OR

The Variable amount, whichever is higher for that particular month. (Only one component - monthly fee OR Variable will be paid out).

The Variable pay will be calculated as 15% of all sales/renewals done in a month and 5% on all conversions and this will be eligible if a certain conversion percentage is met on a monthly basis. This shall be indicated separately and is subject to change.

All the above mentioned will be subjected to prevailing Income Tax slabs for the Services rendered to the company

**ANNEXURE
D**
|
**List of Competitors as on July
2017**

Brand Name	Owner Entity
Truworth Wellness	Truworth Health Technologies Private Limited.
Mobiefit	MobieFit Technologies Private Limited.
Stepathlon	Stepathlon Lifestyle Private Limited.
TruWeight	Truweight Wellness Private Limited.
OroBind	Orobind Fitness Technologies Private Limited..
UrbanClap	UrbanClap Technologies India Private Limited..
Practo	Practo Technologies Private Limited..
ObiNo	Manna Healthcare Private Limited.
HealthKart.	Bright Lifecare Private Limited.
ZooJooBee	Uber Health Tech Private Limited.
Lybrate	Lybrate, Inc.
Fitbit	Fitbit Inc.
JanaCare	Jana Care Inc.
Noom	Noom, Inc.
Myfitnesspal	MyFitnessPal, Inc.
GoQii	GOQii Inc.
GCC	Global Corporate Challenge: Gettheworldmoving Limited - a company incorporated in the UK; Including their US (Inc) company, Switzerland (GMBH) company , Australia (Pty Ltd) company & Corp (Canada) company and any other company

	incorporated by them in any other part of the world.
FitnessJoy/ HouseJoy	Sarvaloka Services On Call Private Limited.
Portea Medical	Health Vista India Private Limited.
Curefit	Curefit health care Private Limited.

HRD/2T/1001983304/21-22

October 22, 2021

Ms. Dumpala Himabindu

H.No. 6-52/6

Isnapur X Roads , Patancheru(Mdl) , Sangareddy(Dist)

Hyderabad-502307

India

Ph: +91-9247431425

Dear Dumpala,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO

EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

HRD/1001983304/21-22

October 22, 2021

Ms. Dumpala Himabindu
H.No. 6-52/6
Isnapur X Roads , Patancheru(Mdl) , Sangareddy(Dist)
Hyderabad-502307
India

Ph: +91-9247431425

Dear Dumpala,

Congratulations! We are delighted to make you an offer as **Operations Executive - Trainee** and your role is **Operations Executive** .

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **11-Nov-2021**.

Location

Your location of training is **MYSORE, India** . The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.

Probation and Confirmation

You will be on probation for a period of 12 months from the date of completion of the training and your allocation to Unit. On successful completion of your probation, you will be confirmed as a permanent employee. Your confirmation is also subject to your submitting the documents required by the Company, details of which are enclosed in the Information Sheet in Annexure - IV.

Leave

You are entitled to Earned Leave, right from your date of joining. You will be eligible for 15 working days of earned leave annually during probation. On confirmation as a permanent employee you will be eligible for 20 working days of leave annually.

Leave is credited on a quarterly basis. The leave eligibility shall begin in the quarter of your joining the Company, on a pro-rata basis. Leave year is the calendar year and not the fiscal year.

An illustration with other relevant information have been given in the Information Sheet. The Company's Policies also provide for Maternity, Paternity and Bereavement Leave. Further details will be provided to you at the time of joining.

Increments and Promotions

Your growth and increase in salary will depend solely on your performance and contribution to the Company. Salary increases are normally given on an annual basis.

Transfer

Your services can be transferred to any of our units / departments situated anywhere in India or abroad. At such time compensation applicable to a specific location will be payable to you.

Agreement

Our offer to you as **Operations Executive** is subject to the execution of the Service Agreement. The Service Agreement details the scope, terms and conditions of your employment, the necessary training and the contractual obligations towards Infosys from the date of your joining and up to a period of 12 months from the date of allocation to a Practice Unit. The date of allocation to a Practice Unit is generally the first day of the subsequent month post completion of training. You will be required to complete the formalities on the Service Agreement at the time of joining. Please note, non-execution of the notarized Service Agreement will result in denial of employment with the Company.

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR **18,581** per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of **INR 461** per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of **INR 500,000** per annum.

You will be covered under the Group Life Insurance Scheme, managed by Infosys Welfare Trust which provides you with a total Life Insurance cover of **INR 6,200,000** of which **INR 3,200,000** is covered towards natural death, and **INR 3,000,000** towards an accidental death. All employees become members of Infosys Welfare Trust, by one-time payment of **INR 250** and fixed monthly contribution of **INR 200**. The details of the Scheme would be available to you when you join the Company.

Notice Period

During the probation period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training/employment can be terminated by the Company with one-month notice or salary thereof. On confirmation, you will be required to give three month's notice or salary thereof in case you decide to leave our services, subject to the Company's discretion. Where circumstances make it necessary, the Company will have the discretion to relieve you only at the end of the three months' notice period. Similarly, the Company can terminate your services by giving three months notice or salary thereof.

In the event you do not successfully complete your training, or you are involved in an act that constitutes misconduct, your training/employment can be terminated by the Company with immediate effect without notice.

Background Checks

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure for India.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

When a background check raises any concerns regarding any of the details furnished by you and the Company feels the need to further validate such facts, the Company may at its sole discretion, ask you for further information, to substantiate the details that you have earlier provided to the Company, before initiating appropriate action.

Please note that Infosys requires you to furnish a copy of your passport at the time of joining. If you are unable to do so, the Company will initiate a criminal background check.

Other Terms and Conditions

You agree not to undertake employment, whether full-time or part-time, as the Director / Partner / Member / Employee of any other organization / entity engaged in any form of business activity without the consent of Infosys. The consent may be given subject to any terms and conditions that the Company may think fit and may be withdrawn at any time at the discretion of the Company.

