Guidelines for Maintaining the Academic Record

- The Academic record should reflect the work done by the teacher, 1. date-wise and period-wise.
- The class, time and the topic or the practical conducted on a 2 particular day should be mentioned in the appropriate column. On each day, in addition to the topic, the particular aspect of the topic dealt in that period should be recorded.
- The day on which discussion/seminar class is conducted, the 3 topic for the discussion/seminar class, should be recorded.
- If the teacher is on leave, the same be indicated against all the 4 columns of the day.
- On any working day, if a class/classes could not be conducted 5. on account of boycott, strike, extra curricular programme, ' unforeseen situation etc., the same should be recorded in the relevant column(s) pertaining to the period(s).
- It is necessary to observe carefully the progress made in covering 6 the syllabus every month and adopt suitable remedial measures to complete the syllabus.
- In the review column, the teacher should mention the position 7 with regard to the coverage of the syllabus at the end of every month.

Principal's Review

- 1. The Principal's review should be at least once in a month. The Principal should review teacher-wise and department-wise progress made in covering the syllabus.
- 2. The Principal should then offer remarks for any changes that are necessary with reference to the teacher/department.

Directorate of Academic Audit Osmania University.

	Class	s Work		Vacation				
From	То	From	То	From	То	From	To.	
						+		
							-	
	Term/S	Semester	Time T		Term/Se	emester-II	1	
Time Mon Class	1	2	MEGH		1	6.stilly	1	
Time 8.5	(III yr pls			,B.s	myr , eb lab	ueu/4	1	
ime /ed ass				Fa	Ulyr M	, ,		
ass MP	THIN B.SC.	3	Bischil	1F I	Tilyr My red Lab	1		
iss		A M	MPS	the	B Las			
at	6 15-5	CALLAS X	web (by -	SEC				
0	s	Topic/Uni	t allotted	No. of com	periods s plete the t	tipulatec topic/un		
Clas								
				4				
Fri PD BAS MPS Class PD BAS MPS Sat Lass Concest (B) Concest (Concest (Concest)) SI. Class Topic/Unit allotted			BAJTyr SEC No. of com	periods s	tipulated			

----- IA COURSE R. Sciller Subject/Second

C	Vac	ation	-
From	To	From	-
		, on	TR
			+
	-+-		+
		. 2. 11.	
1 Barrow		2	
Tom	-	. Ar	ALC: NO
s lem	Sem	ester-I	1
7 116.5	Crity	SONT	-
CME	cs M	tes.	
·setily	rtic		
njeb la	20	14	
12	4	T	
tes la	ypul	2	
	P_	7	
Thyra	pust	9	
red Lag	2	7	
in me	4(E)	+	
564			
T	1		
/			
		14	
Orioda			
eriods s ete the t	tipula	ted to	
to are t	opicit	inn	
	1 110	-	
	100		
	-		
	-		1
	-		
	-		4

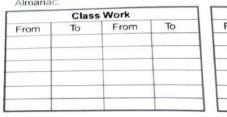
ducted	Portion covered		Signature	4.000	
	(cumulative %)	Teacher	Signature of the		-
~ 1	5	6	Incharge/Head	Principal	
5	0.0		7	8	
5	20%	85			_
		1			
	10%	0.			
	10	Sn	l I		
	Ead				
.	30%	Si			
	FOIL				
	30%	Sn			
		· ·			
	80%	0.			
	0-10	20			
		0.5			
	10%	pu	1		
	- /		1	1	
G	Thel				
		10%	10% Si 50% Si 50% Si 50% Si 80% Si 90% Si	10% Si 50% Si 50% Si 50% Si 80% Si 90% Si	10% Si 50% Si 50% Si 50% Si 80% Si 90% Si 10%

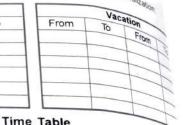
- Ourdonnie ier mennen
- The Academic record should reflect the work done by the teacher, date-wise and period-wise.
- The class, time and the topic or the practical conducted on a particular day should be mentioned in the appropriate column. On each day, in addition to the topic, the particular aspect of the topic dealt in that period should be recorded.
- The day on which discussion/seminar class is conducted, the topic for the discussion/seminar class, should be recorded.
- 4. If the teacher is on leave, the same be indicated against all the columns of the day.
- On any working day, if a class/classes could not be conducted on account of boycott, strike, extra curricular programme, unforeseen situation etc., the same should be recorded in the relevant column(s) pertaining to the period(s).
- It is necessary to observe carefully the progress made in covering the syllabus every month and adopt suitable remedial measures to complete the syllabus.
- In the review column, the teacher should mention the position with regard to the coverage of the syllabus at the end of every month.

Principal's Review

- The Principal's review should be at least once in a month. The Principal should review teacher-wise and department-wise progress made in covering the syllabus.
- 2. The Principal should then offer remarks for any changes that are necessary with reference to the teacher/department.

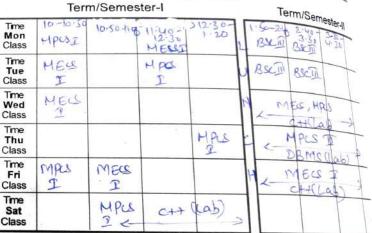
Directorate of Academic Audit Osmania University.





N

. inne iai



SI. No.	Class	Topic/Unit allotted	No. of periods stipulati complete the topiclu

Monthly Review

Monthly Review				Signature of the				
Month	Class	Topic(s)	No. of Classes Conducted	Portion covered (cumulative %)	Teacher	Incharge/Head	Principal	
1	2	3	4	5	6	7	8	+
Jan	MIPOS AFECS MECS	Introduction to cett, Array, Strings, Ins, Sording, Searching	6,7	15 1.	¢	Bri		
Feb	MAS MES ZYI	Classis, Constructor Destructors, Friend Class Operator overloading	23	50 ./.	¢	8ùj		
Mar	MPUS	Indexitances, Virtual frus, polymorphism		85-1.	æ	87		
opril	Mpis Mey ayr	Exceptions, Handling Exceptions	1,2	90 ./.	æ	Si		
Mary	Mas	STL, Templaites	5,6	980/0	à	si		
				COLUMN STREET, STRE				