

SAROJINI NAIDU VANITA MAHA VIDYALAYA

SSR - 2.5.1 Documents Exam Grievances

S. No.	Contents	Pg. No.
1	SOP for Dealing with Internal and External Exams and Related Grievances	2
2	University Notification	3
3	Communication to Students	4
4	Specimen for external re-valuation Procedure	6

SAROJINI NAIDU VANITA MAHAVIDYALAYA

IQAC - SSR - 2.5.1

SOP for dealing with Internal and External Exams and related Grievances

1. Almanac on the University Website
2. The students with shortage of attendance are required to submit undertakings with parent's signature.
3. The students with medical emergencies are required to submit copies of the medical certificates.
4. The students participating in sports and NCC events are required to submit permission letters signed by the Physical Director, NSS Program Officer and the NCC Officer.

Internal Examinations

5. Communication of the Schedule and Time Table of Internals to Students.
6. Preparing the question Papers.
7. Conducting the Internal Assessment Exam.
8. Evaluation of answer scripts and sharing of marks with the students.
9. The marks allotted to the students after evaluation are recorded, verified and displayed to the students of undergraduate courses before uploading on the University Examination Portal.
10. Uploading the marks onto University website within the prescribed time.

External Examinations

11. The notification giving details of the amount and the schedule of fees payment is displayed on the website of the university. The same is shared to the students
12. The time table of the external examination displayed on the Osmania university website is shared to students.
13. The Hall tickets of the students appearing for the examination are downloaded and distributed to students.
14. The results are declared by the university on its website.
15. Students having grievances with regards to the marks scored in the external end semester examination can apply for revaluation and scrutiny of their answer scripts. Notice regarding the online application and fee payment for Revaluation of University external examination, displayed on the University portal is shared with the students.
16. The application form for revaluation along with the required fees is to be submitted online by the respective candidates through the portal directly to the University.
17. The revaluation result will be intimated to the student through the portal and certificate is issued to the candidates.



EXAMINATION BRANCH
OSMANIA UNIVERSITY
HYDERABAD-500 007

(Reaccredited by NAAC with A+ Grade)

No.874/UG/CBCS/SEM-I to VI/RV/2023

Date: 22-08-2023

NOTIFICATION

UG (CBCS) B.A./B.Com./B.Sc./BBA/BSW SEMESTERS-II, IV & VI (REGULAR & BACKLOG) AND I, III & V (BACKLOG) REVALUATION AND PHOTOCOPY-2023

The provisional list of successful candidates who have appeared in **B.A./B.Com./B.Sc./B.B.A./B.S.W. of UG (CBCS) Semesters II, IV & VI (Regular & Backlog) and I, III & V (Backlog)** Examinations held in June/July, 2023 has been uploaded in www.osmania.ac.in The candidates are advised to collect the Grade Card from their respective colleges after three weeks.

REVALUATION:

The students are requested to approach any of the TS Online Centres for submission of Revaluation request along with required Fee and copy of Memo/Internet Memo. TS online charges are Rs 15/- per application. **Candidate who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.**

PHOTOCOPY:

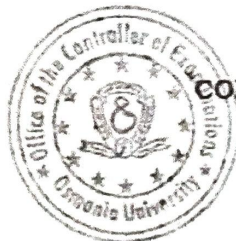
The candidate will be provided photocopy of his/her theory answer script on payment of **Rs.1000/- per paper**. The request for photocopy of answer script should be submitted in the prescribed pro-forma available in OU website by the concerned candidate duly attested by the Principal of the concerned college along with

- Transfer the fee amount through RTGS/ NEFT for credit into **Registrar Exam Fee Fund A/c No. 52198262033 (SBI OU Branch IFSC Code: SBIN0020071)**
- Hall Ticket
- Copy of Memo/Internet Memo.
- Revaluation Application Receipt.

The photocopy of the answer script will be sent to the candidates by post in a months' time from the last date of submission. The request for photocopy of answer script will be accepted at the Examination Branch, Osmania University from **22.08.2023**.

S No	RV/Photocopy	Fee in Rs/- per paper	Starting from	Last date of submission		Accepted at	Mode of payment
				Without late fee	With late fee of Rs 200/- per paper		
1.	Revaluation	500/-	22.08.2023	26.08.2023	28.08.2023	TS Online Centre	CASH
2.	Photocopy	1000/-	22.08.2023	28.08.2023	-----	Exam Branch O.U	Core Banking Slip

- The Candidates who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.
- The application for photocopy of answer script has to be submitted by the candidate in person at the Examination Branch, O.U.
- The candidate who utilizes the provision of revaluation and photocopy are only eligible for applying challenge valuation.
- No Separate Notification will be issued for Challenge Valuation. Fee once paid will not be refunded.
- The Candidate must apply only for the Theory Subjects to which Examinations were conducted by the University externally.