Our offer to you as an **Operations Executive** is conditional upon your having fully completed your graduation, without any active backlog papers and with a pass percentage not lesser than as specified in our campus recruitment program 2020-21. These eligibility criteria for the Role of an Operations Executive, has already been clearly communicated to you and your college during the selection process. You will also have completed all studies, course requirements and examinations required for the award of the educational qualification recorded by you in your application for employment with Infosys.

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condonation of delay in submission of the same will be at the Company's discretion.

Based on the nature of your work and business requirements, you may be required to work on rotational shifts. If you are required to work on rotational shifts, you will be duly intimated of the change in your shift timings. During rotational shifts, you will continue to be bound by the provisions of the working hour policy of the Company. If the rotational shifts require you to work night shifts, the policy on night shift allowance of the Company (if in force) will be made applicable to you.

You hereby acknowledge and agree to abide by all internal Policies of the Company, which you will be able to access, upon joining, on the Intranet 'Sparsh'. These Policies cover various human resources and administrative topics and procedures. The Company reserves the right to change these Policies at any time in its absolute discretion.

You shall be required to sign certain mandatory agreements, including but not limited to the Confidentiality, Intellectual Property Rights, the Code of Business Conduct and Ethics and your employment shall be governed by all the rules and regulations, as amended from time to time, of the Company as applicable to your employment with us. This offer is also conditional upon your acceptance and execution of the Non-Compete Agreement (Annexure III).

This offer of employment constitutes the entire agreement between you and the Company regarding the terms of your employment and it is the complete, final, and exclusive embodiment of your agreement with regard to this subject matter and supersedes any other promises, warranties, representations or agreements, whether written or oral. It is entered into without reliance on any promise or representation other than those expressly contained herein, and it cannot be modified or amended except in writing signed by an authorized officer of the Company.

If any of the terms or conditions of this offer are found to be illegal or unenforceable, such terms shall be treated as severable from the rest of the terms and conditions of this offer and the remaining terms and conditions shall continue in force.

This agreement shall be governed by the laws of India and you hereby agree to the exclusive jurisdiction of the courts in Bangalore, India.

Your employment will be governed by the rules, regulations and policies of the Company. The terms of this offer letter shall remain confidential and are not to be disclosed to any third party. As a token of your acceptance of this offer, please bring a duly signed duplicate copies of the letter and all the accompanying annexures, on the date of joining.

We welcome you to the Infosys family and wish you a rewarding career over the years to come.

Yours sincerely,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Date: _____, 20_____

Sign your name

Print your full Name

Location

Signature Not Verified
Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

ANNEXURE - I

(Compensation)

COMPENSATION DETAILS (All figures in INR per month)	
NAME	Ms. Dumpala Himabindu
ROLE	Operations Executive
ROLE DESIGNATION	Operations Executive - Trainee
1. MONTHLY COMPONENTS	
BASIC SALARY	13,582
BONUS / EX-GRATIA (95% of the eligible amount (20% of Basic Salary) being paid out on a monthly basis)	2,580
MONTHLY GROSS SALARY	16,162

2. ANNUAL COMPONENT	
BONUS / EX-GRATIA - (Balance 5% will be paid out in the end of the financial year after adjusting the advance (95%) paid out on a monthly basis)	136

3. RETIRAL BENEFITS	
PROVIDENT FUND - 12% of Basic Salary	1,630
GRATUITY - 4.81% of Basic Salary*	653
FIXED GROSS SALARY (1+2+3)	18,581
TOTAL GROSS SALARY	18,581

OTHER BENEFITS				
Scheme	Eligible Amount In INR	Interest	Monthly Instalments	Margin Money (To be borne by the employee)
SALARY LOAN (subject to submission of Trainee Agreement)	12000	Nil	12	Nil

All the above benefits are as per Company's policies, which are subject to change from time to time. The disbursement of any loan / loan allowance is subject to the fulfilment of all criteria defined for the same to the satisfaction of the Company as per the relevant loan / loan allowance policy at that time

*The gratuity amount set out above is an approximation. Your eligibility and the final pay out of any Gratuity amounts will be determined in strict accordance with the provisions of the Payment of Gratuity Act

Employee State Insurance ("ESI") may be applicable to employees as per the applicable statutory regulations. If ESI is applicable, the employee and the employer will contribute towards ESI as per the provisions of the ESI Act, 1948.



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Pallapu Shirisha,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Pasunuru Nikhila Tapaswini,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

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We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

November 21, 2020

Dear Pavani,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

Company Confidential - This communication is confidential between you and Infosys Limited



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Peddishetty Raghavi .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Date:- 06-Feb-20

Subject: Expression of Interest - Campus

Dear Ponnala Harini,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Pravallika,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Ramgondola Uma maheshwari .,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Rithika,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

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Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Sameena Fatima,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team



Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Shruthi Sharma,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

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Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



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Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Shruthi,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

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Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

K Ganesan
Global Head Talent Acquisition & AIP



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Provisional Offer: BUSINESS PROCESS SERVICES

Date:16/02/2021

Dear Ms. Spoorthi,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited (TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve-month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

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Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

A handwritten signature in black ink, appearing to read 'K Ganesan', enclosed in a circle.