CONTROLLER OF EXAMINATIONS


Signature
22/8/2023

Signature
22/8/23

22 August 2023



Ishaq


 EXAMINATION BRANCH
 OSMANIA UNIVERSITY
 HYDERABAD-500 007
 (Reaccredited by NAAC with A+ Grade)

No.874/UG/CBCH/SEM-1 to VI/RV/2023 Date: 22-08-2023

NOTIFICATION
UG (CBCH) B.A./B.Com./B.Sc./BBA/BSW SEMESTERS-II, IV & VI (REGULAR & BACKLOG) AND I, III & V (BACKLOG) REVALUATION AND PHOTOCOPIY-2023

The provisional list of successful candidates who have appeared in B.A./B.Com./B.Sc./B.B.A./B.B.W, of UG (CBCH) Semesters II, IV & VI (Regular & Backlog) and I, III & V (Backlog) Examinations held in June/July - 2023 has been uploaded in www.osmania.ac.in The candidates are advised to collect the Grade Card from their respective colleges after three weeks.

REVALUATION:
 The students are requested to approach any of the TS Online Centres for submission of Revaluation request along with required Fee and copy of Memo/Internet Memo. TS online charges are Rs 15/- per application. **Candidate who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.**



PHOTOCOPIY:
 The candidate will be provided photocopy of his/her theory answer script on payment of Rs.1000/- per paper. The request for photocopy of answer script should be submitted in the prescribed pro-forma available in O.U website by the concerned candidate duly attended by the Principal of the concerned college along with

- (a) Transfer the fee amount through RTGS/ NEFT for credit into Registrar Exam Fee Fund A/c No. 52198262033 (SBI OU Branch IFSC Code: SBIN0020071)
- (b) Hall Ticket
- (c) Copy of Memo/Internet Memo.
- (d) Revaluation Application Receipt.

The photocopy of the answer script will be sent to the candidates by post in a months' time from the last date of submission. The request for photocopy of answer script will be accepted at the Examination Branch, Osmania University from **22.08.2023**.


Sl No	RV/Photocopy	Fee in Rs/- per paper	Starting from	Last date of submission		Accepted at	Mode of payment
				Without late fee	With late fee of Rs 250/- per paper		
1.	Revaluation	500/-	22.08.2023	26.08.2023	28.08.2023	TS Online Centre	CASH
2.	Photocopy	1000/-	22.08.2023	28.08.2023	---	Exam Branch O.U	Cash Banking Slip

1. The Candidates who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.
2. The application for photocopy of answer script has to be submitted by the candidate in person at the Examination Branch, O.U.
3. The candidates who utilize the provision of revaluation and photocopy are only eligible for applying challenge valuation.
4. No separate Notification will be issued for Challenge Valuation. Fee once paid will not be refunded.
5. The Candidate must apply only for the Theory Subjects to which Examinations were conducted by the University externally.


 22/8/2023

 CONTROLLER OF EXAMINATIONS
 1:39 pm



Sowmya


 EXAMINATION BRANCH
 OSMANIA UNIVERSITY
 HYDERABAD-500 007
 (Reaccredited by NAAC with A+ Grade)

No.874/UG/CBCH/SEM-1 to VI/RV/2023 Date: 22-08-2023

NOTIFICATION
UG (CBCH) B.A./B.Com./B.Sc./BBA/BSW SEMESTERS-II, IV & VI (REGULAR & BACKLOG) AND I, III & V (BACKLOG) REVALUATION AND PHOTOCOPIY-2023

The provisional list of successful candidates who have appeared in B.A./B.Com./B.Sc./B.B.A./B.B.W, of UG (CBCH) Semesters II, IV & VI (Regular & Backlog) and I, III & V (Backlog) Examinations held in June/July - 2023 has been uploaded in www.osmania.ac.in The candidates are advised to collect the Grade Card from their respective colleges after three weeks.

REVALUATION:
 The students are requested to approach any of the TS Online Centres for submission of Revaluation request along with required Fee and copy of Memo/Internet Memo. TS online charges are Rs 15/- per application. **Candidate who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.**

PHOTOCOPIY:
 The candidate will be provided photocopy of his/her theory answer script on payment of Rs.1000/- per paper. The request for photocopy of answer script should be submitted in the prescribed pro-forma available in O.U website by the concerned candidate duly attended by the Principal of the concerned college along with

- (a) Transfer the fee amount through RTGS/ NEFT for credit into Registrar Exam Fee Fund A/c No. 52198262033 (SBI OU Branch IFSC Code: SBIN0020071)
- (b) Hall Ticket
- (c) Copy of Memo/Internet Memo.
- (d) Revaluation Application Receipt.