K Ganesan
Global Head Talent Acquisition & AIP



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APPOINTMENT ORDER

- a. Name of the Applicant : **A DIVYA VANI**
b. Qualification : **M.SC.**
c. Department & Designation : **M/S PHYSICS TEACHER**
d. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

Your Appointment is Contingent upon the following conditions:

- Your minimum completion period of service should be one full academic Year. However, if your services, actions and comments are found detrimental to the institution or if you resort to corporal punishments or humiliation, or harass children either physically or mentally you shall be immediately terminated without assigning any reason. On the basis of your performance. if you are found to be not improving or showing growth in your performance, results your services will be stopped with 3 months" notice.
- You are eligible for annual increment provided your work continues and is found satisfactory. However, the grant of increment is not warranted in adverse cases of report and result.
- Your services to the institution(s) must be in strict adherence to the nature of work/ timings/leaves holidays etc., as adopted by the concerned place of work from time to time.
- The employee shall teach for 6(six) periods par to periods per week and attend to counselling of students for a minimum of 6(six) hours in a week.
- You shall be given teaching periods, invigilation, substitutions. paper correction work etc. as a part of your role. The teaching periods and workload allocation is in the discretion of principal keeping in view the need. It may vary on case-to-case basis.
- You will not be allowed to take up any full-time part-time services in any other organization or institution once you are appointed.
- You are not allowed to leave the campus during the working hours without prior permission of the principal you shall devote your whole-time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.
- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.



APPOINTMENT ORDER

- e. Name of the Applicant : **NEERADI SWARNA LATHA**
f. Qualification : **M.SC.**
g. Department & Designation : **M/S PHYSICS TEACHER**
h. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.



APPOINTMENT ORDER

- i. Name of the Applicant : **KALLURI PHANI SRI DIVYA**
j. Qualification : **M.SC.**
k. Department & Designation : **M/S PHYSICS TEACHER**
l. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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- You are not allowed to leave the campus during the working hours without prior permission of the principal you shall devote your whole-time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.
- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.



APPOINTMENT ORDER

- m. Name of the Applicant : **CHANDAPATLA SAI SHARANYA**
n. Qualification : **M.SC.**
o. Department & Designation : **M/S PHYSICS TEACHER**
p. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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APPOINTMENT ORDER

- q. Name of the Applicant : **RAWAT MANISHA**
r. Qualification : **M.SC.**
s. Department & Designation : **M/S PHYSICS TEACHER**
t. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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APPOINTMENT ORDER

- u. Name of the Applicant : **KALAMANDA SWAPNA**
v. Qualification : **M.SC.**
w. Department & Designation : **M/S PHYSICS TEACHER**
x. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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APPOINTMENT ORDER

- y. Name of the Applicant : **SANIYA SAMERA**
z. Qualification : **M.SC.**
aa. Department & Designation : **M/S PHYSICS TEACHER**
bb. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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APPOINTMENT ORDER

cc. Name of the Applicant : **BOYA POOJITHA**
dd. Qualification : **M.SC.**
ee. Department & Designation : **M/S PHYSICS TEACHER**
ff. Date of Joining : **01.06.2020**

Affix recent passport size photo

With reference to your application dated **27.02.2020** and the subsequent interview, the Management is pleased to offer you the post of **M/S PHYSICS TEACHER** on a CTC (Cost to Company) of Rs. 20,000/- Per month in words (**Rupees Twenty Thousand Only**) for a period of one year on probation/ad hoc-basis provided the following terms and conditions are acceptable to you:

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APPOINTMENT ORDER

- gg. Name of the Applicant : **G DEEPIKA**
hh. Qualification : **M.SC.**
ii. Department & Designation : **M/S PHYSICS TEACHER**
jj. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

kk. Name of the Applicant : **G RAVALI**
ll. Qualification : **M.SC.**
mm. Department & Designation : **M/S PHYSICS TEACHER**
nn. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

oo. Name of the Applicant : **M TABITHA**
pp. Qualification : **M.SC.**
qq. Department & Designation : **M/S PHYSICS TEACHER**
rr. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ss. Name of the Applicant : **M BHAVANA**
tt. Qualification : **M.SC.**
uu. Department & Designation : **M/S CHEMISTRY TEACHER**
vv. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

ww. Name of the Applicant : **KENDRE ASHWINI**
xx. Qualification : **M.SC.**
yy. Department & Designation : **M/S CHEMISTRY TEACHER**
zz. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

aaa. Name of the Applicant : **MADDI DEEPIKA**
bbb. Qualification : **M.SC.**
ccc. Department & Designation : **M/S CHEMISTRY TEACHER**
ddd. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

eee. Name of the Applicant : **MANCHIKANTI SOUJANYA**

fff. Qualification : **M.SC.**

ggg. Department & Designation : **M/S CHEMISTRY TEACHER**

hhh. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

iii. Name of the Applicant : **PARAS JABEEN**
jjj. Qualification : **M.SC.**
kkk. Department & Designation : **M/S CHEMISTRY TEACHER**
lll. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

mmm. Name of the Applicant : **ZAINAB BEGUM**
nnn. Qualification : **M.SC.**
ooo. Department & Designation : **M/S CHEMISTRY TEACHER**
ppp. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

qqq. Name of the Applicant : **RISHMA GAUMER**

rrr. Qualification : **M.SC.**

sss. Department & Designation : **M/S BIOLOGY TEACHER**

ttt. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

uuu. Name of the Applicant : **ASMA UL HUSNA**
vvv. Qualification : **M.SC.**
www. Department & Designation : **M/S BIOLOGY TEACHER**
xxx. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

yyy. Name of the Applicant : **SYEDA RUMA NOUFI**
zzz. Qualification : **M.SC.**
aaaa. Department & Designation : **M/S BIOLOGY TEACHER**
bbbb. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

cccc. Name of the Applicant : **DHANTHANAPELLI SINDHUJA**

dddd. Qualification : **M.SC.**

eeee. Department & Designation : **M/S BIOLOGY TEACHER**

ffff. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

gggg. Name of the Applicant : **GURRAPU VINAYA**

hhhh. Qualification : **M.SC.**

iiii. Department & Designation : **M/S BIOLOGY TEACHER**

jjjj. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

kkkk. Name of the Applicant : **BALIJA SNEHA**
llll. Qualification : **M.SC.**
mmmm. Department & Designation : **M/S BIOLOGY TEACHER**
nnnn. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