The photocopy of the answer script will be sent to the candidates by post in a months' time from the last date of submission. The request for photocopy of answer script will be accepted at the Examination Branch, Osmania University from **22.08.2023**.

press (13).pdf
 1 page • 116 kB • PDF
 1:40 pm

23 August 2023



MBA (Batch 2021-2023)

Aarthi@Jr, Anam S., Angela@CR, Anitha,...



MTC4MmM1Yml2Ng==

20:41 ✓


September 21, 2023



Veena Mam

Forwarded

Toll Office: 2388995, 2388291
2388472
Fax: 001-040-2388123


CONTROLLER OF EXAMINATIONS
OSMANSA UNIVERSITY
HYDERABAD - 500007
(Re-Accredited by NAAC with 'A+' Grade)

Date: 20.09.2023

No.2023/MBA/Exams/2023

NOTIFICATION

For M.B.A. I to IV Semesters Photocopy of Answer Script

The Provisional list of successful candidates who have appeared in M.B.A. I to IV Semesters August 2023, have declared on 16-09-2023 and made available at www.osmansa.ac.in.


The candidates will be provided photocopy of their theory answer script on payment. The request for photocopy of answer script should be submitted in the prescribed proforma available on O.U. website by the concerned candidate duly attested by the principal of the college along with (1) The Prescribed fee to be paid in favour of The Registrar, Osmania University Exam Fee Fund A/c No. S2195262033 through gan in slip available at Cary Basking counter in the Examination Branch, O.U. (2) Hall Ticket and (3) Copy of Memo.



The photocopy of the answer script will be sent to the candidates by post in a month time from the last date of submission. The request for Photocopy of answer script will be accepted at the examination branch. Candidates who wish to apply for Photocopy of answer script should apply within the stipulated period and the application forms will be accepted from 22-09-2023.

S.No.	Subject/Paper	Fee	Last Date for Submission
1.	Photocopy of Theory Answer Script **	Rs.1000/-Per Paper	05.10.2023

As the photocopy of the answer script is to be provided, hence no request is to be considered under RTI act, in this regard.

Note: *1) A) The candidates who applied for Photocopy of answer script are also eligible for challenge valuation.
B) The candidate can apply for challenge valuation within 10 days from the date of dispatch of the answer script by the Examination Branch.
C) If the candidate is successful in challenge valuation will get an amount of 10% less than the amount paid for challenge valuation. (Towards incidental expenditure).
** 2) The application for photocopy of Answer Script and challenge valuation has to be submitted by the candidate in Person.


ACOE (M.B.A.)

 
CONTROLLER OF EXAMINATIONS

Copy to :-
The Dy. Registrar (Check Section) Examination Branch, O.U., for information necessary.
action.

Notification for MBA fourth
semester Photocopy of
Answer Script.

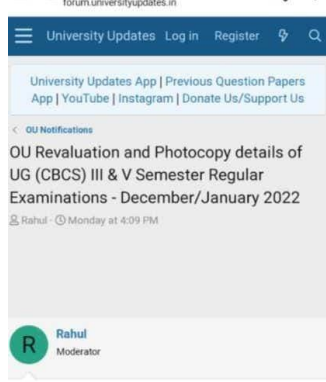
Professor Sampath ACOE
MBA

19:51



Message





Osmania University (OU) UG (CBCS) B.A./B.Com./B.Sc./B.B.A./B.S.W. SEMESTERS-III & V (Regular) EXAMINATION RESULTS - DECEMBER-JANUARY, 2022-2023 The provisional list of successful candidates who have appeared in B.A./B.Com./B.Sc./B.B.A./B.S.W. of UG (CBCS) Semesters III and V (Regular) examinations held in December-January, 2022-2023 has been uploaded in www.osmania.ac.in. The candidates are advised to collect the Grade Card from their respective colleges after three weeks.

REVALUATION: The students are requested to approach any of the TS Online Centres for submission of Revaluation request along with required Fee and copy of Memo/ Internet Memo. TS online charges are Rs 15/- per application. Candidate who desire to apply for revaluation should apply separately without waiting for the photocopy of answer script.