oooo. Name of the Applicant : **GANGOTRI TARAKESHWARI**
pppp. Qualification : **M.SC.**
qqqq. Department & Designation : **M/S BIOLOGY**
rrrr. **BOTANY TEACHER**
ssss. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

tttt. Name of the Applicant : **MERUGU TEJASWI**
uuuu. Qualification : **M.SC.**
vvvv. Department & Designation : **M/S BIOLOGY**
wwww. **BOTANY TEACHER**
xxxx. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

yyyy. Name of the Applicant : **ALLE REENA MANVITHA**

zzzz. Qualification : **M.SC.**

aaaa. Department & Designation : **M/S BIOLOGY**

bbbbb. **BOTANY TEACHER**

cccc. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

dddd. Name of the Applicant : **HUSNA RAOOF**

eeee. Qualification : **M.SC.**

ffff. Department & Designation : **M/S BIOLOGY**

gggg. **BOTANY TEACHER**

hhhh. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

iiii. Name of the Applicant : **MEKALA AMULYA**

jjjj. Qualification : **M.SC.**

kkkk. Department & Designation : **M/S BIOLOGY**

llll. **BOTANY TEACHER**

mmmm. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

nnnnn. Name of the Applicant : **MANDELA SAHITHI SUDHA**
ooooo. Qualification : **M.SC.**
ppppp. Department & Designation : **M/S BIOLOGY**
qqqqq. **BOTANY TEACHER**
rrrrr. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

sssss. Name of the Applicant : **SAFA SHAKEEL**
ttttt. Qualification : **M.SC.**
uuuuu. Department & Designation : **M/S BIOLOGY**
vvvvv. **BOTANY TEACHER**
wwwww. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

xxxxx. Name of the Applicant : **TAHERA TARANNUM**

yyyyy. Qualification : **M.SC.**

zzzzz. Department & Designation : **M/S BIOLOGY**

aaaaa. **BOTANY TEACHER**

bbbbb. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

cccccc. Name of the Applicant : **R PRANAYA REDDY**
dddddd. Qualification : **M.SC.**
eeeeee. Department & Designation : **M/S BIOLOGY**
ffffff. **BOTANY TEACHER**
gggggg. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

hhhhh. Name of the Applicant : **THOTA ANUSHA**
iiii. Qualification : **M.SC.**
jjjj. Department & Designation : **M/S BIOLOGY**
kkkkk. **BOTANY TEACHER**
llll. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

mmmmmm. Name of the Applicant : **HARIJANA HARITHA**
nnnnnn. Qualification : **M.SC.**
oooooo. Department & Designation : **M/S BIOLOGY**
pppppp. **BOTANY TEACHER**
qqqqqq. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

rrrrrr. Name of the Applicant : **MD SUMAIYA**
ssssss. Qualification : **M.SC.**
tttttt. Department & Designation : **M/S BIOLOGY**
uuuuuu. **BOTANY TEACHER**
vvvvvv. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

wwwwww. Name of the Applicant : **ASRAA MASOOD**
xxxxxx. Qualification : **M.SC.**
yyyyyy. Department & Designation : **M/S BIOLOGY**
zzzzzz. BOTANY TEACHER
aaaaaaa. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

bbbbbbb. Name of the Applicant : **MD JUVERIA MAHVEEEN**
ccccccc. Qualification : **M.SC.**
ddddddd. Department & Designation : **M/S BIOLOGY**
eeeeeee. **BOTANY TEACHER**
ffffff. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ggggggg. Name of the Applicant : **PILLI UMA**
hhhhhhh. Qualification : **M.SC.**
iiiiiii. Department & Designation : **M/S BIOLOGY**
jjjjjjj. **BOTANY TEACHER**
kkkkkkk. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

lllllll. Name of the Applicant : **KADARI MANISHA**
mmmmmmm. Qualification : **M.SC.**
nnnnnnn. Department & Designation : **M/S BIOLOGY**
ooooooo. **BOTANY TEACHER**
ppppppp. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

qqqqqqq. Name of the Applicant : **TANVEER FATIMA**
rrrrrrr. Qualification : **M.SC.**
sssssss. Department & Designation : **M/S BIOLOGY**
ttttttt. **BOTANY TEACHER**
uuuuuuu. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

vvvvvvv. Name of the Applicant : **ADEBUCHI SOWMYA**
wwwwwww. Qualification : **M.SC.**
xxxxxxx. Department & Designation : **M/S BIOLOGY**
yyyyyyy. **BOTANY TEACHER**
zzzzzzz. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

aaaaaaa. Name of the Applicant : **KALLI BHAGYA LAXMI**
bbbbbbb. Qualification : **M.SC.**
ccccccc. Department & Designation : **M/S BIOLOGY**
ddddddd. **BOTANY TEACHER**
eeeeeee. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ffffff. Name of the Applicant : **MUNNANGI SHRUTHI REDDY**

ggggggg. Qualification : **M.SC.**

hhhhhhh. Department & Designation : **M/S BIOLOGY**

iiiiiii. **BOTANY TEACHER**

jjjjjjj. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

kkkkkkkk. Name of the Applicant : **SABA SULTANA**
lllllll. Qualification : **M.SC.**
mmmmmmmm. Department & Designation : **M/S BIOLOGY**
nnnnnnnn. **BOTANY TEACHER**
oooooooo. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

pppppppp. Name of the Applicant : **SINGANABOINA MANEESHA**
qqqqqqqq. Qualification : **M.SC.**
rrrrrrrr. Department & Designation : **M/S BIOLOGY**
sssssss. **BOTANY TEACHER**
ttttttt. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

uuuuuuuu. Name of the Applicant : **KANALA SAI DHARANI**
vvvvvvvvv. Qualification : **M.SC.**
wwwwwwwww. Department & Designation : **M/S BIOLOGY**
xxxxxxxxx. **ZOOLOGY TEACHER**
yyyyyyyyy. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

zzzzzzzz. Name of the Applicant : **NENAVATH TEJASWINI**
aaaaaaaa. Qualification : **M.SC.**
bbbbbbbbbb. Department & Designation : **M/S BIOLOGY**
cccccccc. **ZOOLOGY TEACHER**
dddddddd. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

eeeeeeeee. Name of the Applicant : **PILLARISETTI YESASVI SAI**
fffffffff. Qualification : **M.SC.**
ggggggggg. Department & Designation : **M/S BIOLOGY**
hhhhhhhhh. **ZOOLOGY TEACHER**
iiiiiii. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

jjjjjjjj. Name of the Applicant : **N S PREETHI**
kkkkkkkkk. Qualification : **M.SC.**
llllllll. Department & Designation : **M/S BIOLOGY**
mmmmmmmm. **ZOOLOGY TEACHER**
nnnnnnnn. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

oooooooo. Name of the Applicant : **A SRINITHYA**
ppppppppp. Qualification : **M.SC.**
qqqqqqqqq. Department & Designation : **M/S BIOLOGY**
rrrrrrrrr. **ZOOLOGY TEACHER**
sssssssss. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

tttttttt. Name of the Applicant : **MARIAM SALEHA**
uuuuuuuuuu. Qualification : **M.SC.**
vvvvvvvvvv. Department & Designation : **M/S BIOLOGY**
wwwwwwwww. **ZOOLOGY TEACHER**
xxxxxxxxxx. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

yyyyyyyyyy. Name of the Applicant : **YENUGU GAYATRI REDDY**

zzzzzzzzzz. Qualification : **M.SC.**

aaaaaaaaaaa. Department & Designation : **M/S BIOLOGY**

bbbbbbbbbbb. **ZOOLOGY TEACHER**

ccccccccc. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ddddddddd. Name of the Applicant : **M SAI KIRANMAI**

eeeeeeeee. Qualification : **M.SC.**

fffffff. Department & Designation : **M/S BIOLOGY**

ggggggggg. **ZOOLOGY TEACHER**

hhhhhhhhh. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

iiiiiiii. Name of the Applicant : **RUQSAR PARVEEN**
jjjjjjjj. Qualification : **MA**
kkkkkkkkkk. Department & Designation : **M/S SOCIAL TEACHER**
llllllll. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

mmmmmmmmmm. Name of the Applicant : **SANIYA TAHMEEN**
nnnnnnnnnn. Qualification : **MA**
oooooooooooo. Department & Designation : **M/S SOCIAL TEACHER**
ppppppppppp. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

qqqqqqqqqq. Name of the Applicant : **SHAIK SIMREEN**
rrrrrrrrrr. Qualification : **MA**
sssssssss. Department & Designation : **M/S SOCIAL TEACHER**
ttttttttt. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

uuuuuuuuuu. Name of the Applicant : **HAJERA KHANNAM**
vvvvvvvvvvv. Qualification : **MA**
wwwwwwwwwww. Department & Designation : **M/S SOCIAL TEACHER**
xxxxxxxxxxx. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

yyyyyyyyyy. Name of the Applicant : **SHAFIYA SULTANA**
zzzzzzzzzz. Qualification : **MA**
aaaaaaaaaaa. Department & Designation : **M/S SOCIAL TEACHER**
bbbbbbbbbbbb. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ccccccccc. Name of the Applicant : **G KEERTHI**
ddddddddddd. Qualification : **MA**
eeeeeeeeeee. Department & Designation : **M/S SOCIAL TEACHER**
fffffffffff. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ggggggggggg. Name of the Applicant : **N PRAGATHY**
hhhhhhhhhhh. Qualification : **MA**
iiiiiiiiiii. Department & Designation : **M/S SOCIAL TEACHER**
jjjjjjjjjjj. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

kkkkkkkkkkkk. Name of the Applicant : **SANIYA NASREEN**

lllllllll. Qualification : **MA**

mmmmmmmmmmmm. Department & Designation : **M/S SOCIAL TEACHER**

nnnnnnnnnnn. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

oooooooooooo. Name of the Applicant : **A SOUMYA**
pppppppppppp. Qualification : **MA**
qqqqqqqqqqqq. Department & Designation : **M/S SOCIAL TEACHER**
rrrrrrrrrrrr. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ssssssssss. Name of the Applicant : **ZEHRA ALI**
tttttttttt. Qualification : **MA**
uuuuuuuuuuu. Department & Designation : **M/S SOCIAL TEACHER**
vvvvvvvvvvv. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

wwwwwwwwww. Name of the Applicant : **AMATUL AZEEM QANSA**
xxxxxxxxxxx. Qualification : **MA**
yyyyyyyyyyyy. Department & Designation : **M/S SOCIAL TEACHER**
zzzzzzzzzz. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

aaaaaaaaaaaa. Name of the Applicant : **KHAN SALEHA MD AYYUB**
bbbbbbbbbbbb. Qualification : **MA**
cccccccccccc. Department & Designation : **M/S SOCIAL TEACHER**
dddddddddddd. Date of Joining : **01.06.2020**