PHOTOCOPY: The candidate will be provided photocopy of his/her theory answer script on payment. The request for photocopy of answer script should be submitted in the prescribed proforma available on OU website by the concerned candidate duly attested by the Principal of the concerned college along with

- (1) Transfer the fee amount through RTGS/ NEFT for credit into Registrar Exam Fee Fund A/c No. 52198262033 (SBI OU Branch IFSC Code: SBIN0020071)
- (2) Hall Ticket
- (3) Copy of Memo/Internet Memo
- (4) Revaluation Application Receipt

The photocopy of the answer script will be sent to the candidates by post in a month from the last date of submission. The request of photocopy of answer script will be accepted at the Examination Branch Osmania University from **28.02.2023 onwards**.

S.No	R.V/Photo copy	Fee in Rs/- per paper	Starting from	Last date of submission Without late fee	Last date of submission With late fee of Rs 200/- Per Paper
1	Revaluation	500/-	28-02-2023	04-03-2023	08-03-2023
2	Photocopy	1000/-	28-02-2023	08-03-2023	-

Note:-

1. The Candidates who desires to apply for revaluation should apply separately without waiting for the photocopy of answer script.

2. The application for photocopy of answer script has to be submitted by the candidate in person at the Examination Branch, O.U.

3. The candidate who utilizes the provision of revaluation and photocopy are only eligible for applying challenge valuation.

4. No Separate Notification will be issued for Challenge Valuation.

5. The Candidate must apply only for the Theory Subjects to which Examinations were conducted by the University externally.

6. The results and Grades are also available on www.osmania.ac.in

7. [OU How to apply for Photocopy of Answer Scripts](#)

8. Photocopy Application Form - http://ouexams.in/downloads/answersheet_PHOTOCOPY-PROFORMA.pdf

OU Revaluation and Photocopy details of UG (CBCS) BA/B.Com/B.Sc/BBA/BSW Semester III & V (Regular) Examinations, December/January-2022
[Download Notification Here](#)

Note - Circular issued by Osmania University - OU on **27-02-2023**

Attachments

CITIZEN SERVICES

TELANGANA

[Transactions](#) · [Services](#) · [My Home](#)

Available Balance (Rs): **5715**

Osmania University Fee Payment

Please Select Payment Mode	
Payment Modes *	Cash ▼
Please Enter HallTicket Number	
Course *	Select ▼
Hallticket Number*	<input type="text"/>
<input type="button" value="Get Details"/>	

CITIZEN SERVICES TELANGANA

Transactions Services My Home Available Balance (Rs): 5200

Osmania University Fee Payment

Please Select Payment Mode

Payment Modes

Please Enter HallTicket Number

Course Hallticket Number

Get Details

Applicant Details :-

Applicant Name*	ANDHAGULU NEELIMA	Father/Mother Name*	ANDHAGULU PADMA RAO
Hallticket No*	117520405005	Gender*	F
Course Code*	BCOM	Year of Passing*	DEC-2022
Course Group Type*	REVALUATION	Mobile No*	9951951916

Subjects:

Subject Code	Subject Name	Marks	RCode	CYEAR	Status
<input type="checkbox"/> 501	ENGLISH 5	A	PASS	3	
<input checked="" type="checkbox"/> 502	TELUGU 5	F	FAIL	3	
<input type="checkbox"/> 515	COST ACCOUNTING	B	PASS	3	
<input type="checkbox"/> 532	E.COMMERCE	D	PASS	3	
<input type="checkbox"/> 560A	ADVANCED ASPECTS OF INCOME TAX	B+	PASS	3	
<input type="checkbox"/> 563	COMPUTERISED ACCOUNTING	A	PASS	3	

Show Payment

Total Amount

500



Note:

Service charge 15/- for one application fee payment for the Total Amount

Confirm Payment

MESSAGE BOARD : [Click Here](#) Problem Tracking: [Click Here](#)
Best Viewed in IE-7 1024*768

secretsonline.in says
Your Fee is Rs.515/- Do you want to confirm?
OK Cancel

Applicant Name: PADMA RAO
Hallticket No.:
Course Code:
Course Group Type: REVALUATION
Mobile No.: 9951951916

Subjects:

Subject Code	Subject Name	Marks	RCode	CYEAR	Status
501	ENGLISH 5	A	PASS	3	
502	TELUGU 5	F	FAIL	3	
515	COST ACCOUNTING	B	PASS	3	
532	E.COMMERCE	D	PASS	3	
560A	ADVANCED ASPECTS OF INCOME TAX	B+	PASS	3	
563	COMPUTERISED ACCOUNTING	A	PASS	3	

Total Amount: 500
Show Payment

Note: Service charge 15/- for one application fee payment for the Total

Date :03/03/2023

Time :2:26 PM

Osmania University Fee Payment Acknowledgement

Original Receipt

Date of Payment :3/3/2023

Franchisee Id:	SDP-CRTP	Application No:	OUAE5B451D87C
Service Name:	Osmania University Revaluation/Recounting Fee Payment	Transaction Id:	TAE5B451D87C
Applicant Name:	ANDHAGULU NEELIMA	Father name:	ANDHAGULU PADMA RAO
Course :	BCOM	Late Fee	0.00
Gender:	F	Subjects:	TELUGU 5
Hallticket Number:	117520405005	Application Fee :	Rs.500.00/-
User Charges :	Rs.15.00/-	Fee Type :	N
Total Amount :	Rs.515/	Fee Group	REVALUATION Fee Payment

Note: Please Note Down Transaction ID and APPLICATION Number For Further Reference

54/-
CREATION JOB WORK POINT

- [Print](#)
- [List of Services](#)
- [Osmania University Revaluation FeePayment](#)

Best Viewed in IE-7 1024*768

Copyright © 2008. All rights Reserved.

[MESSAGE BOARD : Click Here](#)

Type here to search

New services

- Traffic Police Challan Payments
- Insurance Premium Payments
- Domestic Money Service Certificate
- Class 2 Digital Signature Certificate
- University Fee Payments
- PAN Card Applications

For advertising on this receipt:
info@aptonline.in

TSONline

Osmania University Fee Payment Acknowledgement

RECEIPT

TF

8474745



Original Receipt

Date of Payment :3/3/2023

Franchisee Id:

SDP-CRTP

Application No:

O UAE5B451D87C

Service Name:

Osmania University Revaluation/Recounting Fee Payment

Transaction Id:

TAE5B451D87C

Applicant Name:

ANDHAGULU NEELIMA

Father name:

ANDHAGULU PADMA RAO

Course :

BCOM

Late Fee

0.00

Gender:

F

Subjects:

TELUGU 5

Hallticket Number:

117520405005

Application Fee :

Rs.500.00/-

User Charges

TSONline a division of **APTOnline Limited**. Regd. Off: SGA-Z4, STR-Block, Synergy Park (Non SEZ) Campus, Gachibowli, Hyderabad-500 032. Help Line Number : 040-4567 6699
 Please do not pay any extra amount to the franchisee other than the total amount printed in this receipt.

Signature

New services

- Traffic Police Challan Payments
- Insurance Premium Payments
- Domestic Money Transfer Service
- Class 2 Digital Signature Certificate
- University Fee Payments
- PAN Card Applications

For advertising on this receipt:
 info@aptonline.in

Charges

Total

TSONline

Osmania University Fee Payment Acknowledgement

Original Receipt

SDP-CRTP
 Osmania University
 Revaluation/Recounting
 Fee Payment

Applicant Name: DESHETTY SATHVIKA

Course : BCOM

Gender: F

Hallticket Number: 117520405036

TSONline a division of APTOnline Limited, Regd. Off.: SGA-Z4, STP Block,
 Synergy Park, Nan Reddy Campus, Gachibowli, Hyderabad-500032. Helpline Number: 040-4567 6699
 Please do not pay any extra amount to the franchisee other than the total amount printed in this receipt.

RECEIPT TF 8475580



Date of Payment :2/28/2023

Application No: OU18F925F435E

Transaction Id: T18F925F435E

Father name: DESHETTY CHANDRASHEKAR

Late Fee 0.00

Subjects: ENGLISH 5

Application Fee : Rs.500.00/-

Signature

For advertisement on this receipt: info@aptonline.in

Osmania University Fee Payment Acknowledgement

Original Receipt

Date of Payment: 31/1/2023

Franchisee Id:

SDP-CRTP

Application No:

OU79359659F99

Service Name:

Osmania University Revaluation/Recounting Fee Payment

Transaction Id:

T79359659

Applicant Name:

G SNEHA

Father name:

GIRI SRINIVAS GOUD

Course :

BCOM

Late Fee

0.00

Gender:

F

Subjects:

TELUGU 5

Hallticket Number:

117520405057

Application Fee:

Rs.500.00



User Id: 8475431 RECEIPT

Fee Type: TSONline

TSOnline a division of APTOnline Limited. Regd. Off. SGA-Z4, STP Block, Synergy Park (Ikon SEZ) Campus, Gachibowli, Hyderabad-500 002. Help Line Number - 040-4567 6699. Please do not pay any extra amount to the franchisee other than the total amount printed in this receipt.

Signature

- PAN Card Applications
- University Fee Payments
- Certificate
- Class 2 Digital Signature
- Domestic Money Transfer
- Payments
- Insurance Premium
- Payments
- Traffic Police Challan

New services

REVALUATION