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ffffffffffff. Qualification : **MA**
ggggggggggggg. Department & Designation : **M/S SOCIAL TEACHER**
hhhhhhhhhhhhh. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

iiiiiiiiiii. Name of the Applicant : **T CHANDANA**
jjjjjjjjjj. Qualification : **MA**
kkkkkkkkkkkk. Department & Designation : **M/S SOCIAL TEACHER**
llllllllll. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

mmmmmmmmmmmm. Name of the Applicant : **M HARIKA**
nnnnnnnnnnnn. Qualification : **MA**
ooooooooooooo. Department & Designation : **M/S SOCIAL TEACHER**
ppppppppppppp. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

qqqqqqqqqqqq. Name of the Applicant : **RAIKODE PRIYANKA**
rrrrrrrrrrrr. Qualification : **MA**
sssssssssss. Department & Designation : **M/S SOCIAL TEACHER**
ttttttttttt. Date of Joining : **01.06.2020**

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vvvvvvvvvvvvv. Qualification : **MA**
wwwwwwwwwwwww. Department & Designation : **M/S SOCIAL TEACHER**
xxxxxxxxxxxxx. Date of Joining : **01.06.2020**

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zzzzzzzzzzzzzz. Qualification : **MA**
aaaaaaaaaaaaaa. Department & Designation : **M/S SOCIAL TEACHER**
bbbbbbbbbbbbbbb. Date of Joining : **01.06.2020**

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Sri Chaitanya School

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APPOINTMENT ORDER

cccccccccccc. Name of the Applicant : **M SRI CHANDANA**
dddddddddddddd. Qualification : **MA**
eeeeeeeeeeeeee. Department & Designation : **M/S SOCIAL TEACHER**
ffffffffffffff. Date of Joining : **01.06.2020**

Affix recent passport size photo

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APPOINTMENT ORDER

ggggggggggggggg. Name of the Applicant : **G SINDHUJA**
hhhhhhhhhhhhh. Qualification : **MA**
iiiiiiiiiii. Department & Designation : **M/S SOCIAL TEACHER**
jjjjjjjjjjj. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

kkkkkkkkkkkkkk. Name of the Applicant : **NAJAM BEGUM**

llllllllll. Qualification : **MA**

mmmmmmmmmmmmmm. Department & Designation : **M/S SOCIAL TEACHER**

nnnnnnnnnnnnnn. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

oooooooooooooooo. Name of the Applicant : **KALYANI VARSHA**
ppppppppppppppp. Qualification : **MA**
qqqqqqqqqqqqqqq. Department & Designation : **M/S SOCIAL TEACHER**
rrrrrrrrrrrrrrr. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

ssssssssss. Name of the Applicant : **FARHEENA KHAN**

ttttttttttt. Qualification : **MA**

uuuuuuuuuuuu. Department & Designation : **M/S ENGLISH TEACHER**

vvvvvvvvvvvvv. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

wwwwwwwwwwwwwwww. Name of the Applicant : **K RISHIKA**
xxxxxxxxxxxxxxxx. Qualification : **MA**
yyyyyyyyyyyyyyyyyy. Department & Designation : **M/S ENGLISH TEACHER**
zzzzzzzzzzzzzzzz. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

aaaaaaaaaaaaa. Name of the Applicant : **CHINCHALAM MOUNIKA**
bbbbbbbbbbbbbbb. Qualification : **MA**
ccccccccccccc. Department & Designation : **M/S ENGLISH TEACHER**
ddddddddddddd. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

eeeeeeeeeeeeee. Name of the Applicant : **LINGALA MAITREYEE**
ffffffffffffff. Qualification : **MA**
ggggggggggggggg. Department & Designation : **M/S ENGLISH TEACHER**
hhhhhhhhhhhhhhh. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

iiiiiiiiiiii. Name of the Applicant : **B TEJASHWINI**
jjjjjjjjjj. Qualification : **MA**
kkkkkkkkkkkkkkk. Department & Designation : **M/S ENGLISH TEACHER**
llllllllll. Date of Joining : **01.06.2020**



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APPOINTMENT ORDER

mmmmmmmmmmmmmmmmmm. Name of the Applicant : **VESAPOGU VANI**

nnnnnnnnnnnnnnnnnn. Qualification : **MA**

oooooooooooooooooooo. Department & Designation : **M/S ENGLISH TEACHER**

pppppppppppppppppp. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

qqqqqqqqqqqqqq. Name of the Applicant : **TASLEEM FATIMA**
rrrrrrrrrrrrrrr. Qualification : **MA**
sssssssssssss. Department & Designation : **M/S ENGLISH TEACHER**
ttttttttttttt. Date of Joining : **01.06.2020**

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APPOINTMENT ORDER

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vvvvvvvvvvvvvvvvv. Qualification : **MA**

wwwwwwwwwwwwwww. Department & Designation : **M/S ENGLISH TEACHER**

xxxxxxxxxxxxxxxxx. Date of Joining : **01.06.2020**

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October 22, 2021

Dear Tejaswini Sheri Munnur,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.10.22 22:31:55 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

Company Confidential - This communication is confidential between you and Infosys Limited

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November 21, 2020

Dear Uppuleti,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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EVP and Head Human Resources - Infosys Limited

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November 21, 2020

Dear Vanamala Usha Sree,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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Warm regards,

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EVP and Head Human Resources - Infosys Limited

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October 22, 2021

Dear Vanapalli Navya Lakshmi Sameera,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

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We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
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Company Confidential - This communication is confidential between you and Infosys Limited

November 21, 2020

Dear Videm Uma,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
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← Dendi Karuna Sri Reddy_Pdf.pdf

14.0 during the currency of this letter of appointment and beyond (i.e. cessation of your employment with the Company, either voluntary or involuntary, any employee in the employment company, or directly or indirectly, individually or on behalf of any other person, firm, corporation or entity, (a) interfere with the Company's continuing relationships with its existing employees, (b) attempt to induce such other

and / or car as per the retention clause in the policy.

15.0 **Maternity Benefits:** All women employees would be entitled for maternity benefits as per the prevailing Maternity Benefit Act.

Acceptance: If the terms and conditions of appointment enumerated in this letter of appointment are acceptable to you, please sign the duplicate copy of this letter of appointment as a token of your acceptance of the appointment and the terms and conditions thereof and return it to the HR Department.

ANNEXURE II - SALARY & ALLOWANCES						
Candidate Name	Dendi Karuna Sri Reddy					
Designation	Trainee Process Associate					
Grade	PC2		Location	Hyderabad		
Components	w.e.f - DOJ			Monthly	Annual	
	"A" FIXED					
Basic				5,910	70,920	
House Rent Allowance				2,364	28,368	
Shift Allowance				5,000	60,000	
Skill Allowance				1,502	18,024	
"A" Sub-total - Gross Pay				14,776	1,77,312	
	"B" RETIRAL BENEFITS					
Advance against Statutory Bonus				493	5,910	
Provident Fund - Employer's Contribution				1,489	17,868	
Gratuity				284	3,408	
ESIC Contribution - Employer's Contribution				497	5,964	
"B" Sub-total - Retiral benefits				2,763	33,156	
Total Salary Cost (A + B)				17,539	2,10,468	
	"C" VARIABLE PAY					
Performance Incentives (@ 100% of given achievement targets)				2,000	24,000	
"C" Sub-total - Variable				2,000	24,000	
Total Cost to Company (A + B + C)				19,539	2,34,460	
	"D" INSURANCE / OTHER BENEFITS					
Total Cost to Company: (A + B + C + D)				19,539	2,34,460	
Benefit / Scheme	Description				Value / PA	
Performance incentives	Will be paid every month on achieving process defined targets goals as defined in table below. The first three month's performance incentive will be paid on target during the seventh month payroll.				Rs. 24,000 pa**	
Subsidized Transport Service	An indicative transport cost incurred by the employer for commuting between home to office and back which is a facility to avail and not to be encashed if not availed.				Rs. 24,000 pa**	
Group Insurance in Lieu of EDLI (Under PF Act)	An Insurance benefit in the event of demise of an employee is provided under this Group Insurance Scheme during an employees term, to his Nominee/Family:				Rs. 6,02,000*	
Group Personal Accident	You are covered under group personal accident insurance policy of the company for a sum of -				Rs. 6,00,000**	
Group Term Life	You are covered under Group Term Life Insurance policy of the company for a sum of -				Rs. 1,00,000**	
ESI Scheme	Self and your dependent family members as declared will be covered under the Employees State Insurance (ESI) Act.				As applicable* p.m	
Gratuity	is payable on cessation of employment after a minimum of five years continuous employment as per the norms of the Gratuity Act or in the event of demise or permanent disability of an employee.				As applicable*	
Advance against provisional minimum statutory bonus	Provided @ 8.33% of your Basic pay (PA) subject to the clause: The advance against statutory bonus will be calculated on maximum Basic Pay subject to a ceiling of minimum wages of the Land				As applicable*	
Provident Fund	You will be covered under Employees Provident Fund (EPF) Scheme under PF Act.				As applicable* p.m	
Income Tax	Appropriate Income tax would be deducted in the payroll every month.				As applicable* p.m	
Professional Tax	If any as per the applicable rules in your state.				As applicable* p.m	
Process Target achievement	Training Period	>80-<85%	>85-<95%	>95-<100%	>100-<110%	>110%
PI Eligibility (%)	0%	50%	70%	100%	110%	125%
PI Eligible amount (Rs. p.a.)	0	12,000	16,800	24,000	26,400	30,000
PI Eligible amount (Rs. p.m.)	0	1,000	1,400	2,000	2,200	2,500

* Statutory Schemes are subject to change as per the Law from time to time.

** These are voluntary schemes offered by the Employer, which may change, including withdrawal at any time without any notice.

Aatreyi Sengupta
Senior Manager - Human Resources
Hinduja Global Solutions Limited

Dendi Karuna Sri Reddy
Date:

1 As per ESIC, family means all or any of the following relatives of an insured person namely:- a spouse, a minor legitimate or adopted child dependent upon the insured person, a child who is wholly dependent on the earnings of the insured person, and who is (a) receiving education, till he or she attains the age of twenty five years, (b) an unmarried daughter, a child who is infirm by reason or any physical or mental abnormality or injury and is wholly dependent on the earnings of the insured person, so long as the infirmity continues and dependent parents

Date: 29/01/2020

Dear: Aibada pooja

Sub: Letter of Intent (hereinafter referred to as 'LOI')

Subsequent to our meeting and interview we are pleased to offer you appointment in Genpact as _____
Subject to following terms and conditions:

1. Your annual fixed Cost to Company (CTC) will be 12600 PM.
2. Applicability of Location specific allowances may vary according to location and/or company policy.
3. Your initial place of work will be _____. Your initial process/COE would be informed to you at the time of joining. However, the company may, transfer you to another location / process on a need basis post consultation with you; the following has been agreed upon.

- (i) Date of Joining : To be updated Post-Pre-Hire Orientation session
- (ii) Reporting Time : To be updated as per process requirements
- (iii) Location :

4. If at the time of joining, your assigned place of work is different from your current location ("Relocation"), the Company Guest House can be availed by you. The Guest house can be availed for a period of 15 days. The Company shall, in lieu of the accommodation provided, make a monthly deduction of Rs. 250 for a period of 24 months. Further, in case of termination of employment by either party, before such amount has been fully recovered by the Company, the Company shall deduct the balance amount from your full and final settlement."

5. You shall be required to provide the Company all documents and information as set forth in annexure I of this letter of intent.
6. Genpact operates 7 days a week, 24 hours a day. You will be expected to attend office as assigned to you by your supervisor in compliance with laws in force as a full time employee, you will be eligible for 2 weekly offs (any 2 days of the week, depending upon business needs). You may however be required to attend office on your off days if the business needs so demand. In such cases, you will be eligible for compensatory off according to company policy.
7. As a fulltime employee, you will be entitled to 25 working days of earned leaves per annum. You can avail these, subject to prior approval by the Company. Accumulation / carry-forward of leave will be governed according to existing Company policy in force from time to time. For part time employees, earned leaves will be prorated as per your work schedule.
8. This LOI shall be subject to;

- (i) You're clearing the final year graduation exams without any papers pending at the time of joining.
- (ii) Producing the original final year mark sheet.
- (iii) You're clearing the Pre Hire Orientation session which will be conducted by the process manager before your on boarding (either Telephonic or in person). In event you don't appear for PHO, the company may, in its sole discretion, revoke this offer at any time without prior notice.
- (iv) You're successfully completing the reference check.

This LOI will be deemed to be withdrawn by the company in case you fail to clear the same irrespective of the fact that you may have formally commenced your training/employment with us.

Date: 29/01/2020

Dear: Racharla Pooja

Sub: Letter of Intent (hereinafter referred to as 'LOI')

Subsequent to our meeting and interview we are pleased to offer you appointment in Genpact as _____
Subject to following terms and conditions;

1. Your annual fixed Cost to Company (CTC) will be 12600 PM.
2. Applicability of Location specific allowances may vary according to location and/or company policy.
3. Your initial place of work will be _____. Your initial process/COE would be informed to you at the time of joining. However, the company may, transfer you to another location / process on a need basis post consultation with you; the following has been agreed upon.
 - (i) Date of Joining : To be updated Post Pre-Hire Orientation session
 - (ii) Reporting Time : To be updated as per process requirements
 - (iii) Location :
4. If at the time of joining, your assigned place of work is different from your current location ("Relocation"), the Company Guest House can be availed by you. The Guest house can be availed for a period of 15 days. The Company shall, in lieu of the accommodation provided, make a monthly deduction of Rs. 250 for a period of 24 months. Further, in case of termination of employment by either party, before such amount has been fully recovered by the Company, the Company shall deduct the balance amount from your full and final settlement."
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 - (iv) You're successfully completing the reference check.

This LOI will be deemed to be withdrawn by the company in case you fail to clear the same irrespective of the fact that you may have formally commenced your training/employment with us.



Sai

Make it
better together



Kasula Pravalika

Emp ID : 106178

DOJ : 07-Nov-2022



aragen



Manchikanti SOUJANYA

ID No.: 29566

Date: 29/1/2020

Dear: KORRAVATH NIKHITHA

Sub: Letter of Intent (hereinafter referred to as 'LOI')

Subsequent to our meeting and interview we are pleased to offer you appointment in Genpact as _____
Subject to following terms and conditions;

1. Your annual fixed Cost to Company (CTC) will be 12600 PM.
2. Applicability of Location specific allowances may vary according to location and/or company policy.
3. Your initial place of work will be _____. Your initial process/COE would be informed to you at the time of joining. However, the company may, transfer you to another location / process on a need basis post consultation with you; the following has been agreed upon.
 - (i) Date of Joining : To be updated Post Pre-Hire Orientation session
 - (ii) Reporting Time : To be updated as per process requirements
 - (iii) Location :
4. If at the time of joining, your assigned place of work is different from your current location ("Relocation"), the Company Guest House can be availed by you. The Guest house can be availed for a period of 15 days. The Company shall, in lieu of the accommodation provided, make a monthly deduction of Rs. 250 for a period of 24 months. Further, in case of termination of employment by either party, before such amount has been fully recovered by the Company, the Company shall deduct the balance amount from your full and final settlement."
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IDENTITY CARD



Aakash

+ BYJU'S



SADI. SAI PRASANNA
ACADEMICS

Corporate Office

Aakash Tower, Plot No.-8, Pusa Road,
New Delhi-110005. Ph.: (011) 47623456

AESL - F15139



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network and



Date:- 31-Jan-20

Subject: Expression of Interest - Campus

Dear Deveshree Vyas,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

1. Your initial place of work shall be at the company's discretion and can be at any Concentrix locations.
2. This Expression of Interest shall remain valid for a period of 60 days from the date of your Final Examination. Considering the candidature beyond the 60 days period would be as per the requirement in the organization.

If any information furnished by you in your application or during the selection process is found to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may withdraw this expression of interest without any notice.

Please note that this letter is not an offer of employment or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so. An employee-employer relationship between you and the Company shall be established only upon the Company's issuance and your acceptance of a legally binding contract of employment.

We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

--This is a system generated document and does not require any signature--

CNX/REC/ART/AGHR/EOI/5.0





Date:- 24-Feb-20

Subject: Expression of Interest - Campus

Dear Ponna krishnaveni,

We are pleased to convey through this Expression of Interest letter that you are being considered for the position of **Advisor**, provided you successfully complete your graduation and fulfill other requirements including but not limited to you clearing further assessments/interviews. On successful completion of eligibility requirements viz. Graduation, final assessments and / or interviews, the Company may issue you an Appointment Letter with details of all service terms and conditions and salary structure along with a proposed date of joining.

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We encourage you to provide your acceptance of this EOI at campusplacements@concentrix.com

Concentrix Hiring Team

Edit

**Cognizant**

Ref No: 15196596

16-Nov-2020

Valathati Beena Sahithya



Dear Valathati,

With reference to the discussions that we had with you, we are pleased to offer you the role of **Process Executive - Data** in **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your Annual Total Compensation will be **Rs.210,002**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered **0** months of your experience as relevant, which would be updated in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **18-Nov-2020**.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note:

- This appointment is subject to satisfactory professional reference checks
- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.

Suresh Bethavandu

Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:

RI'qd. Office: 115/535, Old Mahabalipuram Road, Okkiam Thoraipakkam, Chennai - 600 097

Cognizant

Tools



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